

Fire/Life Safety Technician, Journey
Foothill-De Anza Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=255938>

Downloaded On: Apr. 19, 2025 3:39pm

Posted Apr. 17, 2025, set to expire Jun. 1, 2025

Job Title	Fire/Life Safety Technician, Journey
Department	Staff
Institution	Foothill-De Anza Community College District Los Altos Hills, California

Date Posted	Apr. 17, 2025
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Application Deadline	Open until filled
Position Start Date	Available immediately

Job Categories	Professional Staff
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Academic Field(s)	Administration - Other
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Apply Online Here	https://apptrkr.com/6144167
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Apply By Email

Job Description

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Fire/Life Safety Technician, Journey

HR EMPLOYMENT/CAREERS

Initial closing date: 05/06/25*

*For full-consideration, all application packets must be received by 11:59 pm on the closing date/next review date.

Salary Grade: C3-54

Starting Salary

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: \$6,802.81 (per month) plus excellent benefits

Full Salary Range: \$6,802.81 - \$9,041.81 (per month)

The Foothill-De Anza Community College District is currently accepting applications for the classified position above.

The Foothill - De Anza Community College District does not have a remote work policy. All employees are expected to be available to work in person and on-site per the requirement of the department.

Foothill - De Anza Community College District Mission Statement:

The mission of the Foothill-De Anza Community College District is student success and educational excellence. The district and its colleges provide access to affordable, quality educational programs and services that develop a broadly educated and socially responsible community that supports an equitable and just future for California and the global community. Every member of our district contributes to a dynamic instructional and learning environment that fosters student engagement, equal opportunity, and innovation in meeting the various educational and career goals of our diverse students. Foothill-De Anza is driven by an equity agenda and core values of integrity, inclusion, care for our students' well-being, and sustainability.

DEFINITION:

Working under the direction of a supervisor, performs journey level work involved in the design, installation, testing, inspection, maintenance and repair of fire/life safety protection systems, equipment and infrastructure.

A high degree of independent judgment and creativity is required to select from alternative solutions, materials, supplies and appropriate procedures.

Incumbents in this classification are assigned to work in fire/life safety maintenance, but may also be assigned to assist other Plant Services personnel as needed.

EXAMPLE OF DUTIES AND RESPONSIBILITIES:

Depending upon assignment, duties may include, but are not limited to, the following:

General Responsibilities

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1. Uses safety equipment, supplies, and procedures to perform job duties as required; reports fire, sanitary and safety hazards and the need for repairs to appropriate administrator.
Responds to immediate safety and/or operational concerns (e.g. facility damage, alarms, etc.) for the purpose of taking appropriate action to resolve immediate safety issues and to maintain a functional educational environment; provides reports on activities as requested by appropriate administrator.
Stores and shelves equipment and other supplies in conformance with various local, state, federal, and district rules and regulations; maintains equipment in a safe operating condition; maintains preventive maintenance procedures, records, and reports.
2. Directs visitors and safeguards district property; adheres to all state and federal laws and regulations regarding safety and health.
Attends and participates in District and/or College provided training or information sessions; incorporates new information or technology into existing job duties.
3. Shall carry a communication device, if assigned one, and be available for general fire/life safety duties.
4. Uses a computer for entry and retrieval of information for work assignments.
5. Communicates effectively orally, in writing, and electronically.
6. Operates equipment such as District vehicles, electric carts, electric power lifts, forklift, etc.; will use ladders.
7. Estimates cost of jobs; specifies, orders, and procures supplies, materials, tools, and equipment for the purpose of maintaining availability of required items and completing jobs efficiently; maintains inventory of supplies, parts and equipment; and confers with appropriate administrator regarding cost effective use of materials and supplies.
8. Transports various items (e.g. tools, equipment and supplies) for the purpose of ensuring the availability of materials required at job site.
9. Performs other related duties as assigned.

Job Responsibilities

1. Maintains, inspects, tests and repairs fire alarm systems, fire protection systems and equipment, and fire sprinklers in accordance with National Fire Protection Association (NFPA) and California State Fire Marshal regulations.
2. Maintains computer-based inspection and preventative maintenance records and daily service reports.
3. Installs equipment associated with fire alarm and sprinkler systems (e.g., fire alarm control panels and modules, conduits, wires, water flow switches, etc.)

