

Part-Time Kids at College Instructor Lee College

Direct Link: <https://www.AcademicKeys.com/r?job=260654>

Downloaded On: Aug. 7, 2025 2:15pm

Posted Aug. 6, 2025, set to expire Nov. 29, 2025

Job Title Part-Time Kids at College Instructor
Department
Institution Lee College
Baytown, Texas

Date Posted Aug. 6, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Lecturer/Instructor

Academic Field(s) Education

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Job Description

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Part-Time Kids at College Instructor

Salary:

Job Type: Part-Time

Job Number: FY2300089

Location: Main Campus - Baytown, TX

Division: Provost/Academic & Student Affairs

Position Overview

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This position is responsible for teaching Kids at College summer camps/courses to students who want to enhance their personal lives.

Essential Duties & Responsibilities

- Attend mandatory instructor orientation.
- Complete mandatory online course training and HR sexual harassment/misconduct and child abuse training.
- Maintain a safe classroom, innovative learning environment and diverse learning opportunities for all students.
- Select instructional materials to meet student needs.
- Provide instructional suggestions and tools.
- Remain with campers until parents/guardians pick them up daily.
- Manage student behavior in the classroom and report discipline issues to Program Manager.
- Supervise and assist with daily setup and cleanup of camp.
- Communicate effectively with Program Manager to monitor attendance of students participating in the camp.
- Assume responsibility for the care of materials, supplies, equipment and facilities.
- Maintain standards of excellence within the camp, and provide feedback regularly to the Program Manager regarding learning outcomes and course management.
- Work cooperatively with the Program Manager prior to camp.
- Contribute to program assessment.
- Develop daily lesson plans.
- Maintain a positive learning environment and diverse learning opportunities for all students.
- Develop and maintain instructional supplies.
- Develop and utilize a course syllabus for each course by following established institutional guidelines.
- Provide copies of all lesson plans, course syllabus, supply lists and syllabi to the Supervisor in case of instructor absence.

Courses may include, but are not limited to:

- STEAM Courses/Camps.
 - S - Science (archaeology, biology, chemistry, genetics, geology, medicine, meteorology, microbiology, physics, zoology, etc.).
 - T - Technology (coding, gaming, computer science, desktop publishing/graphic design, video technology, app development, etc.).

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E - Engineering (architecture, construction, etc.).

A - Arts (arts, crafts, ceramics, dance, theater, voice/choir, private music lessons, photography, knitting/crocheting, culinary, etc.).

M - Math (algebra, geometry, basic math, advanced math, math for engineering, etc.).

- Career Exploration (Energy Venture, industrial fields, etc.).
- Languages (Spanish, French, Sign Language, ESL/ESOL).
- Social Studies (living history, such as Texas, federal, and world; topics related to government).
- Business (banking, credit, taxes, stock market, investing, topics related to becoming an adult in today's world).
- Teen Courses (junior lifeguard, junior policeman/detective, junior fireman, ceramics, creative writing, music recording, private music lessons, future educators, auto mechanics, etc.).
- Sport Camps (basketball, volleyball, exercise, wellness, nutrition, etc.).
- Other (please specify course/camp).

For more information about Kids at College please visit our website at
<http://www.lee.edu/workforce/ce/kids-at-college/>.

Additional Duties & Responsibilities

Perform other duties as assigned.

Minimum Education, Experience, Knowledge, Skills & Abilities

- High School Diploma or equivalent (G.E.D.)
- Must document related work experience
- Able to work individually with diverse ages and population
- Friendly, positive, and courteous
- Act with discretion and maintain confidentiality
- Ability to climb stairs, stand, walk, bend and kneel
- Must demonstrate knowledge of the class subject matter

Preferred:

- Previous teaching experience

Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic

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information or any other basis protected by law.

To apply, please visit <https://www.schooljobs.com/careers/lee/jobs/3632873/part-time-kids-at-college-instructor>

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

Lee College

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