

**Districtwide Safety Compliance Official  
San Diego Community College District**

Direct Link: <https://www.AcademicKeys.com/r?job=256334>

Downloaded On: May. 1, 2025 2:45am

Posted Apr. 30, 2025, set to expire May 30, 2025

**Job Title** Districtwide Safety Compliance Official  
**Department** Facilities Mgmt  
**Institution** San Diego Community College District  
San Diego, California

**Date Posted** Apr. 30, 2025

**Application Deadline** 05/30/2025

**Position Start Date** Available immediately

**Job Categories** Professional Staff

**Academic Field(s)** Administration - Other

**Apply Online Here** <https://apptrkr.com/6183225>

**Apply By Email**

**Job Description**

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**Districtwide Safety Compliance Official**

**San Diego Community College District**

**Closing Date:** 5/30/2025

**Position Number:** 00120515

**Location:** District

**Position Type:** Classified

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**The Position:**

Posting Details (Default Section)

Closing Date: 05/30/2025 Open Until Filled No Classification Title Districtwide Safety Compliance Official Working Title Occupational, Environmental Health & Safety Coordinator Recruitment Limits Location District Pay Information Range 34 (\$6,378.93- \$10,182.22) per month based on the [2024 Classified salary schedule](#). New employees will begin on Step A (\$6,378.93), Step B (\$6,697.88) with 18 months of verified, paid, full-time equivalent related job experience or up to Step C (\$7,032.78) with 36 months of verified, paid, full-time equivalent related job experience. For purposes of salary placement, 7.5 semester units (or equivalent quarter units) of directly related coursework from a regularly accredited institution will be equivalent to one (1) year of job experience. Step C is the maximum step placement for a new hire, and this is non-negotiable at this time. Promoted or transferred employees will be placed as specified in the current [Classified Bargaining Agreement](#). This position is FLSA Non-exempt (may accrue overtime). Excellent Benefits are provided to all Contract employees with assignments greater than, or equal to, 50% (0.50 FTE) and all eligible dependents. A temporary probationary period will apply to the employee entering this assignment. The SDCCD Employment Web Page provides a link to employee collective bargaining agreements/handbooks and more information about terms and conditions of employment to include salary and benefits. Position Equivalent FTE: 1.0 FTE No. Months: 12 Position Number: 00120515 FLSA Status Non-Exempt (accrues overtime) Position Type Classified Bargaining Unit AFT - Classified Professionals Range 34 Department Facilities Mgmt The Position Applications are currently being accepted for Occupational, Environmental Health & Safety Coordinator in the Facilities Management, located at Facilities Management. Hours are Monday and Friday 8:00am-5:00pm. Selected candidate must be willing to adjust work days/hours based on the department's needs.

Please note that an employee may be transferred to any site at the option of the Chancellor. Classification Description Click [here](#) for description.

If you would like to open the link in a different tab or window, right click and select the option. Desired Qualifications

- Demonstrate knowledge, experience and ability in interpreting and complying with OSHA, Cal/ OSHA, USEPA, and other related occupational and environmental health and other state and federal safety laws.
- Demonstrate knowledge, experience and ability in the principles of industrial hygiene, environmental and public health and practices used in determining and eliminating health hazards in occupational and environmental settings.
- Demonstrate knowledge and experience in developing safety & compliance policies, program

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- plans, and administrative procedures, preferably within a community college setting.
- Demonstrate experience in executing mandatory and requested OEHS in-person training.
  - Demonstrate ability in conducting monthly documented inspections.
  - Demonstrate ability in conducting data analysis regarding injuries, injury trends, and cost analysis to disseminate results to various stakeholders.
  - Demonstrate experience and ability in managing hazardous materials and incident prevention.
  - Demonstrate experience in evaluating operations to determine which, if any, regulations apply.
  - Demonstrate experience in writing safety plans and procedures.

**Foreign Degree:** Applicants with foreign degrees from colleges or universities outside of the United States must have their coursework evaluated by a professional association that is a member of the National Association of Credential Evaluation Services ([NACES](#)) or Academic Credentials Evaluation Institute, INC. ([ACEI](#)). A copy of the evaluation must be submitted with your online application.

**Commitment to Diversity:** All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and classified professionals.

Click [here](#) for the EEO / Diversity / Nondiscrimination - Policies and Procedures Special Instructions to Applicants: To ensure consistency, fairness, and alignment with our commitment to Diversity, Equity, Inclusion, and Accessibility (DEIA), please submit only the materials specifically requested in this posting (e.g., no personal photos, articles, etc.). Be sure to upload the required documents using the respective document name labels. Uploading extraneous materials, unless explicitly requested, may result in your application not being reviewed. Only complete application packets will be forwarded to the committee.

Application materials sent via mail, fax, or email will not be accepted. All correspondence, including interview invitations, will be communicated via email.

We are dedicated to maintaining the confidentiality of all inquiries, nominations, and applications in the strictest confidence, and we encourage applicants from diverse backgrounds to apply.

Complete online application;

1. Resume;
2. Cover Letter; AND,
3. Three (3) References included within the online application.
4. Licenses/Certificates/Credentials.
5. Unofficial Transcript(s).

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6. Foreign Degree Evaluation (required if applicable).

Tentative Timeline (Subject to Amendments)

Conditions of Employment:

**SELECTED CANDIDATE IS REQUIRED TO COMPLETE THE FOLLOWING PRIOR TO EMPLOYMENT:**

- Submit "official" college transcripts as stated on application (even if a degree is not a requirement for this position);
- Provide a Certificate of Tuberculosis Exam for initial appointment (Note: The certificate must be renewed every 4 years as a condition of continuing employment);
- Have fingerprints taken by a Live Scan computer at the District's expense (Clearance must be received prior to first day of employment);
- Present original documents for proof of eligibility to work in the United States **as required by the I9 Employment Eligibility Verification form**; AND,
- Attend a new hire processing appointment in People, Culture, and Technology Services located at the District Administrative Offices.

**EMPLOYMENT AFTER RETIREMENT**

If you accept a contract (permanent) position with SDCCD and are a retired annuitant with CalPERS or CalSTRS, you must reinstate from your retirement system. Please reference the [CalPERS](#) or [CalSTRS](#) website for further information.

Additional Information:

**EMPLOYEE BENEFITS**

SDCCD provides a comprehensive fringe benefit package for its full-time classified employees. The District contributes toward the cost of the premium (including dependent coverage) for the medical insurance plan options. Additional benefits include dental, vision, sick leave, vacation and opportunities for professional development. Contract employees become members of the California Public Employees' Retirement System (CalPERS) upon appointment. Posting Number CL01776

**Major Responsibilities:**

**Qualifications:**

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- Demonstrate knowledge, experience and ability in the principles of industrial hygiene, environmental and public health and practices used in determining and eliminating health hazards in occupational and environmental settings.
- Demonstrate knowledge and experience in developing safety & compliance policies, program plans, and administrative procedures, preferably within a community college setting.
- Demonstrate experience in executing mandatory and requested OEHS in-person training.
- Demonstrate ability in conducting monthly documented inspections.
- Demonstrate ability in conducting data analysis regarding injuries, injury trends, and cost analysis to disseminate results to various stakeholders.
- Demonstrate experience and ability in managing hazardous materials and incident prevention.
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**Licenses:**

**Pay Information:**

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**To apply, visit:** <https://www.sdccdjobs.com>

*All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.*

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

Facilities Mgmt  
San Diego Community College District

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