

Specialist, Clinical Lab - Nursing
Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=260313>

Downloaded On: Jul. 29, 2025 6:33am

Posted Jul. 28, 2025, set to expire Nov. 29, 2025

Job Title Specialist, Clinical Lab - Nursing
Department Staff
Institution Austin Community College
Austin, Texas

Date Posted Jul. 28, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Administration - Other

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Job Description

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Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

Austin Community College employees are required to maintain a domicile in the State of Texas while working for the college and throughout the duration of employment. -[AR 4.0300.01](#)

[If you are a current Austin Community College employee, please click this link to apply through your Workday account](#)

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:

Specialist, Clinical Lab - Nursing

Job Description Summary:

Assists with clinical nursing learning lab facilities and services.

Job Description:

Description of Duties and Tasks

- 1) Performs preparation and clean up for scheduled lab classes.
- 2) Assists simulation coordinator with simulation labs as needed.
- 3) Assists with day to day activities and services of the nursing lab area including scheduling, lab set up, and management of lab equipment and supplies, including the Vocational Nursing Program, and other health science departments.
- 4) Assists with management of lab equipment and supplies to nursing labs at other Austin Community

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College (ACC) locations.

- 5) May provide assistance to instructors and/or students in a clinical lab setting.
- 6) Makes simple repairs and performs minor maintenance to lab equipment.
- 7) Conducts inventories of consumable lab equipment and supplies as needed.
- 8) May prepare and assist in maintenance of a variety of records and reports.

Knowledge

- * Medical skills, equipment, and technology used in the nursing area.
- * Lab facilities and services.
- * Lab equipment and supplies.
- * Safety standards and practices used in clinical lab settings.
- * Processes for maintaining and/or repairing equipment.

Skills

- * Maintaining an established work schedule, including occasional evenings and weekends.
- * Effectively using interpersonal and communication skills, including tact and diplomacy as well as working with diverse student and faculty populations.
- * Effectively using organizational and planning skills with attention to detail and follow-through.
- * Remaining calm and logical, and following established procedures in emergency situations.
- * Assisting with lab activities and services.
- * Providing assistance to students and instructors in a clinical/lab environment.
- * Promoting and ensuring safe lab practices.
- * Maintaining confidentiality of work-related information and materials.
- * Establishing and maintaining effective working relationships.

Technology Skills

- * Use a variety of spreadsheet, word processing, database, and presentation software.

Required Work Experience

- * One year related work experience in nursing.

Required Education

- * Associate degree or educational equivalent in nursing, or graduation from an accredited or State

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Nursing Board approved vocational or practical nursing program. Experience cannot be substituted for education.

Special Requirements

* Valid Texas Driver's License and reliable transportation for local Austin area travel.

Physical Requirements

- * Work is performed in a standard office or similar environment.
- * Subject to standing, walking, sitting, bending, reaching, pushing, and pulling.
- * Occasional lifting of objects up to 10 pounds.

Salary Range

\$47,840 - \$53,760

Number of Openings:

1

Job Posting Close Date:

August 25, 2025

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to

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perform essential functions of the job.

To apply, please visit: https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Eastview-Campus/Specialist--Clinical-Lab---Nursing_R-7904

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Staff

Austin Community College

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