

Coordinator, Health Services (Full-Time, Tenure-Track)
Fresno City College
State Center Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=256500>

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Posted May 5, 2025, set to expire Jun. 2, 2025

Job Title	Coordinator, Health Services (Full-Time, Tenure-Track) Fresno City College
Department	
Institution	State Center Community College District Fresno, California
Date Posted	May 5, 2025
Application Deadline	06/02/2025
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Health Sciences
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Job Description

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Coordinator, Health Services (Full-Time, Tenure-Track) Fresno City College

State Center Community College District

Closing Date: 6/2/2025 at 11:55 PM

Campus Location: Fresno City College

Start Date: 04/30/2025

Essential Functions:

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At Fresno City College we value the ability to serve students from a broad range of cultural heritages, socioeconomic backgrounds, genders, abilities, and orientations. We prioritize applicants who demonstrate they understand the benefits a diverse student population brings to a community college. The successful candidate will be an equity-minded leader committed to student success achieved through collaboration with faculty, classified staff, administration, students, and community partners who are also dedicated to closing equity gaps.

An equity-minded individual is a person who:

1. Understands the importance of holding ourselves accountable as educators for closing equity gaps and engaging in equitable practices;
2. Reframes inequities as a problem of practice and views the elimination of inequities as an individual and collective responsibility;
3. Encourages positive race-consciousness and embraces human difference;
4. Supports institutional practices that both develop and sustain culturally responsive teaching and learning environments; and
5. Strategically builds support for and participation in equity-related initiatives across both our internal and external communities.

Fresno City College seeks leaders who value placing the student at the center of everything we do, mentorship, and working in a collegial, collaborative environment. Leaders should be open and willing to participate in culturally relevant professional development that will help them prepare for the population of students who attend Fresno City College.

The ideal candidate will share Fresno City College's commitment to educating its racially and socioeconomically diverse student population. For the 2023-2024 academic year, we enrolled over 39,271 students in which 66% identify as Latinx, 11% as Asian/Pacific Islander, 5% as Black/African American, 15% as White, 1% as American Indian/Alaska Native, and 3% as multiracial. Fresno City College is a Hispanic-Serving Institution, reflecting the great responsibility that the College has to the educational attainment and economic well-being of the surrounding community. The successful candidate will join a department dedicated to the use of a curriculum responsive to the students it serves.

Under the direction of the Vice President of Student Services at Fresno City College, the Student Health Services Coordinator will coordinate the Student Health Services program. Duties may include, but are not limited to the following:

- Monitors the clinical practice according to Health Services and college policies and procedures, applicable county, state, and federal regulations, license and standards to ensure compliance

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and provides for the quality of care provided in the student health services program;

- Maintains a secure, accessible system of confidential medical records in accordance with applicable standards of practice and State and Federal laws;
- Provides clinical care including preventive care, health education, and assessment and treatment of common acute illnesses and injuries;
- Initiates and updates, as necessary, appropriate contractual agreements necessary for the operation of Student Health Services;
- Ensures required current licensure for professional staff and services;
- Conducts periodic needs assessment and participates with members of the college community in planning Student Health Services programs to respond to identified needs;
- Designs and implements new need-based programs, and monitors existing programs for applicability, safety and effectiveness;
- Ensures an appropriate inventory of medical supplies, equipment, and medications, including appropriate procurement, storage, security, and maintenance of inventory;
- Establishes, reviews, and revises administrative, clinical and operational policies, procedures and protocols for Student Health Services;
- Prepares and monitors the Student Health Services budget consistent with College goals, policies and department mission;
- Serves as liaison with community, health care professionals and agencies for the purposes of offering services, making effective referrals and coordinating health care resources;
- Utilizes advanced technological skills to maintain an electronic medical record keeping system;
- Collaborates with the Office of Psychological Services to promote student wellness and appropriate referrals;
- Serves as a resource for the college community on issues of health promotion, disease prevention, safety and health advocacy;
- Works closely with other campus departments in meeting the health needs of the campus community, including such services as mandated immunizations, health status and disability assessment;
- Participating in program review, student learning outcome development, and assessment to improve student learning;
- Working in a variety of instructional settings and times, including evening and/or weekends, on-line or off-campus;
- Serving on and attending department, college, and district committees as needed; and
- Other duties as assigned.

Minimum Qualifications:

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All candidates must have evidence of responsiveness to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, as these factors relate to the need for equity-minded practice within the classroom; **and**

- A valid, current California license as a registered nurse, an earned master's degree in nursing and a California Public Health Nurse certificate; **or**
- A valid, current California license as a registered nurse, a bachelor's degree in nursing, a California Public Health Nurse certificate and a master's degree in health education, sociology, psychology, counseling, health care administration, public health, or community health

Desirable Qualifications:

