

Faculty
San Diego Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=258110>

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Posted Jun. 10, 2025, set to expire Jul. 1, 2025

Job Title	Faculty
Department	Instructional Services
Institution	San Diego Community College District San Diego, California
Date Posted	Jun. 10, 2025
Application Deadline	07/22/2025
Position Start Date	Available immediately
Job Categories	Core Faculty
Academic Field(s)	Sciences - Biological Law Humanities - Philosophy Social Sciences - Communication Sciences - Computer Science Social Sciences - Economics Sciences - Physics Sciences - Chemistry Social Sciences - Political Science Social Sciences - Geography Social Sciences - Psychology Administration - Other Health Sciences Fine Arts - Other Humanities - History Humanities - English Humanities - Literature
Apply Online Here	https://apptrkr.com/6287998

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Apply By Email

Job Description

Faculty

San Diego Community College District

Closing Date: 7/22/2025

Position Number: 000708

Location: San Diego City College

Position Type: Academic

The Position:

Posting Details (Default Section)

Closing Date: 07/22/2025 Open Until Filled No Classification Title Faculty Working Title Articulation Officer Recruitment Limits Location San Diego City College Pay Information Class 1, Step C - Class 6, Step C (\$6,933.44- \$8,849.03) per month based on the 2024 AFT - College Faculty Tenured-Tenure Track Faculty Salary Schedule.

Initial salary placement for this Assistant Professor is commensurate with required education and related teaching experience as outlined in section A2.1 of the AFT Faculty Collective Bargaining Agreement and it is non-negotiable.

The District offers a comprehensive fringe benefit package including employer paid medical, dental, vision plans, sick leave, and opportunities for professional development. This position is FLSA Exempt and may not accrue overtime. Benefits will be provided under the terms of the AFT-Guild, Local 1931 - Faculty Collective Bargaining Agreement. Annual Salaries will be recalculated for service less than a full academic year based on Education Code 87815, any required adjustment will be made within the first pay period. Travel reimbursement for interviewees traveling more than 200 miles, one-way, may

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be paid according to geographic location (see SDCCD Travel Stipend Policy, Rev 7/14/2011). Typically, Assistant Professors earn tenure after 4 years and promote to Associate Professor. The SDCCD Employment Web Page provides a link to employee collective bargaining agreements and handbooks, and more information about terms and conditions of employment to include salary and benefits. Position Equivalent FTE: 1.0 Job Duration 11 Position Number: 000708 FLSA Status Exempt (does not accrue overtime) Bargaining Unit AFT/College Faculty Range (na) Position Type Academic Department Instructional Services The Position The Articulation Officer reports to the Vice President of Instruction. Primary responsibilities include coordinating articulation functions between San Diego City College and CSU, UC, private four-year institutions, and other community colleges, including those within the district. The assignment includes coordination activities related to curriculum and curriculum development on campus and within the district, and maintenance of files and documentation to ensure compliance with all federal, state, and local regulations that govern inter-segmental articulation of curriculum for transfer purposes. The Articulation Officer assists the Curriculum Review Committee and campus departments with the cyclical updating and revision of course outlines and the submission for acceptance of new courses and program awards being developed. Additionally, the Articulation Officer participates in various meetings and other curriculum-related activities and serves on college, district, regional, and state-wide committees. Major Responsibilities

- Reviews courses for transferability, UC TCA, Cal-GETC, and C-ID; creates and maintains Cal-GETC advising sheets for counseling faculty and posting on the City College articulation webpage; manages and updates campus general education and articulation data in collaboration with the District Office of Instruction staff.
- Develops and maintains course-to-course articulation agreements with CSU, UC, and private/independent colleges and universities; utilizes ASSIST.org to research articulation opportunities in consultation with faculty.
- Provides consultation resource information to faculty, deans, and other college representatives on course and program articulation matters, especially related to reviewing, revising, and developing courses with transfer preparation, general education, and articulation potential.
- Communicates with counselors and the Transfer Center Coordinator to identify articulation needs and discuss legislative updates and challenges; creates annual Curricular Change Report for UC, CSU, and CCC articulation colleagues and college counselors at the end of each academic year.
- Provides articulation documentation for all transfer program award submissions to the California Community College Chancellor's Office (CCCCO), with special attention to the Associate Degrees for Transfer.
- Actively participates as an essential member on the Curriculum Review Executive Committee along with the Curriculum Review Committee Chair, Vice President of

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Instruction, and curriculum support staff; reviews all course and program award proposals in the curriculum management system for compliance with Title 5 and other state regulations in a timely manner; advises committee on upcoming and potential state-wide mandated initiatives related to articulation and transfer.

