

Nursing Lab Assistant - Instruction & Classroom Support
Technician 4
Community Colleges of Spokane

Direct Link: <https://www.AcademicKeys.com/r?job=256483>

Downloaded On: May. 3, 2025 9:04am

Posted May 2, 2025, set to expire Jan. 6, 2026

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|-----------------------------|-----------------------------------------------------------------------|
| Job Title | Nursing Lab Assistant - Instruction & Classroom Support Technician 4 |
| Department | SCC Nursing |
| Institution | Community Colleges of Spokane Spokane, Washington |
| Date Posted | May 2, 2025 |
| Application Deadline | Open until filled |
| Position Start Date | Available immediately |
| Job Categories | Lecturer/Instructor |
| Academic Field(s) | Health Sciences |
| Apply Online Here | https://apptrkr.com/6196808 |

Apply By Email

Job Description

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Nursing lab Assistant - Instruction & Classroom Support Technician 4

Community Colleges of Spokane

Location:Spokane CC Main Campus Spokane

Department:SCC Nursing

Salary Range: \$25.96 - \$34.93



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Open continuous.

Non-permanent, hourly position.

Starting salary for this position is: \$25.96 (Hourly)

Employees hired at the entry step of this range receive salary step advancement after six months and every 12 months thereafter. An employee hired at anything higher than the entry step of the range will have salary step advancement after 12 months and every 12 months thereafter until they reach the top of the salary range. Each salary step advancement will be approximately a 5% increase.

About Us

Spokane Community College, part of Spokane Colleges, serves 15,000 students with career technical, liberal arts, and adult education programs in Spokane and surrounding rural communities.

Applications will be forwarded to the hiring official as they are received and accepted until the need is filled.

About the Nursing lab Assistant - Instruction & Classroom Support Technician 4

JOB SUMMARY

Under the general direction of the Associate Dean of Nursing, the Instruction & Classroom Support Technician 4 (Nursing Lab Assistant) is responsible for planning, developing, and implementing instructional support for the nursing labs and simulation center at Spokane Community College.

This involves applying knowledge of nursing to facilitate realistic labs and simulated learning experiences for students. This position coordinates projects and programs for the Nursing department's labs and supervises work-study student employees when assigned.

The Lab Assistant works closely with the Laboratory and Simulation Coordinator and is responsible for keeping the labs organized, ensuring equipment is in good working order, and ordering and keeping track of supplies. Running computer equipment to assist with simulations is also part of the job responsibilities.

This is a non-permanent, hourly position.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES

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- Assist with lab and simulation setup and take down. *
- Help maintain educational resource materials, lab equipment and supplies. *
- Organize storage areas and maintain inventory. *
 - Prepare supply orders.
 - Ensure labs are stocked with sufficient supplies for all labs and simulations.
 - Ensure safe storage of all supplies including hazardous materials and practice medications.
 - Coordinate distribution of supplies to all labs and simulation center supply rooms.
 - Maintain Pyxis. Enter Lab and Simulation Patient Medications. Maintain stock levels of medications for laboratory and simulation patients.
- Participate in and contribute to the upkeep of the Nursing Laboratories and Simulations center *
 - Provide orientation to instructors regarding laboratory and simulation procedures, location and use of materials.
 - Assist with training faculty in the use of simulated equipment in labs and the simulation center.
 - Recommend and perform general cleaning of laboratories and simulation center.
 - Recommend and perform maintenance and repairs of laboratory equipment.
- Contribute to a safe laboratory and simulation center environment. *
 - Keep current with safety regulations.
 - Check and maintain safety equipment.
 - Provide training and enforcement of safety procedures to individuals including faculty, staff, and students using laboratories and the simulation center.
- Supervise work-study student employees as assigned. Work-study staffing varies each quarter. *
- Assist instructors with labs and simulations. *
 - Program software to instructor specification to model the simulator's physiological responses. Support/assist in roleplaying applications, prop placement and moulage setup before and after simulations to create a virtual healthcare setting.
 - Operate audio/visual equipment used in simulation.
 - Record video of simulations.
 - Operate simulation mannequin sessions based on priority identified by the faculty.
 - Use ATI (nursing education software) to gather information for weekly lab activities such as patient name bands, medication labels, etc. *
- Model professional decorum and mutual respect in all personal interactions. *
- Comply with district policies, procedures and directives, state and federal regulations, orders and statutes and collective bargaining agreements. *
- Support and advance the CCS strategic plan, and perform other duties as assigned. *

* Indicates this is an essential duty.

