# Dean, Design--Construction-Applied Technologies
# Austin Community College

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| **Job Title** | Dean, Design--Construction-Applied Technologies |
| **Department** | Dean |
| **Institution** | Austin Community College |
| | Austin, Texas |
| **Date Posted** | Apr. 16, 2025 |
| **Application Deadline** | Open until filled |
| **Position Start Date** | Available immediately |
| **Job Categories** | Dean |
| **Academic Field(s)** | Vocational/Technical |
| **Apply Online Here** | https://apptrkr.com/6145369 |
| **Apply By Email** | |
| **Job Description** | |


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## Dean, Design--Construction-Applied Technologies

## Austin Community College

**Job Posting Closing Times:** Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

If you are a current Austin Community College employee, please click this link to apply through your Workday account.

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## Austin Community College

Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

**Job Posting Title:**
Dean, Design--Construction-Applied Technologies

**Job Description Summary:**
To establish and maintain a teaching, learning, and working environment where faculty, staff, and students are appropriately served within available resources; to provide instructional leadership; to ensure the effective administration of assigned programs; to foster industry partnerships; to enhance Continuing Education to Credit articulation; and to promote instructional goals and objectives conducive to student success. To provide leadership, oversight, and support of assigned programs in the Design, Construction, and Applied Technologies dean area (Agricultural Sciences, Architectural and Engineering Computer Aided Design, Automotive Collision Repair and Refinishing Technology, Automotive Technology and Outdoor Powered Equipment, Building Construction Technology, Geographic Information Systems, Geospatial Engineering, Heating, Air Conditioning and Refrigeration Technology, and Welding Technology).

**Job Description:**

**Essential Job Functions:**

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**Leadership and Curriculum Development:**

- Provides leadership in developing, implementing, and maintaining curriculum and programs that respond to community needs; prepares students for success; and meets the external requirements of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), the Texas Higher Education Coordinating Board (THECB), and applicable specialized accrediting organizations.
- Develops competency-based education programs focused on specific skills and competencies required by employers. Engages in continuous improvement using feedback from students, employers, and other stakeholders.
- Integrates work-based learning opportunities, including internships, co-ops, apprenticeships, and project-based learning.
- Develops and implements programs aligned with non-credit and credit pathways for the Central Texas region.
- Provides leadership and advocacy in the planning, implementing, assessing, and ongoing improvement of all curricula, courses, and programs within assigned academic areas.
- Ensures that programs comply with regulatory requirements and/or accreditation standards where appropriate.
- Convenes advisory committees, works with Grants Development Office, and maintains community partnerships in support of programmatic goals.

**Student/Faculty Issues:**

- Provides leadership in addressing and resolving student complaints, grade appeals, academic dishonesty appeals, faculty complaints and grievances, employee complaints against supervisors, staff, or faculty issues, where appropriate.
- Ensures that all faculty within assigned academic areas are appropriately qualified and stay current with industry advancements.

**Management and Institutional Participation:**

- Ensures consistent and appropriate application of administrative rules within assigned academic areas, including overseeing faculty evaluation processes, hiring of faculty and staff, course

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schedule development, planning and budgeting, safety, facilities, equipment and software needs, selection, supervision and evaluation of department chairs and assistant deans, and preparation of reports as required. Supervises and evaluates support staff.

- Initiates and manages special projects and assignments.
- Participates in shared governance through service on collegewide councils and committees.
- Area(s) of Study: Provides leadership and advocacy for the assigned area(s) of study, including communication, student and faculty engagement, joint efforts of instruction and student services to support student success, and community-building with external partners where appropriate.
- Business and Industry: Develops and maintains positive relationships with external businesses and appropriate community organizations.

**Skills Development Programs:**

- Implements technical training programs tailored to industry-specific needs.
- Enhances soft skills training, including communication, teamwork, problem-solving, and leadership.

**Technology Integration:**

- Utilizes advanced learning technologies such as virtual labs, simulations, and online learning platforms where applicable.
- Leverages data analytics to track student progress, measure program effectiveness, and identify workforce demand trends

**Infrastructure and Resources:**

- Ensures state-of-the-art facilities with modern classrooms, labs, and equipment that reflect current industry standards.
- Provides access to necessary resources, including libraries, technology, and support services

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## Knowledge

- Demonstrated expertise in project planning, development, and implementation.
- Demonstrated ability to present information and summary reports internally and to the public.
- Understanding of the community college philosophy and mission.
- Demonstrated ability to handle the demands and requirements of senior-level management in higher education.
- Demonstrated expertise in effective and ethical leadership, including an understanding of Servant-Leadership.

## Skills

- Working in a collaborative manner with diverse constituencies.
- Maintaining confidentiality of work-related information and materials.
- Working effectively with a diverse and multi-cultural student body and staff.
- Excellent communication, interpersonal, and networking abilities.
- Providing leadership at all levels of the college.
- Planning, prioritizing, and problem-solving.
- Handling multiple projects and meeting deadlines.
- Planning and managing budgets and personnel needs.
- Proven track record of developing and managing programs.
- Strong leadership, strategic planning, and project management skills.
- Experience with technology integration and data analytics.
- Commitment to serving first-generation and under-resourced students in education and workforce development.

## Technology Skills

- Use a variety of spreadsheet, word processing, database, and presentation software.

## Required Work Experience

- Five years related work experience including supervision/management.

## Preferred Work Experience

- Supervision/management in a higher education academic environment with additional industry experience.

## Required Education

- Master's degree. Must meet SACSCOC faculty qualifications for the subject(s) areas taught. See the current year Faculty Qualifications Table located at www.austincc.edu/facstaff/faculty-credentials. Experience cannot be substituted for required, applicable educational level.

## Physical Requirements

- Work is performed in a standard office or similar environment.
- Subject to standing, walking, sitting, bending, reaching, pushing, and pulling.
- Occasional lifting of objects up to 10 pounds.

## Safety

- Provide resources for safe operation of units. Create and support workplace safety.

## Number of Openings:

1

**Job Posting Close Date:**
May 16, 2025

**Clery Act**

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

**Disclaimer**

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

**To apply, please visit: https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Riverside-Campus/Dean--Design--Construction-Applied-Technologies_R-7542**

**Contact Information**

**Contact**

Dean

Austin Community College

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