

**Manager, Parenting and Family Engagement  
Austin Community College**

Direct Link: <https://www.AcademicKeys.com/r?job=262355>

Downloaded On: Sep. 11, 2025 4:38pm

Posted Sep. 11, 2025, set to expire Nov. 29, 2025

**Job Title** Manager, Parenting and Family Engagement  
**Department** Staff  
**Institution** Austin Community College  
Austin, Texas

**Date Posted** Sep. 11, 2025

**Application Deadline** Open until filled  
**Position Start Date** Available immediately

**Job Categories** Professional Staff

**Academic Field(s)** Administration - Other

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**Job Description**

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**Manager, Parenting and Family Engagement**

**Austin Community College**

**Job Posting Closing Times:** Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

Austin Community College employees are required to maintain a domicile in the State of Texas while working for the college and throughout the duration of employment. -[AR 4.0300.01](#)

[If you are a current Austin Community College employee, please click this link to apply through your Workday account](#)

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

### **Job Posting Title:**

Manager, Parenting and Family Engagement

### **Job Description Summary:**

The Manager, Parenting and Family Engagement provides strategic leadership and district wide oversight of services and supports for parenting students, foster care alumni, and student families at Austin Community College. This position develops and implements programming that addresses the unique needs of student parents, caregivers, and students with dependent responsibilities to promote holistic student success. The Manager manages related staff, leads family engagement events, coordinates specialized support services, and cultivates partnerships with community organizations. The role also oversees the expansion of parenting student support initiatives, collects service data, evaluates program effectiveness, and champions institutional efforts to create a welcoming, family-friendly college environment. The Manager also serves as the college's designated Parenting Student Liaison and Foster Care Liaison, ensuring compliance with Texas Education Code requirements and advocating for equitable access to resources.

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### **Job Description:**

#### **Description of Duties and Tasks**

- Serve as Austin Community College's official Parenting Student Liaison and Foster Care Liaison as required by Texas Education Code.
- Ensure that parenting students and foster care alumni are aware of available resources, rights, accommodations, and support at the college and in the broader community.
- Provide direct consultation and navigation support to parenting students and former foster youth as needed.
- Develop, update, and disseminate informational materials for students, staff, and faculty regarding support services and rights under Texas law.
- Collaborate with internal departments to remove barriers and facilitate access to childcare services, emergency aid, academic accommodations, housing resources, and other supports for eligible students.
- Provide districtwide leadership and management of support services for parenting students and students with caregiving responsibilities.
- Design, launch, and sustain programs that address parenting students' needs such as childcare access, financial assistance, academic flexibility, and peer support networks.
- Create materials and resources that help student parents navigate college life, balancing academic and family responsibilities.
- Advocate for institutional policies and practices that are inclusive of parenting students and their families.
- Oversee targeted services for students formerly in foster care or other out-of-home care systems.
- Develop and implement programming that supports foster care alumni in accessing basic needs resources, academic support, mentoring, and community-building opportunities.
- Collaborate with external organizations and agencies that provide services for former foster youth.
- Maintain awareness of state and federal programs supporting foster care alumni (e.g., tuition waivers, scholarships) and promote access to these resources.
- Plan and execute family-centered events, workshops, and celebrations to build a sense of belonging and support for students and their families.
- Develop opportunities for families to engage with the college through orientations, resource fairs, and community activities.
- Integrate culturally responsive practices into event planning and family communications.
- Supervise, train, coach and evaluate coordinators, advocates, and student workers supporting parenting students and foster care alumni.
- Provide clear direction, coaching, and professional development focused on culturally responsive and trauma-informed service delivery.

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- Support scheduling, task management, and continuous improvement of services.
- Recommend hiring, promotion, and disciplinary actions as needed.
- Identify service gaps and innovate new programs and interventions to better support parenting students and student families.
- Develop strategies to expand services across all campuses and ensure equitable access to support.
- Collect and integrate feedback from students to inform program adjustments and resource development.
- Cultivate partnerships with childcare providers, family services organizations, foster care agencies, and community nonprofits.
- Coordinate collaborative events, referral processes, and shared programming with external partners.
- Represent ACC in local and statewide initiatives supporting student parents and foster youth.
- Track and analyze service utilization, event participation, and outcomes for parenting student and foster care alumni programs.
- Produce reports to guide program strategy, advocate for resources, and measure program effectiveness.
- Use survey tools and assessment methods to evaluate the impact of family engagement initiatives.

### **Knowledge**

- Best practices in supporting parenting students, foster care alumni, and student families.
- Higher education student support services, case management, and wraparound care models.
- Family engagement theory and practices within college environments.
- Trauma-informed, culturally responsive, and equity-centered service models.
- Program evaluation, resource development, and continuous improvement strategies.

### **Skills**

- Strong leadership, coaching, and staff development skills.
- Program development, project management, and strategic planning abilities.
- Effective verbal and written communication with students, families, staff, and community partners.
- Ability to build and sustain strong partnerships with external agencies and community

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organizations.

- Demonstrated data analysis and reporting skills to inform continuous program improvement.
- Advocacy and policy development related to parenting student and foster youth supports.

### **Technology Skills**

- Proficiency with student information systems, case management software, and service tracking platforms.
- Experience with spreadsheets, data dashboards, word processing, and presentation tools.
- Familiarity with survey tools and event management platforms.

### **Required Work Experience**

- Three (3) years of related work experience, including in student support services, social work, family engagement, or higher education program management.
- Experience designing or delivering services for parenting students, foster youth, or student families.
- Experience supervising staff or leading service teams.

### **Preferred Work Experience**

- Experience working in a higher education setting with under-resourced or nontraditional student populations.
- Experience coordinating community partnerships or family engagement initiatives.

### **Required Education**

- Master's degree in Social Work, Counseling, Higher Education Administration, or a related field.

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**Other Preferred Qualifications**

- Spanish fluency is preferred.
- Licensed Social Worker (LSW, LMSW, or LCSW) preferred.

**Physical Requirements**

- Work is performed in standard office and event environments.
- Subject to standing, walking, sitting, bending, reaching, pushing, and pulling.
- Occasional lifting of objects up to 20 pounds.

**Safety**

- Ensure compliance with health, safety, and ethical service delivery standards.
- Promote trauma-informed and inclusive practices in all parenting student and family engagement programs.
- Foster a welcoming, family-friendly, and safe space for students and their families from diverse backgrounds.

**Salary Range**

\$88,465 - \$110,581

**Number of Openings:**

1

**Job Posting Close Date:**

September 20, 2025

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As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

### **Disclaimer**

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

**To apply, please visit:** [https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Austin-Community-College/Manager--Parenting-and-Family-Engagement\\_R-8293](https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Austin-Community-College/Manager--Parenting-and-Family-Engagement_R-8293)

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

Staff

Austin Community College

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