Nurse Aide Faculty, Part-Time, Non-Credit, (Adjunct Faculty Pool)
Community College of Philadelphia

Job Title Nurse Aide Faculty, Part-Time, Non-Credit, (Adjunct Faculty Pool)

Department All Jobs

Institution Community College of Philadelphia
Philadelphia, Pennsylvania

Date Posted Apr. 7, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Lecturer/Instructor
Adjunct Professor

Academic Field(s) Vocational/Technical
Health Sciences

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Apply By Email

Job Description

Posting Details

Position Information

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Community College of Philadelphia

Position Title: Nurse Aide Faculty, Part-Time, Non-Credit, (Adjunct Faculty Pool)

Requisition Number: FAC00412

General Description

Corporate Solutions Department at the Community College of Philadelphia is seeking part-time Instructors to teach in the Nurse Aide Training Program.

Corporate Solutions provides credit and noncredit education to businesses, organizations, and individuals wishing to enhance their skillset and meet educational goals. We offer a comprehensive menu of high-quality continuing education and career-training programs brought to you by our expert faculty and staff. Corporate Solutions delivers programming through the following business lines: Continuing Education and Career Training, Contract Training, Corporate College, Small Business Training - Center for Small Business & Power Up Your Business, and Workforce Testing.

Community College of Philadelphia is an open-admission, associate-degree-granting institution which provides access to higher education for all who may benefit. Its programs of study in the liberal arts and sciences, career technologies, and basic academic skills provide a coherent foundation for college transfer, employment and lifelong learning. The College serves Philadelphia by preparing its students to be informed and concerned citizens, active participants in the cultural life of the city, and enabled to meet the changing needs of business, industry and the professions.

Teaching faculty are an integral part of the larger Academic and Student Success Division at CCP including Workforce Development and Career Training. The Academic and Student Success Division is a community of learners committed to student success as demonstrated through equitable and measurable outcomes, innovative practices, relevant curriculum, quality learning, and a rewarding student experience. As a minority-serving institution, CCP faculty contribute significantly to our collective efforts to improve student success and eliminate racial equity gaps through the utilization of inclusive and high-quality teaching practices.

Application material will be kept on file until 12/31/2023.

Specific Responsibilities

- Plan, develop, and revise the educational curriculum for the Nurse Aide Training Program to

meet federal state requirement.
- Teach approved nurse aide curriculum - classroom and clinic.
- Maintain and update all student competency and skills demonstration paperwork.
- Provide leadership in formulating goals and objectives of the Nurse Aide Training Program.
- Participate in annual on-site review process conducted by PDE.
- Demonstrate a sense of connection and responsibility for helping the College to achieve success through a commitment to its mission, vision, and values.
- Demonstrate appropriate use of existing technology to further learning for students. Incorporate instructional technology to support the learning process.
- Communicate effectively, share vision, focus on people, initiate positive change, value differences and foster collaboration. Work with and inspire others to achieve college, department, and individual success. Proactively identify/address problems.
- Establish an inclusive environment in the classroom. Demonstrate an understanding of, and sensitivity to, the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the College's faculty, staff and students.
- Manage the learning environment with a student-centered focus. Implement diverse teaching and learning strategies that accommodate the learning styles of students.
- Strive for excellence in teaching, applying best practices in field of discipline, and modeling behaviors that encourage student success and retention. Recognize the unique needs, culture, and context of students and advocates for their learning and well-being.
- Commitment to the College's Mission: Demonstrate a sense of connection and responsibility for helping the College to achieve success through a commitment to its mission, vision, and values.
- External and Internal Community Relations: Actively participate in the academic life of the College; including participation in graduation, recruitment events, general assemblies, student life activities and other cross functional teams. Create learning opportunities for students inside and outside of the classroom including opportunities to teach dual-enrollment high school students.
- Collaboration: Communicate effectively, share vision, focus on people, initiate positive change, value differences and foster collaboration. Work with and inspire others to achieve college, department, and individual success. Proactively identify/address problems.
- Respect for Diversity: Establish an inclusive environment in the classroom. Demonstrate an understanding of, and sensitivity to, the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the College's faculty, staff and students.
- Assessment: Full participation in the assessment of student learning and student learning outcomes at the course, program, and institution levels.
- Student Success: Strive for excellence in teaching, applying best practices in field of discipline, and modeling behaviors that encourage student success and retention. Utilize innovative

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teaching strategies and technologies for online learning and other technology tools to meet the learning needs of a diverse student population. Maintain office hours to meet with students outside of the classroom and respond to questions or concerns.