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COMPETENCIES

- Manages Complexity
- Decision Quality
- Action Oriented
- Plans & Aligns
- Ensures Accountability
- Drives Results
- Collaborates
- Instills Trust
- Demonstrates Self-Awareness
- Self-Development
- Nimble Learning
- Situational Adaptability

Learn more about [our competencies](#).

MINIMUM QUALIFICATIONS

- LPN or RN nursing credentials. (A nursing background that provides medical and medical equipment subject knowledge.) Or an equivalent mix of education and experience that demonstrates the candidate meets all competency requirements for this position.
- Computer skills including the ability to use the internet, email, and word processing software (Microsoft Office 365).
- Effective communication skills.
- Ability to set priorities and accommodate changes.
- Ability to work a flexible schedule.
- Ability to prepare and organize laboratory and demonstration materials.
- Ability to work in a team environment and independently.
- Ability to problem solve.
- Ability to read, analyze, and interpret complex documents.
- Ability to learn how to use new simulated equipment, ATI, and other digital tools/programs.

DESIRED QUALIFICATIONS

- Experience using simulation equipment.

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- Proficiency with hardware such as video cameras and microphones.

PHYSICAL REQUIREMENTS

- Work is performed in a classroom and laboratory environment with frequent interruptions and background noise.
- Work is active.
- Work requires long periods of standing and walking.
- Move up to 25 lbs. frequently and up to 50 lbs. occasionally.
- Occasional to frequent change in position from sitting, standing, and walking.
- Work directly with students/clients.
- Must be able to read and understand instructions to recognize and handle hazardous, unsafe or poisonous materials.
- Occasional exposure to fumes, dust, odors and/or biohazards.

CONDITIONS OF EMPLOYMENT

- Non-permanent, hourly position.
- Work schedule will be determined by the supervisor and Laboratory and Simulation Coordinator.
 - Labs are held Monday through Friday, between 7 am and 8 pm.
 - Scheduled hours vary each quarter based on the class schedule.
 - Saturday and Sunday availability may be needed. There are a few weekend labs each quarter.
- This position is overtime eligible.
- Criminal background check is required.
- This position is eligible for coverage under a collective bargaining agreement. Membership is optional.

Person hired must be able to provide acceptable documentation of U.S. Citizenship or lawful authorization to work in the United States. This is an absolute condition of employment. An offer of employment will not carry with it any responsibility or obligation on the part of the district to sponsor an H1-B visa. In addition, the Spokane Colleges maintain a drug-free work environment and prohibits all smoking in the college buildings and state-owned vehicles. Must be able to successfully work in and promote a multicultural work and education environment.

Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in



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determining the applicant's suitability and competence to perform in the position. Once an applicant is chosen for a position, they are required to complete and submit a declaration regarding sexual misconduct and investigation per state law.

Required Application Materials

To qualify for consideration, applicants must meet required competencies and submit a complete application packet, which includes the following:

- Cover letter - addressing your qualifications relevant to the responsibilities of this position.
- Resume.
- References - the names, addresses, and phone numbers of three professional references.

For questions regarding a job application or the hiring process, or if you require an accommodation during the application or interview process, please contact HR at CCS.Recruiter@ccs.spokane.edu.

Equal Opportunity Institution

Spokane Colleges does not discriminate in its programs, activities and employment on the basis of race, creed, color, religion, national or ethnic origin, age, sex, marital status, pregnancy, pregnancy related conditions, parental status or families with children, status as a mother breastfeeding their child, AIDS/HIV or hepatitis C, honorably discharged veteran status, sexual orientation, gender identity or expression, disability, use of a trained guide dog or service animal by a person with a disability, genetic information, or any other legally protected category.

Direct all inquiries or grievances regarding access, Title IX, ADA, equal opportunity compliance, and/or grievances to:

Fred Davis | Chief Human Resources Officer

Spokane Colleges

P.O. Box 6000, MS1004

Spokane, WA. 99217-6000

509-434-5040



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To apply, please visit: <https://careers.ccs.spokane.edu/jobs/nursing-lab-assistant-instruction-classroom-support-technician-4-spokane-washington-united-states>

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

SCC Nursing
Community Colleges of Spokane

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