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Job Title Department Institution	Diesel/Heavy Duty Equipment Instructor - Tenure- Track - Spokane Community College Staff Community Colleges of Spokane Spokane, Washington
Date Posted	May 13, 2025
Application Deadline Position Start Date	Open until filled Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Vocational/Technical
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Job Description	

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Diesel/Heavy Duty Equipment Instructor - Tenure-Track - Spokane Community College

## **Community Colleges of Spokane**

Location: Spokane CC Main Campus Spokane

Department:SCC Heavy Equipment

Open continuous.



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Salary Information: This is a full-time, tenure track position with an entry level base salary (for a 175-day academic year contract) of \$73,813 - \$104,495 annually. Future advancement in base salary, up to the current maximum of \$104,495, is based upon a combination of years of service accrued at our college and professional development activity.

Annual salary is comprised of base salary plus any combination of academic year overload contracts, summer effort contracts, project stipends, student club advising stipends, and/or department chair program lead faculty stipends consistent with the provisions of the current collective bargaining agreement between Spokane Colleges and the Association for Higher Education (AHE).

## About Us

Spokane Community College, part of Spokane Colleges, serves 15,000 students with career technical, liberal arts, and adult education programs in Spokane and surrounding rural communities.

Applications will be accepted until the position is filled. However, since the screening committee will begin reviewing applications on 05/19/2025, submissions are encouraged prior to that time.

# About the Diesel/Heavy Duty Equipment Instructor - Tenure-Track - Spokane Community College

## CHARACTERISTIC DUTIES AND RESPONSIBILITIES

- Prepares for and instructs, through traditional classroom, shop, and distance education modes, classes in the discipline of diesel/heavy duty equipment repair and maintenance. Assignments may be at off-campus centers and may also include evening and/or weekend classes.
- Provides availability and accessibility to students for purpose of academic consulting and support, in a manner appropriate to meet student needs, through a combination of scheduled office hours, e-mail accessibility, or other effective means of responsive and timely communication.
- Communicates expectations and establishes clear grading criteria through appropriate instructional means, including but not limited to developing course syllabi, handouts, and



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materials supporting the instructional process; evaluates student progress and provides clear timely feedback.

- Participates in district, division, department, or general faculty meetings; in-service training; curriculum development; academic consulting; workshops or seminars; service on district or college councils or committees, or other activities within the scope of the position.
- Complies with state and federal law applicable to professional duties and responsibilities; Follows established procedures in areas such as printing, turning in grades, bookstore orders, office support, student financial aid requirements, safety and health issues, and related administrative processes.
- Model professional decorum and mutual respect in all personal interactions.
- Support and advance the Spokane Colleges strategic plan, and perform other duties as assigned.
- Any additional duties or responsibilities specific to this position
- In addition, faculty may:
  - Instruct courses in related disciplines based upon individual qualifications and expertise.
  - Supervise paraprofessional employees or direct the work of assigned work-study students. Responsible for ensuring assigned staff adheres to acceptable behavior and performance standards. Demonstrate that assigned staff have been informed how behavior and performance will be assessed, receive timely and accurate feedback regarding performance, and any observed performance and behavioral problems are corrected promptly.
  - Advise student clubs or associations.
  - Any other duty within the department that is rotational, optional, or might be assigned in future

## MINIMUM QUALIFICATIONS

- Three years of full-time work experience in diesel/heavy equipment repair and maintenance.
- Ability to work effectively as a member of a team and with other faculty and administration.
- Acceptance of the responsibility to always promote the welfare and best interests of students.
- Acceptance of and willingness to support the role that community colleges serve in higher education, and specifically the mission, values, goals, and objectives of the Community Colleges of Spokane.
- Ability to perform assigned duties in a manner consistent with applicable laws, regulations, and goals of the institution and the community/technical college system.
- Demonstrated commitment to fostering and supporting a teaching, learning, and working environment that honors diversity, equity, and inclusion.



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• Three years relevant work experience and or some combination of technical training and field experience equivalent to three years.

## **DESIRED QUALIFICATIONS**

- Documented industry/manufacturer specific, specialized, and/or advanced training.
- Teaching experience (could include workshops, seminars, one-on-one mentorship, etc.).
- Maintenance and repair experience in the following areas: Electrical, electronics, drivetrain, diesel engine, heavy equipment hydraulic systems.
- Industry standard certifications.
- Demonstrated involvement with new processes and technology in the field.

Person hired must be able to provide acceptable documentation of U.S. Citizenship or lawful authorization to work in the United States. This is an absolute condition of employment. An offer of employment will not carry with it any responsibility or obligation on the part of the district to sponsor an H1-B visa. In addition, the Spokane Colleges maintain a drug-free work environment and prohibits all smoking in the college buildings and state-owned vehicles. Must be able to successfully work in and promote a multicultural work and education environment.

Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the position. Once an applicant is chosen for a position, they are required to complete and submit a declaration regarding sexual misconduct and investigation per state law.

## **Benefits Information**

This is an annually contracted (tenure track) position. Medical, dental, life and long term disability insurance benefits are provided as currently administered under Public Employees Benefits Board; TIAA-Cref retirement plan or WA State Retirement Plan.; leave accruals and usage are governed by the faculty master contract.

Public Employees Benefits Board

Additional benefits information



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#### **Required Application Materials**

To qualify for consideration, applicants must meet required competencies and submit a complete application packet, which includes the following:

- Spokane Colleges online application including supplemental questions.
- \*\*Cover letter addressing your qualifications as applied to the responsibilities of this position.
- \*\*Comprehensive resume.
- \*\*Names, addresses, and telephone numbers of three professional references
- College transcript(s) if applicable unofficial/copies of transcripts are acceptable for the initial application, official copies must be submitted upon acceptance of job offer.

For questions regarding a job application or the hiring process, or if you require an accommodation during the application or interview process, please contact HR at <u>CCS.Recruiter@ccs.spokane.edu</u>.

## **Equal Opportunity Institution**

509-434-5040

Spokane Colleges does not discriminate in its programs, activities and employment on the basis of race, creed, color, religion, national or ethnic origin, age, sex, marital status, pregnancy, pregnancy related conditions, parental status or families with children, status as a mother breastfeeding their child, AIDS/HIV or hepatitis C, honorably discharged veteran status, sexual orientation, gender identity or expression, disability, use of a trained guide dog or service animal by a person with a disability, genetic information, or any other legally protected category.

Direct all inquiries or grievances regarding access, Title IX, ADA, equal opportunity compliance, and/or grievances to: Fred Davis | Chief Human Resources Officer Spokane Colleges P.O. Box 6000, MS1004 Spokane, WA. 99217-6000

To apply, please visit: <u>https://careers.ccs.spokane.edu/jobs/diesel-heavy-duty-equipment-instructor-tenure-track-spokane-community-college-spokane-washington-united-states</u>



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#### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

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Staff Community Colleges of Spokane