

Dean of Science, Mathematics & Physical Education
Community Colleges of Spokane

Direct Link: <https://www.AcademicKeys.com/r?job=261419>

Downloaded On: Aug. 20, 2025 11:11pm

Posted Aug. 20, 2025, set to expire Sep. 30, 2025

Job Title Dean of Science, Mathematics & Physical Education
Department SCC Arts & Sciences Division
Institution Community Colleges of Spokane
Spokane, Washington

Date Posted Aug. 20, 2025

Application Deadline 09/29/2025

Position Start Date Available immediately

Job Categories Dean

Academic Field(s) Sciences - Math
Sciences - Other
Administration - Executive

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Job Description

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Dean of Science, Mathematics & Physical Education
Community Colleges of Spokane

Location:Spokane CC Main Campus Spokane

Department:SCC Arts & Sciences Division

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Salary Range: \$122,014 - \$137,249

Starting salary for this position is: \$122,014 (Annually)

The salary range represents the earning potential for this position, through training, evaluations and years spent working in this position with Spokane Colleges.

About Us

Spokane Community College, part of Spokane Colleges, serves 15,000 students with career technical, liberal arts, and adult education programs in Spokane and surrounding rural communities.

Applications will be accepted until 4:00 p.m. PST on 09/30/2025. The application process will not be available after this time. To ensure consideration make sure your application is completed and submitted as soon as possible. Applications will only be accepted prior to 4:00 p.m. on the closing date.

About the Dean of Science, Mathematics & Physical Education

JOB SUMMARY

Spokane Community College is seeking a Dean of Science, Mathematics, and Physical Education, a forward-thinking and collaborative academic leader, who will report directly to the Vice President of Instruction (VPI).

This key leadership role is responsible for guiding a diverse portfolio of academic disciplines, including Science (Biology, Anatomy & Physiology, Chemistry, Geology, Microbiology, Astronomy, and Physics), Mathematics, and Physical Education. The Dean will drive strategic vision, ensure academic excellence, champion innovation in teaching and learning, and support faculty and staff in fostering student success.

The ideal candidate will bring a deep commitment to access, equity, and student-centered learning, and will play a pivotal role in aligning departmental goals with Spokane Colleges' mission: "To provide all students an excellent education that transforms their lives and expands their opportunities."

This is an opportunity to shape the future of STEM and health education at one of Washington State's largest and most comprehensive community colleges by empowering students, supporting educators, and advancing academic excellence in a dynamic, inclusive learning environment.

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DUTIES & RESPONSIBILITIES

Strategic Leadership

- Guide departments in innovative curriculum development, course-level, program-level, and college-level assessment, program review, Guided Pathways, and accreditation, to support academic excellence across all disciplines. *
- Champion division needs, opportunities, and innovations to the VPI. *
- Contribute to institutional strategic planning, aligning divisional goals with campus-wide priorities and fostering interdisciplinary collaboration, and continuous improvement. *
- Cultivate and support a culture of assessment in the division. *
- Comply with district policies, procedures and directives, state and federal regulations, orders, statutes, and collective bargaining agreements. *
- Lead strategic planning for the division. *
- Collaborate with student services on enrollment management initiatives within the division. *
- Foster diversity, equity, and inclusion in all aspects of the division's work. *
- Collaborate with executive leadership, the District Marketing and Public Relations Department, and other resources to raise the profile of the division. *
- Work collaboratively with other administrators. *

Operational & Supervisory Leadership

- Recruit, hire, supervise, evaluate, and support faculty and staff. *
- Prepare, implement, and manage departmental budgets. Allocate resources effectively. Oversee grant and fundraising efforts as appropriate. *
- Work with faculty and department chairs to approve division class schedules that meet student demand and college goals. *
- Support faculty and staff in professional development, student achievement initiatives, assessment, program review, and instructional/program innovations. *
- Supervise administrative, professional exempt, classified and faculty employees. Adhere to the faculty Master Contract, the classified contract and all district rules and regulations. *
- Model professional decorum and mutual respect in all personal interactions. *
- Support and advance Spokane Colleges' strategic plan, and perform other duties as assigned. *

Academic and Student Support

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- Support recruitment, advising, retention, and placement efforts to help students achieve their educational and career goals. *
- Resolve student issues, support academic advising, and uphold academic policies. *
- Promote student success by maintaining and continuously improving connections and communications with the campus Testing Center, Library, Tutoring, Counseling, Disability Access Services, and the Athletics Director. *

Collaboration and Communication

- Work collaboratively with internal stakeholders (faculty, classified staff, committees, student services, other deans) and with external partners (employers, local schools, community organizations, university partners) to promote student success and to continually improve the division's offerings. *
- Build and strengthen partnerships with universities, K-12, and local community. *
- Represent the division at college, district, community, state, and national activities, meetings, and conferences. *

**Indicates this is an essential duty.*

COMPETENCIES

- Student Focus
- Manages Conflict
- Strategic Mindset
- Plans & Aligns
- Collaborates
- Communicates Effectively
- Organizational Savvy
- Situational Adaptability

Learn more about [our competencies](#).

