

Accounting Instructor - Non-tenure - Spokane Falls
Community College
Community Colleges of Spokane

Direct Link: <https://www.AcademicKeys.com/r?job=257038>

Downloaded On: May. 15, 2025 6:41pm

Posted May 15, 2025, set to expire May 29, 2025

Job Title	Accounting Instructor - Non-tenure - Spokane Falls Community College
Department	SFCC Business & Workforce Educ
Institution	Community Colleges of Spokane Spokane, Washington
Date Posted	May 15, 2025
Application Deadline	05/29/2025
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Business
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Job Description	

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Community Colleges of Spokane

Location:Spokane Falls Main Campus Spokane

Department:SFCC Business & Workforce Educ

Starting salary for this position is: This is a full-time, annualized (non-tenure track) position with an entry level base salary (for a 175-day academic year contract) of \$73,813 - \$104,495 annually. Future advancement in base salary, up to the current maximum of \$104,495, is based

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upon a combination of years of service accrued at our college and professional development activity.

Annual salary is comprised of base salary plus any combination of academic year overload contracts, summer effort contracts, project stipends, student club advising stipends, and/or department chair program lead faculty stipends consistent with the provisions of the current collective bargaining agreement between Spokane Colleges and the Association for Higher Education (AHE).

About Us

SFCC is a beautiful campus located in the inland Pacific Northwest, on the ancestral home of the Spokane Tribe, near the Spokane River. Spokane is a mid-sized city with a high quality of life and quick access to the outdoors. More information about living and working in Spokane available at: <https://www.visitspokane.com/about-spokane/relocation-guide/>

SFCC is one of two accredited community colleges that comprise the Spokane Colleges. SFCC serves approximately 6000 students from across greater Spokane and five rural counties in our service area, including students from the Spokane Tribe, other Eastern Washington tribes, and from Fairchild Air Force Base. About two-thirds of our students enroll in one of our transfer degrees, and approximately one-third enroll in one of our professional-technical programs.

The mission of Spokane Colleges is to provide all students with an excellent education that transforms lives and expands their opportunities. At SFCC, we embrace Guided Pathways, which aims to assist students to find their pathway toward achieving their goals. We foster equity and inclusion by addressing the unique needs of each student. We celebrate the opportunity to meet students where they are and provide them with holistic support to reach their full potential.

Applications will be accepted until 4:00 p.m. PST on 05/29/2025. The application process will not be available after this time. To ensure consideration make sure your application is completed and submitted as soon as possible. Applications will only be accepted prior to 4:00 p.m. on the closing date.

About the Accounting Instructor - Non-tenure - Spokane Falls Community College

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CHARACTERISTIC DUTIES AND RESPONSIBILITIES

- Prepare for and instruct, through traditional classroom and distance education modes, transfer-level and management program in the disciplines of Accounting and Management Information Systems.
 - Financial Accounting I
 - Financial Accounting II
 - Managerial Accounting
 - Management Information Technology in Business
 - QuickBooks
 - Introduction to Financial Accounting
 - Accounting and Finance for Managers
- Be available and accessible to students for purpose of academic consulting and support, in a manner appropriate to meet student needs, through a combination of scheduled office hours, e-mail accessibility or other effective means of responsive and timely communication.
- Work strategically with diverse colleagues, students, and community members.
- Be committed to advancing diversity, promoting equity, and preparing students to live responsibly in an increasingly global civilization.
- Be committed to serving, advising, and mentoring a socially and culturally diverse student population.
- Communicate expectations and establish clear grading criteria through appropriate instructional means, including but not limited to developing course syllabi, handouts, and materials supporting the instructional process, evaluating student progress and providing clear, timely feedback.
- Participate in district, division, department, or general faculty meetings; in-service training; curriculum development; academic consulting; workshops or seminars; service on district or college councils or committees, or other activities within the scope of the position.
- Comply with state and federal law applicable to professional duties and responsibilities; follows established procedures in areas such as printing, turning in grades, bookstore orders, office support, student financial aid requirements, safety and health issues and related administrative processes.
- Model professional decorum and mutual respect in all personal interactions. *
- Complies with district policy, procedures and directives, state and federal regulations, orders and statute and collective bargaining agreements. *
- Support and advance the Spokane Colleges strategic plan, and perform other duties as assigned.
- In addition, faculty may:
 - Work evenings, alternative schedules, summer or at alternative work locations consistent with the terms of the collective bargaining agreement.
 - Advise student clubs or associations.

