

Interim Executive Director
Butte-Glenn Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=257082>

Downloaded On: Aug. 6, 2025 5:29pm

Posted May 16, 2025, set to expire Apr. 28, 2026

Job Title Interim Executive Director
Department Institutional Effectiveness and Planning
Institution Butte-Glenn Community College District
Oroville, California

Date Posted May 16, 2025

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Director/Manager
Senior Executive Officer

Academic Field(s) Administration - Other
Administration - Executive

Job Website <https://www.schooljobs.com/careers/buttecc/jobs/4942889/interim-executive-director-of-institutional-effectiveness-and-planning>

Apply By Email

Job Description

*****INTERNAL JOB ANNOUNCEMENT FOR CURRENT BUTTE COLLEGE EMPLOYEES ONLY*****

Interim Executive Director of Institutional Effectiveness and Planning

POSITION HIGHLIGHTS:

The interim Executive Director of Institutional Effectiveness and Planning provides leadership for the development, review, and implementation of institutional policies, procedures, and planning documents within the participatory governance structure. This position oversees key institutional

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processes such as accreditation reporting and strategic planning. The interim Executive Director of Institutional Effectiveness and Planning is also responsible for the development and implementation of Butte College's Institutional Effectiveness Manual. Successful candidates will have experience working within the participatory governance structure, be knowledgeable about the college's policies and procedures, and demonstrate an ability to distill complex information into functional working documents.

REPRESENTATIVE DUTIES, MINIMUM QUALIFICATIONS, DESIRED QUALIFICATIONS:

Please visit the [class specification](#) to see the representative duties, minimum qualifications, desired qualifications, and other requirements of the position.

DIVERSITY QUALIFICATION:

Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity and sexual orientation and ethnic backgrounds of community college students and staff.

REQUIRED ATTACHMENTS:

- **Resume or Vita**
- **Diversity Essay:** The Butte-Glenn Community College District has a very diverse staff and student population with respect to academic, socioeconomic, cultural, disability, gender identity, sexual orientation and ethnic backgrounds. **In your Diversity Essay**, please describe your skills, education, professional development, community involvement, and professional experience working with these diverse groups.

REQUIRED UPON SELECTION:

- **Transcripts of Academic Work:** Official transcripts will be required upon hire. All offers of employment are contingent upon the submission of official transcripts showing completion of the degree. NOTE: Transcripts are not a required attachment during the application process.

The District reserves the right to modify, rescind or re-advertise this announcement without notification or to delay indefinitely the employment of a person for the position.



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Butte Glenn Community College District (BGCCD) IS AN EQUAL OPPORTUNITY EMPLOYER:

To accomplish this job successfully, an individual must be able to perform, with or without reasonable accommodation, each essential function satisfactorily. Reasonable accommodations may be made to help enable qualified individuals with disabilities to perform the essential functions. Butte Glenn Community College District is committed to creating a diverse workforce focused on equity, inclusion, and accessibility for all faculty, staff, administrators, managers, and students. The District is dedicated to building an environment that supports our diverse student populations providing opportunities to mentor, encourage, and prepare our students to be successful in the world and expose them to global perspectives. Our District community of professionals is devoted to enriching our students' lives by bringing to light a variety of ways to engage and discover their individual and collective paths through education.

BGCCD is committed to the principles of equal employment opportunity. It is the District's policy to ensure that all qualified applicants for employment and employees have full and equal access to employment opportunities and are not subject to discrimination in any program or activity of the District on the basis of ethnic group identification, race, gender, color, language, accent, citizenship status, ancestry national origin, age, sex, religion, sexual orientation, gender identity, parental status, marital status, veteran status, physical or mental disability or medical condition, or on the basis of these perceived characteristics.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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