

Esthetics Instructor - Adjunct - Spokane Community
College
Community Colleges of Spokane

Direct Link: <https://www.AcademicKeys.com/r?job=259755>

Downloaded On: Jul. 17, 2025 10:50am

Posted Jul. 16, 2025, set to expire Jan. 6, 2026

Job Title	Esthetics Instructor - Adjunct - Spokane Community College
Department	SCC Cosmetology
Institution	Community Colleges of Spokane Spokane, Washington
Date Posted	Jul. 16, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor Adjunct Professor
Academic Field(s)	Vocational/Technical
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Job Description

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Community Colleges of Spokane

Location:Spokane CC Main Campus Spokane

Department:SCC Cosmetology

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Open continuous.

Starting salary for this position is: \$40.83 - \$86.87 per hour based on workload category.

This is an adjunct (part-time) position. Compensation will be pro-rated according to the amount of workload assigned. Spokane Colleges reserves the right to cancel this recruitment without notice. Academic employees are represented by the Association of Higher Education (AHE), which is affiliated with NEA and WEA. Membership is optional.

About Us

Spokane Community College, part of Spokane Colleges, serves 15,000 students with career technical, liberal arts, and adult education programs in Spokane and surrounding rural communities.

Applications will be forwarded to the hiring official as they are received and accepted until the need is filled.

About the Esthetics Instructor - Adjunct - Spokane Community College

CHARACTERISTIC DUTIES AND RESPONSIBILITIES

- Prepares for and instructs, through traditional classroom, lab, and distance education modes, classes in the discipline of Esthetics and Advanced Master Esthetics; Assignments may be at off-campus centers and may also include evening and/or weekend classes.
- Provides availability and accessibility to students for purpose of academic consulting and support, in a manner appropriate to meet student needs, through a combination of scheduled office hours, e-mail accessibility or other effective means of responsive and timely communication.
- Communicates expectations and establishes clear grading criteria through appropriate instructional means, including but not limited to developing course syllabi, handouts, and materials supporting the instructional process; evaluates student progress and provides clear timely feedback.
- Participates in district, division, department, or general faculty meetings; in-service training; curriculum development; academic consulting; workshops or seminars; service on district or college councils or committees, or other activities within the scope of the position.
- Complies with state and federal law applicable to professional duties and responsibilities; Follows established procedures in areas such as printing, turning in grades, bookstore orders, office

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support, student financial aid requirements, safety and health issues, and related administrative processes.

- Model professional decorum and mutual respect in all personal interactions.
- Support and advance the Spokane Colleges strategic plan, and perform other duties as assigned.
- Any additional duties or responsibilities specific to this position.
- In addition, faculty may:
 - Instruct courses in related disciplines based upon individual qualifications and expertise.
 - Supervise paraprofessional employees or direct the work of assigned work-study students.
 - Responsible for ensuring assigned staff adheres to acceptable behavior and performance standards. Demonstrate that assigned staff have been informed how behavior and performance will be assessed, receive timely and accurate feedback regarding performance, and any observed performance and behavioral problems are corrected promptly.
 - Advise student clubs or associations.
 - Any other duty within the department that is rotational, optional, or might be assigned in future.

MINIMUM QUALIFICATIONS

- Must possess current licenses in Esthetics and/or master's Esthetics.
- Must possess a current Washington State Esthetics/Master Esthetics Instructor's license or be able to meet licensing requirements at the time employment begins.

DESIRED QUALIFICATIONS

- Knowledge of salon management.
- Knowledge of Salon Summit program and its principles.
- Some experience teaching in a community/technical college. Teaching experience (could include workshops, seminars, one-on-one mentorship, etc.).
- Development, evaluation and revision of training materials.
- Demonstrated involvement in process improvement, developing new processes and technology in the field.

Person hired must be able to provide acceptable documentation of U.S. Citizenship or lawful authorization to work in the United States. This is an absolute condition of employment. An offer of employment will not carry with it any responsibility or obligation on the part of the district to sponsor an H1-B visa. In addition, the Spokane Colleges maintain a drug-free work environment and prohibits all

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smoking in the college buildings and state-owned vehicles. Must be able to successfully work in and promote a multicultural work and education environment.

Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the position. Once an applicant is chosen for a position, they are required to complete and submit a declaration regarding sexual misconduct and investigation per state law.

Benefits Information

Adjunct faculty must work two (2) consecutive quarters at 50% or more of full-time academic load in order to qualify for benefits (based on instructional hours only). Once determined to be eligible, benefits begin on the first day of the month following the beginning of the quarter. Medical, dental, life and long term disability insurance benefits are provided as currently administered under Public Employees Benefits Board; TIAA-Cref retirement plan or WA State Retirement Plan; leave accruals and usage are governed by the faculty master contract.

[Public Employees Benefits Board](#)

[Additional benefits information](#)

Required Application Materials

To qualify for consideration, applicants must meet required competencies and submit a complete application packet, which includes the following:

- Cover letter - addressing your qualifications relevant to the responsibilities of this position.
- Resume.
- References - the names, addresses, and phone numbers of three professional references.
- College transcript(s) if applicable - unofficial/copies of transcripts are acceptable; official transcripts are required upon hire.

For questions regarding a job application or the hiring process, or if you require an accommodation during the application or interview process, please contact HR at CCS.Recruiter@ccs.spokane.edu.

Equal Opportunity Institution

Spokane Colleges does not discriminate in its programs, activities and employment on the basis of race, creed, color, religion, national or ethnic origin, age, sex, marital status, pregnancy, pregnancy

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related conditions, parental status or families with children, status as a mother breastfeeding their child, AIDS/HIV or hepatitis C, honorably discharged veteran status, sexual orientation, gender identity or expression, disability, use of a trained guide dog or service animal by a person with a disability, genetic information, or any other legally protected category.

Direct all inquiries or grievances regarding access, Title IX, ADA, equal opportunity compliance, and/or grievances to:

Fred Davis | Chief Human Resources Officer

Spokane Colleges

P.O. Box 6000, MS1004

Spokane, WA. 99217-6000

509-434-5040

To apply, please visit: <https://careers.ccs.spokane.edu/jobs/esthetics-instructor-adjunct-spokane-community-college-spokane-washington-united-states>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

SCC Cosmetology

Community Colleges of Spokane

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