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4. Responds to fire system emergencies as needed.
5. Works cooperatively in a team environment with other crafts.
6. Reviews plan for compliance with California State Fire Marshal and NFPA regulations.
7. Inspects and performs final walk-through of installed systems in new and/or major/minor renovations and construction projects.
8. Plans, schedules and coordinates testing and/or maintenance service with campuses and County Fire Marshal.
9. Coordinates and performs large-scale equipment repairs with outside contractors.
10. Coordinates work with skilled trades as needed.
11. Responds to natural disasters and campus emergencies.
12. Plans, schedules, coordinates, and tracks certification and recertification of fire suppression and extinguishing systems.
13. Maintains equipment rooms, shops, vehicles and tools.
14. Performs HAZMAT/safety inspections; maintains logs, records and signs fire extinguisher tags.

EMPLOYMENT STANDARDS:

Knowledge of:

1. Electrical principles and their application to the maintenance, repair and installation of fire/life safety systems.
2. Design requirement, technical operating details of fire/life safety alarm and suppression systems.
3. Methods, materials, tools, safety practices and equipment used in the fire/life safety.
4. Safety factors in the operation of equipment and materials.
5. Applicable safety codes, ordinances and regulations.

Ability to:

1. Demonstrate understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
2. Estimate the scope of a project, costs, materials and timelines required to complete assignments.
3. Read and work from blueprints, technical manuals, charts and schematics.
4. Utilize and repair fire/life safety alarm and suppression systems.
5. Understand and interpret complex fire/life safety regulations.
6. Maintain accurate records and reports on completed assignments.

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7. Operate and maintain a variety of equipment and tools.
8. Understand and carry out oral and written instructions.
9. Observe safety requirements and safe work practices and methods as required.
10. Establish and maintain cooperative work relationships.
11. Work independently and under minimal supervision.

MINIMUM QUALIFICATIONS:

Understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

Equivalent to the completion of the twelfth grade. Completion of appropriate trade school courses or the equivalent AND three years of experience in maintaining and repairing fire/life safety alarm and suppression systems.

License or Certification

Possession of a valid class C California driver's license.

WORKING CONDITIONS:

Environment:

1. Indoor, office environment and outdoor environment, with climate changes.
2. Hazardous conditions.
3. Includes travel to conduct work.
4. Physical Abilities:
5. Hearing and speaking to exchange information.
6. Dexterity of hands to perform the tasks required of the position.
7. Sight in order to be aware of hazards and dangers found in the nature of the work.
8. Regularly stand, walk, and sit for extended periods of time.
9. Ability to climb, stoop, kneel, reach, push, pull, grasp, and perform repetitive motions.
10. Climb ladders of varying heights.
11. Ability to maneuver in crawl spaces, attics, and utility tunnels.
12. Lift moderate to heavy objects up to 60 lbs.

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APPLICATION PACKET

1. A District on-line application on <http://hr.fhda.edu/careers/>. *In the application, you will provide information, which demonstrates your understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff. Additionally, you will be asked to explain how your life experiences, studies or work have influenced your commitment to diversity, equity and inclusion.
2. A cover letter addressing your qualifications for the position.
3. A current resume of all work experience, formal education and training.

For full-consideration, all required application materials must be included in your application packet and must be received by 11:59 pm on the closing date. We are unable to accept additional, non-required materials, such as reference letters.

Please allow yourself ample time to complete your application and resolve any technical difficulties that may arise with your submission. You may also visit our "Applicant Information" to assist with technical difficulties at: <http://hr.fhda.edu/careers/a-applicant-instructions.html>. We cannot guarantee a response to application questions within 48 hours of the closing date.

CONDITIONS OF EMPLOYMENT:

Position: Full-Time, Permanent, 12-months per year

Work Schedule: 6:00 am to 2:30 pm with 30 min lunch

Starting date: As soon as possible upon completion of the search process.

Excellent benefits package which includes medical coverage for employee and eligible dependents, dental, vision care, employee assistance program, long term disability, retirement benefits and basic life insurance. For information on our benefits package that includes medical for employees and dependents, visit our web site: <http://hr.fhda.edu/benefits/index.html>.

Persons with disabilities who require reasonable accommodation to complete the employment process must notify Employment Services no later than the closing date of the announcement. The successful applicant will be required to provide proof of authorization to work in the U.S. All interviewing costs

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incurred by applicant are the responsibility of the applicant.

For more information about our application process contact:

Employment Services

Foothill-De Anza Community College District

12345 El Monte Road

Los Altos Hills, California 94022

Email: employment@fhda.edu

<http://hr.fhda.edu/>

To apply, visit <https://fhda.csod.com/ux/ats/careersite/4/home/requisition/2061?c=fhda>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Staff

Foothill-De Anza Community College District

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