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MINIMUM QUALIFICATIONS

- An earned Master's degree in Business or related field with emphasis in accounting or an earned CPA, active or inactive.
- Evidence of instructional capabilities.
- One or more years of work experience in accounting or business.
- Ability to demonstrate instructional excellence and proficiency with technology during the teaching demo.
- Acceptance of the responsibility to promote the welfare and best interests of students at all times.
- Acceptance of and willingness to support the role that community colleges serve in higher education, and specifically the mission, values, goals and objectives of the Community Colleges of Spokane.
- Demonstrated commitment to fostering and supporting a teaching, learning and working environment that honors diversity, equity and inclusion.

DESIRABLE QUALIFICATIONS

The following competencies are not necessary for application, but having one or more of these could increase a candidate's success:

- One year of full-time equivalent experience teaching Accounting.
- Two or more years full-time equivalent work experience in Accounting or business.
- Evidence of instructional excellence in both onsite and online courses. Acceptable forms of documentation may include student evaluations, peer evaluations, and/or recent supervisory evaluations.
- Demonstrated success working with diverse (racially, ethnically, socioeconomically) and underserved student and stakeholder communities.

Person hired must be able to provide acceptable documentation of U.S. Citizenship or lawful authorization to work in the United States. This is an absolute condition of employment. An offer of employment will not carry with it any responsibility or obligation on the part of the district to sponsor an H1-B visa. In addition, the Spokane Colleges maintain a drug-free work environment and prohibits all smoking in the college buildings and state-owned vehicles. Must be able to successfully work in and promote a multicultural work and education environment.

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Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the position. Once an applicant is chosen for a position, they are required to complete and submit a declaration regarding sexual misconduct and investigation per state law.

Benefits Information

This is an annually contracted (either tenure track or annualized) position. Medical, dental, life and long term disability insurance benefits are provided as currently administered under Public Employees Benefits Board; TIAA-Cref retirement plan or WA State Retirement Plan.; leave accruals and usage are governed by the faculty master contract.

[Public Employees Benefits Board](#)

[Additional benefits information](#)

Required Application Materials

To qualify for consideration, applicants must meet required competencies and submit a complete application packet, which includes the following:

- Cover letter - addressing your qualifications relevant to the responsibilities of this position.\
- Resume.
- References - the names, addresses, and phone numbers of three professional references.
- College transcript(s) if applicable - unofficial/copies of transcripts are acceptable; official transcripts are required upon hire.

For questions regarding a job application or the hiring process, or if you require an accommodation during the application or interview process, please contact HR at CCS.Recruiter@ccs.spokane.edu.

Equal Opportunity Institution

Spokane Colleges does not discriminate in its programs, activities and employment on the basis of race, creed, color, religion, national or ethnic origin, age, sex, marital status, pregnancy, pregnancy related conditions, parental status or families with children, status as a mother breastfeeding their child, AIDS/HIV or hepatitis C, honorably discharged veteran status, sexual orientation, gender identity or expression, disability, use of a trained guide dog or service animal by a person with a disability, genetic information, or any other legally protected category.

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Direct all inquiries or grievances regarding access, Title IX, ADA, equal opportunity compliance, and/or grievances to:

Fred Davis | Chief Human Resources Officer

Spokane Colleges

P.O. Box 6000, MS1004

Spokane, WA. 99217-6000

509-434-5040

To apply, please visit: <https://careers.ccs.spokane.edu/jobs/accounting-instructor-non-tenure-spokane-falls-community-college-spokane-washington-united-states>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

SFCC Business & Workforce Educ

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