

**Custodian/Laborer Temporary Pool
Community College of Allegheny County**

Direct Link: <https://www.AcademicKeys.com/r?job=261530>

Downloaded On: Aug. 22, 2025 3:28pm

Posted Aug. 22, 2025, set to expire Dec. 19, 2025

Job Title Custodian/Laborer Temporary Pool
Department NA
Institution Community College of Allegheny County
Pittsburgh, Pennsylvania

Date Posted Aug. 22, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Other Administrative Categories

Academic Field(s) Administration - Other

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Apply By Email

Job Description

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Custodian/Laborer Temporary Pool

Position Title: Custodial/Laborer Temporary Pool

Department: Housekeeping

Campus: College Wide

Additional Information: Please note: If you are a PSERS retiree, per PSERS guidelines, employment by the College as an adjunct faculty member will result in the suspension of your retirement benefits by PSERS. This is a temporary part-time position with option for medical benefits at full employee cost.

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This pool is designed to receive applications from individuals with custodial experience who are currently available and interested in being placed in departments that need temporary staff. When applying, you will have the opportunity to identify if you have a campus location preference. NOTE: To apply, your application MUST provide a valid e-mail address. **If you are no longer interested in the temporary pool and do not wish to be contacted for any openings, please select 'Withdraw Application', or send a request to humanresources@ccac.edu to have your application withdrawn. ***Previous CCAC temporary employees employed by a temporary agency must fulfill their contractual obligations before they can apply to be part of this temp pool. Total numbers of hours/week may vary; up to 25 hours/week depending on assignment.

Work hours (for hourly positions): Schedule will depend on assignment and will be communicated to you if selected for consideration.

Salary Grade: N/A

Job Category: Temporary Part-Time Pool

Employment Type: Temporary Part-Time

General Summary: Performs general housekeeping, janitorial, grounds keeping and general maintenance duties.

Requirements:

Must be able to efficiently and properly clean rooms, disposing of trash as necessary.

Education and Experience: High school diploma or GED preferred; ability to read, write and do basic math is required. Must possess a drivers license.

Certifications/Licensures: A valid Pennsylvania driver's license is required for positions that involve driving.

Skill Requirements: Able to read and follow directions printed on cleaning products. Must be able to operate vacuums, rug shampoo machines, lawn mowers, snowplows and related cleaning and gardening equipment. Must be able to make minor repairs, perform routine preventative maintenance, clean equipment and replenish supplies.

Physical Requirements: Involves daily exposure to dirt and grease in both indoor and outdoor settings.

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Frequently requires physical exertion to reach, bend and stand for long periods of time. Must be able to move, lift, carry and push heavy objects.

Duties:

1. Performs a variety of duties in the following areas:

Housekeeping/janitorial: Sweeps, mops, vacuums, scrubs and waxes floors; machine shampoos carpeting; cleans walls, vents, screens, furniture, drinking fountains and other interior fixtures; washes windows, trash cans and glass doors; cleans restrooms and replenishes supplies.

Grounds keeping: Cuts grass, plants, shrubbery, weeds gardens, removes snow and spreads salt as necessary; assists in painting outside surfaces, laying concrete and constructing fences and other fixtures.

General Maintenance: Uses various hand tools to perform minor repairs such as replacing belts and brushes on vacuums; hanging bulletin boards, pencil sharpeners and other items; cleaning basins and yard drains. Assists in raising partitions; breaking up concrete, applying primer and removing paint from surfaces.

2. Sets up and moves furniture, equipment and supplies; empties waste baskets and removes trash; cleans and washes light fixtures and replaces light bulbs.

3. Drives campus vehicles to pick up and deliver supplies and materials; assists in loading and unloading vehicles and moving heavy boxes and supplies.

4. Performs work as directed by housekeeping supervisor or custodial leader.

5. Performs other related duties as required or assigned.

DUTIES WILL VARY DEPENDING ON THE TEMPORARY ASSIGNMENT.

Clearances: Current criminal record/child abuse clearances will be required if offered the position and in order to be employed at the College. The three clearances are Pennsylvania Child Abuse History Clearance, Pennsylvania State Police Criminal Records Check, and Federal Bureau of Investigations (FBI) Criminal Background Check. The College has provided instructions on how to obtain these clearances and are available [here](#).

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To view the full job posting and apply for this position, go to:
<https://ccac.csod.com/ats/careersite/JobDetails.aspx?id=1805>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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Community College of Allegheny County

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