

**Associate, Campus Custodial Operations-1**  
**Austin Community College**

Direct Link: <https://www.AcademicKeys.com/r?job=259589>

Downloaded On: Jul. 13, 2025 12:59am

Posted Jul. 11, 2025, set to expire Nov. 29, 2025

**Job Title** Associate, Campus Custodial Operations-1  
**Department** Staff  
**Institution** Austin Community College  
Austin, Texas

**Date Posted** Jul. 11, 2025

**Application Deadline** Open until filled  
**Position Start Date** Available immediately

**Job Categories** Professional Staff

**Academic Field(s)** Administration - Other

**Apply Online Here** <https://apptrkr.com/6371565>

**Apply By Email**

**Job Description**

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**Austin Community College**

**Job Posting Closing Times:** Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

Austin Community College employees are required to maintain a domicile in the State of Texas while working for the college and throughout the duration of employment. -[AR 4.0300.01](#)

[If you are a current Austin Community College employee, please click this link to apply through your Workday account](#)

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

### **Job Posting Title:**

Associate, Campus Custodial Operations-1

### **Job Description Summary:**

To maintain the cleanliness of the assigned facility (Quad).

### **Job Description:**

#### **Description of Duties and Tasks**

- 1) Cleans buildings by sweeping, dusting, mopping, scrubbing, sealing, buffing, vacuuming, washing surfaces, etc., as assigned.
- 2) Assignments may include cleaning bathrooms, picking up trash, cleaning doors, moving furniture for cleaning and set up, washing chalk/white boards, removing gum, cleaning drinking fountains, cleaning and emptying trash cans, checking/cleaning equipment and other custodial related duties.
- 3) Performs floor and carpet maintenance tasks; power washes sidewalks, stairs, entrances, and patio

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areas.

4) Performs set-ups or break-downs for special campus events.

5) Responds to service calls which may involve emergency spills, plumbing backups, transporting miscellaneous packages and items within campus environment, unloading supplies and equipment delivery.

6) Moves and/or relocates furniture for cleaning, including office and/or classroom moves.

7) Depending on area of assignment, may sanitize and maintain health science labs and/or child care areas.

8) Notifies Specialist of maintenance issues.

### **Knowledge**

- \* Cleaning equipment, products, techniques, and standards.
- \* Able to read product labels and emergency safety guidelines.

### **Skills**

- \* Maintaining an established work schedule.
- \* Effectively using interpersonal and communications skills.
- \* Effectively using organizational and planning skills.
- \* Following written and verbal instructions.
- \* Using cleaning products and equipment including, but not limited to, hand tools, carts, dollies, vacuum cleaner, scrubber, buffer, wet and dry mops, and brooms.

### **Technology Skills**

- \* Use basic computer skills such as accessing and sending emails, locating Internet sites, and completing time sheets.
- \* Use required custodial technology for logging and documenting work area response.

### **Required Work Experience**

- \* Six months related work experience.

### **Preferred Work Experience**

- \* One year custodial experience.

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**Required Education**

\* Not required.

**Special Requirements**

\* May be assigned to day or night shift; may be assigned to various campuses.

**Physical Requirements**

- \* Work is performed in a variety of settings.
- \* Subject to standing, walking, sitting, bending, reaching, pushing, and pulling, and at times subject to stooping, crawling, and climbing.
- \* Routine exposure to hazardous chemicals, inclement weather, and/or varying temperatures.
- \* May need to lift heavy objects of up to 50 pounds and occasionally up to 100 pounds.
- \* Able to climb ladders and stairs and stand/walk for prolonged periods of time.
- \* Able to wear backpack vacuum daily.

**Safety**

\* Work safely and follow safety rules. Report unsafe working conditions and behavior. Take reasonable and prudent actions to prevent others from engaging in unsafe practices.

**Salary**

\$47,840

**Number of Openings:**

7

**Job Posting Close Date:**

July 24, 2025

**Clery Act**

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus

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Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

### **Disclaimer**

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

**To apply, please visit:** [https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Austin-Community-College/Associate--Campus-Custodial-Operations-1\\_R-7942](https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Austin-Community-College/Associate--Campus-Custodial-Operations-1_R-7942)

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### **Contact**

Staff

Austin Community College

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