- In consultation with the District Office of Instruction, maintains compliance with all federal, state, and local policies, regulations, and practices governing articulation, including Title 5, AB 705/1705, AB 928, AB 1111.
- Attending and presenting at professional conferences and meetings - many of which are in-person - including frequent campus, district, regional, and state-wide articulation, curriculum, and governance meetings.
- Participates in district, regional, and state-wide Articulation Officer meetings to be informed of and provide feedback and recommendations regarding matters, such as intersegmental articulation changes and developments, the implementation of articulation-related legislation, and articulation-related advocacy.
- Serves as the college liaison to the California Community College Chancellor's Office, the California State University Chancellor's Office, and the University of California Office of the President for articulation- and curriculum-related issues affecting student transfer success.
- Organizing and maintaining various reports, records, and other documentation that track information concerning the budget, as well as curriculum inventory and processes.
- Meeting established curriculum and articulation deadlines.

Qualifications (a) Master's Degree in any subject taught at the college. (b) Master's degree, or equivalent foreign degree, in the discipline of the faculty member's assignment. Master's degree, or equivalent foreign degree, in a discipline reasonably related to the faculty member's assignment and possession of a bachelor's degree, or equivalent foreign degree, in the discipline of the faculty member's assignment. Desired Qualifications

- Demonstrated experience and knowledge of the structure and regulations governing community college curriculum to effectively articulate courses and programs between community colleges and baccalaureate institutions as well as collaborations with high schools.
- Experience with computer software and technology related to articulation, transfer, student services, curriculum inventory, and instruction.
- Demonstrated knowledge of legislation, policies, procedures, and future trends impacting community colleges and articulation of programs and courses.
- Ability to comprehend, explain, advise, and advocate for respective stakeholders regarding

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articulation issues, with an emphasis on ever-changing legislation.

- Ability to facilitate and coordinate the complex articulation process in a multi-campus district.
- Highly developed analytical skills - including listening, reading, speaking, and writing - to effectively communicate and collaborate with campus faculty, administration, staff, students, and outside institutions.
- Demonstrated respect for colleagues, for the traditional concepts of academic freedom, and for the commonly-agreed-upon ethics of the teaching profession.
- Demonstrated experience and/or knowledge in working with a college community of great diversity in socioeconomic, cultural, and ethnic background, including those with different levels of academic preparation and varying physical and learning abilities.

Equivalency If you do not possess the exact degrees, or higher, listed above or if you anticipate receiving the required degree prior to the start of teaching classes, please complete a [Request for Equivalency Form](#) and attach it during the application process. **Foreign Degree:** Applicants with foreign degrees from colleges or universities outside of the United States must have their coursework evaluated by a professional association that is a member of the National Association of Credential Evaluation Services ([NACES](#)) or Academic Credentials Evaluation Institute, INC. ([ACEI](#)). A copy of the evaluation must be submitted with your online application. **Licenses/Certificates/Credentials:** **Commitment to Diversity:** All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and classified professionals.

Click [here](#) for the EEO / Diversity / Nondiscrimination - Policies and Procedures Working Conditions Physical Requirements

- Typically sedentary in nature.

Environment

- Favorite usually involves an office.

Special Instructions to Applicants: To ensure consistency, fairness, and alignment with our commitment to Diversity, Equity, Inclusion, and Accessibility (DEIA), please submit only the materials specifically requested in this posting (e.g., no personal photos, articles, etc.). Be sure to upload the required documents using the respective document name labels. Uploading extraneous materials, unless explicitly requested, may result in your application not being reviewed. Only complete application packets will be forwarded to the committee.

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Application materials sent via mail, fax, or email will not be accepted. All correspondence, including interview invitations, will be communicated via email.