- Three years of increasingly responsible leadership or coordinating experience related to administration of health services;
- Demonstrated progressively responsible and successful experience in health education and health promotion activities;
- Demonstrated recent successful experience as a health care professional;
- Successful experience that demonstrates the ability to perform in a leadership or coordinating role in a health services environment, including duties listed above;
- Knowledge of current standards of college health service practice, applicable county, state and federal regulations, and available resources in the field;
- Ability to communicate effectively orally and in writing;
- Ability to communicate effectively with students and staff from a wide variety of cultural and ethnic backgrounds;
- Experience and skill incorporating elements of diversity, equity, and inclusion into all areas of responsibility;
- Recent experience working with African American, Asian/Pacific Islander, Latinx, Native American, and other racially minoritized students in the classroom and an understanding of how historical patterns of exclusion of these groups in higher education shape patterns of participation and outcomes;
- Willingness to examine and remediate one's instructional, relational, and classroom practices to

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more effectively engage and support racially minoritized students;

- Related work and professional experience;
- Experience working with students of various cultural, gender, age, socioeconomic, and ethnic backgrounds, students with disabilities;
- Demonstrated ability to work with computers, and other technologies, which are utilized in providing high-quality instruction and support to students;
- Knowledge of safety issues related to student health services, equipment and facilities;
- Knowledge of the community college and its mission and goals.

Conditions of Employment:

205 duty days per year.

Salary and Benefits:

Starting annual salary is \$71,054 - \$123,194 based on education and experience. An annual doctoral stipend of \$2,419 is available. In addition, the District offers an attractive fringe benefit package including medical, dental, and vision coverage for the employee and dependents, and life insurance. Employees are also members of the California State Teacher's Retirement System (CalSTRS).

Selection Procedure:

Applications will be screened by Human Resources for completeness **and** to determine which applicants meet the minimum qualifications as stated in the job announcement.

From the applicants who meet the minimum qualifications and who have submitted all the required documents by the closing date and time listed on the job announcement, a selection advisory committee will review the candidates who are best qualified based on the minimum and desirable qualifications and then determine who will be invited to interview.

The selection committee will rate responses to the interview questions and writing prompt (if applicable). Based on this rating, a small number of applicants will be selected as the "recommended candidates". These candidates will be forwarded to the Vice President and College President for final interviews.

A hiring recommendation will be made by the College President and forwarded to the Board of Trustees of State Center Community College District for final approval.

State Center Community College District is an equal opportunity employer committed to fostering innovation and inclusivity. We respond proactively to the diverse needs of the community and welcome individuals excited to join our District's purpose to support student success both locally and globally. United, we the faculty, classified professionals and administrators pledge to treat all applicants and employees fairly and equitably. [SCCCD EEO Plan](#)

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For more information, contact the Academic Human Resources Office, 1171 Fulton St, Fresno, California, 93721, (559) 243-7100. For information on Fresno City College or State Center Community College District, visit our website at www.scccd.edu. **Please refer to Position No. FHSV-COR (Slot# 1632).**

Submission of application and related materials is the applicant's responsibility and must be submitted through the district's online applicant portal. The District reserves the right to re-advertise or to delay indefinitely the filling of a position if it is deemed that the applicants for the position do not constitute an adequate applicant pool or if funding is not available. All application materials are subject to verification. False statements may be cause for disqualification or discharge from employment.

Additional Information:

This is a full-time, tenure-track position. The District may fill more than one position from this pool.
About the CollegeAs the very first community college in California, Fresno City College has a proud history of leadership in education and preparing generations of students for their future. Fresno City College is nestled near the lively Tower District and minutes from downtown Fresno, brick buildings and towering trees tell the long story of this historic institution. It is committed to academic excellence and diversity, equity, and inclusion among its faculty, classified professionals, and students. The college takes responsibility for equitable outcomes and successful pathways for all students.

[Work for Us!](#)

MissionAs California's first community college, Fresno City College provides access to equity-centered, quality, innovative educational programs, and support services. Committed to a culture of anti-racism, we create dynamic communities of respect and inquiry which encourage student success and lifelong learning while fostering the sustainable economic, social, and cultural development of our students and region.

VisionFresno City College aspires to build upon our equity-centered mission and further our commitment to normalize a culture of racial equity and anti-racism. As a community of educators and learners, we will use our individual and collective positions of influence, power, and privilege to foster a community of belonging, affirmation, and validation. We will courageously join as faculty, staff, and students in upholding our core values to transform lives in the Central Valley and beyond.

Core Values Equity-Mindedness: We call attention to patterns of inequity in student outcomes and take personal and institutional responsibility for the success of our students. We critically reassess our own practices, are race-conscious, and aware of the social and historical context of exclusionary practices in American Higher Education.

Social Justice: We are focused on removing institutional barriers, taking responsibility for and mitigating systemic barriers. We are invested in validating our students' lived experiences through

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examining qualitative and quantitative data which enhances our understanding of intersectionality. This builds a foundation of data-driven solutions and responses to systemic issues.

Sustainable Social and Economic Mobility: We commit to breaking extractive, exploitative, and racist systems and practices. Servimos y empoderamos (we serve and empower) marginalized and racially-minoritized individuals, communities, and histories. With invested community partners, we build programs which foster trans-generational economic growth and prosperity.

[FCC Institutional Research Site](#)

To be considered for this position please visit our web site and apply on line at the following link: www.scccd.edu

EOE

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

State Center Community College District

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