MINIMUM QUALIFICATIONS

- Earned master's degree.
- Higher education teaching experience.

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- Demonstrated leadership, administrative, and budget management experience (e.g., as department chair, program director, or associate dean).
- Experience in a supervisory role across employee groups (administrative, classified, faculty).
- Commitment to fostering diversity, equity, and inclusive excellence in a community college environment.
- Excellent interpersonal, organizational, and communication skills.

DESIRED QUALIFICATIONS

- Earned doctorate or comparable terminal degree.
- Full-time faculty experience.
- Experience overseeing facilities (e.g., laboratories, fitness centers, weight rooms, pool).
- Experience working in a unionized environment.
- Teaching or leadership experience at a community college.
- Previous professional experience in the fields of Science, Mathematics, or Physical Education.

PHYSICAL REQUIREMENTS

- Work is performed in an office environment with frequent interruptions and background noise.
- Work is sedentary.
- Occasional to frequent change in position from sitting, standing, and walking.
- Work directly with students/clients.

CONDITIONS OF EMPLOYMENT

- Contract 12-month position.
- Position is exempt from the Fair Labor Standards Act (FLSA).
- Criminal background check is required.

Person hired must be able to provide acceptable documentation of U.S. Citizenship or lawful authorization to work in the United States. This is an absolute condition of employment. An offer of employment will not carry with it any responsibility or obligation on the part of the district to sponsor an H1-B visa. In addition, the Spokane Colleges maintain a drug-free work environment and prohibits all smoking in the college buildings and state-owned vehicles. Must be able to successfully work in and promote a multicultural work and education environment.

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Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the position. Once an applicant is chosen for a position, they are required to complete and submit a declaration regarding sexual misconduct and investigation per state law.

Benefits Information

This is a contracted, exempt management position. Medical, dental life and long term disability insurance benefits are provided as currently administered under the Public Employees Benefits Board; TIAA-Cref retirement plan or WA State Retirement Plan. Vacation leave accrues at the rate of 14.67 hours per month (22 days per year) and sick leave accrues at the rate of 8 hours per month, effective upon employment. (For positions that are less than full time, leave accruals will be prorated to the percentage of the position.)

[Public Employees Benefits Board](#)

[Additional benefits information](#)

Required Application Materials

To qualify for consideration, applicants must meet required competencies and submit a complete application packet, which includes the following:

For this district administrative role, please note that a complete application at this step of the process is defined as:

- A Cover Letter that specifically addresses each of the minimum and desired qualifications and your direct involvement in reducing equity gaps, fostering innovation, and leading multiple groups working together to solve problems. **REQUIRED UPLOAD**
- A comprehensive CV / Resume emphasizing previous work experience related to the role described in the job description. **REQUIRED UPLOAD**
- College transcript(s) if applicable - unofficial/copies of transcripts are acceptable; official transcripts are required upon hire. **OPTIONAL UPLOAD**

For questions regarding a job application or the hiring process, or if you require an accommodation during the application or interview process, please contact HR at CCS.Recruiter@ccs.spokane.edu.

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Equal Opportunity Institution

Spokane Colleges does not discriminate in its programs, activities and employment on the basis of race, creed, color, religion, national or ethnic origin, age, sex, marital status, pregnancy, pregnancy related conditions, parental status or families with children, status as a mother breastfeeding their child, AIDS/HIV or hepatitis C, honorably discharged veteran status, sexual orientation, gender identity or expression, disability, use of a trained guide dog or service animal by a person with a disability, genetic information, or any other legally protected category.

Direct all inquiries or grievances regarding access, Title IX, ADA, equal opportunity compliance, and/or grievances to:

Fred Davis | Chief Human Resources Officer

Spokane Colleges

P.O. Box 6000, MS1004

Spokane, WA. 99217-6000

509-434-5040

To apply, please visit: <https://careers.ccs.spokane.edu/jobs/dean-of-science-mathematics-physical-education-spokane-washington-united-states>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

SCC Arts & Sciences Division

Community Colleges of Spokane

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