- Leadership and Development: Commitment to professional learning and growth, student mentoring, and service to the profession. Remain current in the use of technology, developments within the field of discipline, and developments related to teaching and student success.

Minimum Qualifications

- Associates degree required. Any and all degrees must be from a recognized institutional accreditor.
- Registered Nurse (RN) or Licensed Practical Nurse (LPN)
- Minimum of 2 years experience as an RN or LPN, with at least one year (2,000 hours) in a licensed long-term care facility is required.
- Pennsylvania Department of Education Nurse Aide Training and Competency Evaluation (NATCEP) Teaching-the-Educator (TTE) certificate is required.
- Criminal History Record Information (CHRI) must be acceptable in accordance with P.L. 169 of 1997.

Preferred Qualifications

- Bachelor's degree is preferred.
- At least one (1) year of experience as a NATCEP instructor is preferred.
- Demonstrated experience teaching diverse student populations and addressing equity gaps.
- Demonstrated experience teaching within a community college.
- Bilingual or other language proficiency.

Work Location: Main Campus

Benefits Summary
Job Posting Open Date: 12/01/2023
Position Type: Faculty
Employment Status: Part-Time

Special Instructions to Applicants

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Interested candidates should complete an online application.

- Cover Letter of interest and resume required.
- Name and contact information of 3 references required.
- Employment offers are contingent upon successful completion of background checks in accordance with PA Child Protective Services Law.
- Must be legally eligible to work in the U.S.

Community College of Philadelphia is an equal opportunity employer and does not discriminate on the basis of race, sex, sexual orientation, gender identity, religion, color, national or ethnic origin, age, disability, status as a Vietnam Era Veteran or disabled veteran or any other status protected by law, in matters pertaining to employment.

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * How did you hear about Community College of Philadelphia?
   - CareerBuilder.com
   - HigherEdJobs.com
   - LinkedIn
   - The Chronicle of Higher Education
   - Indeed.com
   - InsideHigherEd.com
   - Community College of Philadelphia Website
   - HBCU Career Center
   - Higher Education Recruitment Consortium (HERC)
   - Al Dia DIVERSECity Career Fair
   - Neighborhood Job Fair & Resource Village (Temple University)
   - Other
2. * If your answer to the above question is Other, please note the source below. If this question does not apply to you, enter N/A.

(Open Ended Question)

3. * What is the highest level of education you have completed?
   - ○ No Response
   - ○ High School/GED
   - ○ Associates Degree
   - ○ Bachelor's Degree
   - ○ Master's Degree
   - ○ Doctorate
   - ○ Other
4. * Do you have a minimum of 2 years experience as a licensed practical nurse, with at least one year (2,000 hours) in a licensed long-term care facility?
   - ○ Yes
   - ○ No
5. * Do you have a Pennsylvania Department of Education Nurse Aide Training and Competency Evaluation Program (NATCEP) Teaching-the-Educator (TTE) certificate?
   - ○ Yes
   - ○ No
6. * Do you have at least 1 year of experience as a NATCEP Instructor?
   - ○ Yes
   - ○ No

Documents Needed to Apply

Required Documents

1. Curriculum Vitae
2. Cover Letter/Letter of Application
3. References

Optional Documents

1. Resume
2. Teaching Philosophy
3. Writing Sample

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4. Unofficial Transcripts
5. Letters of Recommendation

PI267289161

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact   Abby Ametrano Aametrano@ccp.edu
All Jobs
Community College of Philadelphia
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