

Nurse Education Laboratory Coordinator (Senior
Technical Specialist), MCCC Grade 6
Quinsigamond Community College

Direct Link: <https://www.AcademicKeys.com/r?job=260812>

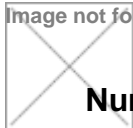
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Posted Aug. 6, 2025, set to expire Aug. 30, 2025

Job Title	Nurse Education Laboratory Coordinator (Senior Technical Specialist), MCCC Grade 6
Department	School of Health Care
Institution	Quinsigamond Community College Worcester, Massachusetts
Date Posted	Aug. 6, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Other Administrative Categories
Academic Field(s)	Administration - Other Health Sciences
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Job Description

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Nurse Education Laboratory Coordinator (Senior Technical Specialist), MCCC Grade 6

Category: Professional

Department: School of Health Care

Locations: Worcester, MA

Posted:

Closes:

Type:

**Nurse Education Laboratory Coordinator (Senior
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Position ID: 191203

General Statement

The Laboratory Coordinator/Senior Technical Specialist collaborates with the Nurse Education faculty and program leadership across the Associate Degree in Nursing (ADN), Practical Nursing (PN), and Pre-Nursing/Nurse Assistant programs to support laboratory and technological components related to clinical skills instruction. The coordinator ensures lab-based learning reflects current nursing practice, supports student progression, and aligns with program outcomes. This role also oversees simulation technologies, manages the Fairlawn Foundation Nursing Technology Lab, and provides essential support across all nurse education programs.

This position is primarily for evening hours, typically during weekday class sessions. However, in July and August, the work hours may shift to daytime. Additionally, there are opportunities to work some day shifts throughout the fall and spring semesters, if preferred. The college's comp time and vacation policies also allow employees to take extended time off in the summer months, particularly in July and August, depending on operational needs.

Supervision Received

Reports to the Dean of the School of Healthcare.

Supervision Exercised

Supervises assigned personnel supporting the Nurse Education lab and simulation environments

Duties and Responsibilities

- Assist in the development and implementation of lab policies, procedures, and manuals for the ADN, PN, and Nurse Assistant/Pre-Nursing programs.
- Coordinate lab services related to clinical skill competencies, standardized testing, and simulations across the Nurse Education curriculum.
- Maintain documentation of student attendance, lab practice, testing performance, and clinical simulation participation.
- Schedule and coordinate lab instructors, open lab hours, and simulation activities.
- Ensure all instructional materials and simulation equipment reflect current clinical practice and are maintained in working condition.

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- Oversee inventory tracking and maintenance of lab supplies, equipment, and simulation tools.
- Support the implementation of new technologies and simulation tools to enhance student learning.
- Provide input and supervision for lab instructors, including selection and performance evaluation.
- Maintain effective communication with faculty on curriculum alignment, student progress, and remediation needs.
- Monitor and document performance and interventions for at-risk students requiring lab remediation.
- Collaborate with faculty to plan and support clinical simulations and student assessments.
- Maintain accurate student records, reports, and instructional data as required.
- Assist in data collection and reporting for accreditation and program evaluation purposes.
- Provide training for faculty and lab staff on instructional technologies and simulation equipment.
- Remain current in simulation-based education and laboratory best practices through professional development.
- Participate in program planning and evaluation related to lab and simulation activities.
- Serve as a resource for students and faculty in the use of clinical lab technology.
- Support students through individual or group remediation sessions.
- Serve on relevant committees such as the Nurse Education Library Committee.
- Promote a culture of professionalism, inclusion, and student-centered learning in all lab environments.
- Perform administrative tasks associated with lab scheduling, equipment requests, and purchasing.
- Perform other duties as assigned.

Job Requirements:

Minimum Qualifications

- Bachelor's degree in nursing.
- Current Massachusetts Registered Nurse (RN) license in good standing.
- Demonstrated knowledge of current nursing clinical practices.

Preferred Qualifications

- Master's Degree in Nursing.
- Experience with clinical skills instruction and curriculum development.
- Experience in simulation and lab instruction.
- Strong oral and written communication skills.

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- Experience in scheduling and coordination of lab environments.
- Familiarity with computer-assisted learning technologies.
- Experience documenting student performance using digital platforms.
- Supervisory and project management experience.

Additional Information:

Quinsigamond Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, national origin, ethnicity, gender, disability, religion, age, veteran status, genetic information, gender identity or sexual orientation in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and college policies. The College prohibits sexual harassment, including sexual violence. Inquiries or complaints concerning discrimination, harassment, retaliation, or sexual violence shall be referred to the College's Affirmative Action and/or Title IX Coordinator, the Massachusetts Commission against Discrimination, the Equal Employment Opportunities Commission or the United States Department of Education's Office for Civil Rights.

Quinsigamond Community College will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Diversity, inclusion, and equity are core values at Quinsigamond Community College. We are passionate about building and sustaining an inclusive, respectful, and equitable environment for all students, staff, and faculty. Every member on our college campus enriches our diversity. We support inclusion and are dedicated to ensuring equity in access to opportunities.

Quinsigamond Community College is an equal opportunity/affirmative action employer. Members of underrepresented groups, minorities, women, veterans, persons with disabilities, and all persons committed to diversity and inclusive excellence are strongly encouraged to apply.

Successful applicants will be required to complete a Criminal Offender Record Information (CORI/SORI) request.

To apply, visit <http://qcc.interviewexchange.com/jobofferdetails.jsp?JOBID=191203>

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Contact Information

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact

School of Health Care
Quinsigamond Community College

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