We are dedicated to maintaining the confidentiality of all inquiries, nominations, and applications in the strictest confidence, and we encourage applicants from diverse backgrounds to apply.

1. Complete online application;
2. CV or Resume;
3. Cover Letter or Letter of Intent.

Tentative Timeline (Subject to Amendments) Screening and Interview process to hire for Summer 2025

Conditions of Employment: **SELECTED CANDIDATE IS REQUIRED TO COMPLETE THE FOLLOWING PRIOR TO EMPLOYMENT:**

- Submit "official" college transcripts as stated on application (even if a degree is not a requirement for this position);
- Provide a Certificate of Tuberculosis Exam for initial appointment (Note: The certificate must be renewed every 4 years as a condition of continuing employment);
- Have fingerprints taken by a Live Scan computer at the District's expense (Clearance must be received prior to first day of employment);
- Present original documents for proof of eligibility to work in the United States **as required by the I9 Employment Eligibility Verification form;**
- Attend a new hire processing appointment in People, Culture, and Technology Services located at the District Administrative Offices; AND,
- Employed on an initial contract of one (1) year that is eligible for renewal annually for up to a subsequent one-year period.

EMPLOYMENT AFTER RETIREMENT

If you accept a contract (permanent) position with SDCCD and are a retired annuitant with CalPERS or CalSTRS, you must reinstate from your retirement system. Please reference the [CalPERS](#) or [CalSTRS](#) website for further information. Additional Information: Please note that an employee may be transferred to any site at the option of the Chancellor.

EMPLOYEE BENEFITS

SDCCD provides a comprehensive fringe benefit package for its full-time academic employees. The District contributes toward the cost of the premium (including dependent coverage) for the medical insurance plan options. Additional benefits include dental, vision, sick leave, vacation and opportunities

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for professional development. Contract employees become members of the State Teachers' Retirement System (STRS) upon appointment. Posting Number AC01123 Indicate budget number(s)

Major Responsibilities:

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- Actively participates as an essential member on the Curriculum Review Executive Committee along with the Curriculum Review Committee Chair, Vice President of Instruction, and curriculum support staff; reviews all course and program award proposals in the curriculum management system for compliance with Title 5 and other state regulations in a timely manner; advises committee on upcoming and potential state-wide mandated initiatives related to articulation and transfer.
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legislation, and articulation-related advocacy.

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- Organizing and maintaining various reports, records, and other documentation that track information concerning the budget, as well as curriculum inventory and processes.
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Qualifications:

(a) Master's Degree in any subject taught at the college. (b) Master's degree, or equivalent foreign degree, in the discipline of the faculty member's assignment. Master's degree, or equivalent foreign degree, in a discipline reasonably related to the faculty member's assignment and possession of a bachelor's degree, or equivalent foreign degree, in the discipline of the faculty member's assignment.

Desired Qualifications:

- Demonstrated experience and knowledge of the structure and regulations governing community college curriculum to effectively articulate courses and programs between community colleges and baccalaureate institutions as well as collaborations with high schools.
- Experience with computer software and technology related to articulation, transfer, student services, curriculum inventory, and instruction.
- Demonstrated knowledge of legislation, policies, procedures, and future trends impacting community colleges and articulation of programs and courses.
- Ability to comprehend, explain, advise, and advocate for respective stakeholders regarding articulation issues, with an emphasis on ever-changing legislation.
- Ability to facilitate and coordinate the complex articulation process in a multi-campus district.
- Highly developed analytical skills - including listening, reading, speaking, and writing - to effectively communicate and collaborate with campus faculty, administration, staff, students, and outside institutions.
- Demonstrated respect for colleagues, for the traditional concepts of academic freedom, and for the commonly-agreed-upon ethics of the teaching profession.
- Demonstrated experience and/or knowledge in working with a college community of great diversity in socioeconomic, cultural, and ethnic background, including those with different levels of academic preparation and varying physical and learning abilities.

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Typically, Assistant Professors earn tenure after 4 years and promote to Associate Professor. The SDCCD Employment Web Page provides a link to employee collective bargaining agreements and handbooks, and more information about terms and conditions of employment to include salary and benefits.

To apply, visit: <https://www.sdccdjobs.com>

All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Instructional Services

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