

Custodian / Laborer (Reg FT)
Community College of Allegheny County

Direct Link: <https://www.AcademicKeys.com/r?job=260757>

Downloaded On: Aug. 6, 2025 10:59am

Posted Aug. 5, 2025, set to expire Dec. 2, 2025

Job Title Custodian / Laborer (Reg FT)
Department NA
Institution Community College of Allegheny County
Pittsburgh, Pennsylvania

Date Posted Aug. 5, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Administration - Other

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Job Description

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Custodian / Laborer (Reg FT)

Position Title: Custodian / Laborer (Reg FT)

Department: Housekeeping

Campus: Allegheny Campus

Additional Information: This position works to support the physical plant services college-wide to ensure that the campuses and centers across the college under the responsibility of the Housekeeping Supervisor have the support needed to maintain the campuses and centers to advance the mission of

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the college.

Performance Evaluation: The successful applicant for this position will be required to successfully complete a post-offer, pre-employment medical examination and performance evaluation.

Benefits:

At CCAC, we take pride in offering an exceptional benefits package designed to support our employees' personal and professional well-being:

- **Comprehensive Health Coverage:** Access to an excellent health plan with a very low out-of-pocket expense network option.
- **Generous Time Off:** Enjoy a range of time-off benefits that are tailored to your position, along with a **four-day workweek in the summer** for an ideal work-life balance. These benefits vary and may include vacation, personal, sick, and holiday pay, as well as options like collegial coverage for faculty.
- **Retirement Planning:** Options include a **403(b) retirement plan with up to 10% employer match** or a **state-defined benefit pension**.
- **Financial Peace of Mind:** Employer-paid benefits include **group life insurance, short/long-term disability**, and access to **flexible spending accounts (FSAs)**.
- **Wellness Support:** Our **Employee Assistance Program (EAP)** is available for confidential support, with resources to address personal and professional challenges.
- **Educational Support:** Take advantage of **tuition waivers, tuition reimbursement, Public Service Loan Forgiveness (PSLF)** eligibility, and a variety of **professional development opportunities** to grow your career.
- **Exclusive Employee Perks & Rewards:** Save on theme parks, sporting events, electronics, and more!
- **Additional Advantages:** Free employee parking to make your commute easier.

Remote Work Option: Fully In-Person (May be subject to change)

Work hours (for hourly positions): Monday - Friday 2:30 PM to 11:00 PM

Additional hours, including day, evening and weekend hours, may be needed to meet the needs of the department. We also offer a 4-day work week during summer months.

Salary Grade:

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SEIU A - \$15.95

Job Category: Office Support Staff/Maintenance/Housekeeping

Employment Type: Regular Full-Time

Job Slot: 0118

Job Open Date: 8/1/2025

Job Close Date: 8/15/2025

General Summary: Performs general housekeeping, janitorial, grounds keeping and general maintenance duties.

Job Specifications:

Education and Experience: High school diploma or GED preferred; ability to read, write and do basic math is required. Must possess a drivers license.

Certifications/Licensures, If Applicable: A valid Pennsylvania driver's license is required for positions that may involve driving.

Skill Requirements: Able to read and follow directions printed on cleaning products. Must be able to operate vacuums, rug shampoo machines, lawn mowers, snowplows and related cleaning and gardening equipment. Must be able to make minor repairs, perform routine preventative maintenance, clean equipment and replenish supplies. Ability to travel to perform work duties at any campus or center location within the CCAC system. Ability to operate basic office equipment, including computer and appropriate software packages, requires proficiency in College supportive software. Required to regular and timely attendance.

Physical Requirements, If Applicable: Must be able to climb using various apparatus. Involves daily exposure to dirt and grease in both indoor and outdoor settings. Must be able to lift, carry and move heavy materials for extended periods. Performs duties of a physical nature that include: sitting, standing, walking, bending, twisting, squatting, reaching, and climbing stairs and ladders/step stools. Typically, lifts/pushes/pulls/carries items that weigh up to 50 lbs. (occasionally heavier) and may require up to 50 lbs. of push/pull force to varying distances. The ability to work in inclement weather, extreme hot and cold weather.

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Duties:

1. Provide quality customer service to both internal and external customers.
2. Performs a variety of duties in the following areas:

Housekeeping/Janitorial: Sweeps, mops, vacuums, scrubs and waxes floors; machine shampoos carpeting; cleans walls, vents, screens, furniture, drinking fountains and other interior fixtures; washes windows, trash cans and glass doors; cleans restrooms and replenishes supplies.

Grounds keeping: Cuts grass, plants, shrubbery, weeds gardens, removes snow and spreads salt as necessary; assists in painting outside surfaces, laying concrete and constructing fences and other fixtures.

General Maintenance: May use various hand tools to perform minor repairs such as replacing belts and brushes on vacuums; hanging bulletin boards, pencil sharpeners and other items; cleaning basins and yard drains. Assists in raising partitions; breaking up concrete, applying primer and removing paint from surfaces.

3. Sets up and moves furniture, equipment and supplies; empties waste baskets and removes trash; cleans and washes light fixtures and replaces light bulbs.
4. Drives campus vehicles to pick up and deliver supplies and materials; assists in loading and unloading vehicles and moving heavy boxes and supplies.
5. Perform all duties in accordance with applicable laws, collective bargaining agreements, board policies and administrative regulations and directives.
6. Performs work as directed by housekeeping supervisor or coordinated by a custodial leader.
7. Performs other related duties as required or assigned.

Clearances: Current criminal record/child abuse clearances will be required if offered the position and in order to be employed at the College. The three clearances are Pennsylvania Child Abuse History Clearance, Pennsylvania State Police Criminal Records Check, and Federal Bureau of Investigations (FBI) Criminal Background Check. The College has provided instructions on how to obtain these clearances and are available [here](#).

To view the full job posting and apply for this position, go to:
<https://ccac.csod.com/ats/careersite/JobDetails.aspx?id=1794>

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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