Adjunct - Computer Maintenance
Lee College

Job Title	Adjunct - Computer Maintenance
Department	
Institution	Lee College
	Baytown, Texas
Date Posted	Aug. 5, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Adjunct Professor
Academic Field(s)	Vocational/Technical
	Sciences - Computer Science
Apply Online Here	https://apptrkr.com/6438880
Apply By Email	
Job Description	

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Adjunct - Computer Maintenance

Salary:
Job Type: Part-Time
Job Number: FY2300398
Location: Main Campus - Baytown, TX
Division: Provost/Academic & Student Affairs

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Position Overview

Adjunct faculty are hired in a part-time capacity on an as needed basis. These positions are filled prior to or during the start of each semester and are contingent upon the needs of the College.

Adjunct faculty must complete the Lee Training Online Certification course or provide documentation of training in distance education.

Lee College accepts application materials for adjunct employment on a continuing basis throughout the year from qualified applicants willing to teach on a part-time basis. Academic departments will contact potential applicants when there are available openings.

Essential Duties & Responsibilities

- Teach freshman and sophomore-level Computer Maintenance Technology courses.
- Qualified applicants must be committed to student learning, integrating technology into the curriculum, and encouraging engaged scholars.
- Maintain accurate student accounting records in compliance with Lee College requirements.
- Submit required student reports to the Admissions & Records Office according to schedule.
- Direct and evaluate the learning experience of the students in accordance with adopted curricula and approved procedures.
- Teach assigned classes in keeping with approved syllabi, outlines, and instructional materials.
- Provide counsel/guidance to students when there is a need.
- Faculty members may be required to teach evening, summer, online, hybrid, dual enrollment, and/or weekend classes.
- Provide at least one scheduled office hour per week for each three-credit course in a regular 16-week semester or two scheduled office hours per week in an 8-week term. Office hours can be in-person, by telephone, or via Blackboard Collaborate. You must be available for a live conversation during scheduled office hours.

Additional Duties & Responsibilities

Perform other duties as assigned.

Minimum Education, Experience, Knowledge, Skills & Abilities

- Associate's (or higher) degree with five (5) years of non-teaching work experience in the industry

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Comptia A+

Preferred:

- Prior online teaching experience and certification
- Blackboard Learning Management System experience

Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic information or any other basis protected by law.

To apply, please visit https://www.schooljobs.com/careers/lee/jobs/4397310/adjunct-computer-maintenance

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

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