

Security and Energy Management Systems Technician State Center Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=262943>

Downloaded On: Sep. 25, 2025 5:06pm

Posted Sep. 25, 2025, set to expire Oct. 10, 2025

Job Title	Security and Energy Management Systems Technician
Department	
Institution	State Center Community College District Fresno, California
Date Posted	Sep. 25, 2025
Application Deadline	10/10/2025
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Other
Apply Online Here	https://apptrkr.com/6584494

Apply By Email

Job Description

Image not found or type unknown



Security and Energy Management Systems Technician

Salary: \$72,271.00 - \$88,883.00 Annually

Location: Districtwide, CA

Job Type: Permanent

Division: DO District Office

Job Number: 2025042

Closing: 10/10/2025 11:59 PM Pacific

Security and Energy Management Systems Technician State Center Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=262943>

Downloaded On: Sep. 25, 2025 5:06pm

Posted Sep. 25, 2025, set to expire Oct. 10, 2025

General Purpose

Under direction, performs skilled electronics work in the installation, maintenance and repair of electronic devices, intrusion and fire alarm systems, and other electronic systems and equipment; monitors, analyzes and updates energy control systems; and performs related duties as assigned.

Essential Duties & Responsibilities

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

- Installs, troubleshoots, analyzes and maintains low-voltage systems including access control, security alarm systems, security camera systems, fire alarm systems, fire sprinkler monitoring and alarm systems, and emergency alert systems.
- Installs, repairs, replaces, upgrades, adjusts and calibrates the access control and various alarm systems including conduit and low-voltage wiring, fire alarm sensors and equipment, repairs video surveillance and security systems, card readers, cameras, lenses, mechanical parts, electrical and/or electronic parts, digital video cameras and recorders and other related equipment.
- Maintains, analyzes and updates computer systems that support and control access, alarm, camera and alert systems; runs and analyzes reports to determine burglar and fire alarm activity in order to diagnose and make necessary repairs.
- Provides assistance, information and technical expertise to site personnel regarding the safe and proper operation and maintenance of video surveillance, security, emergency alert, and fire detection/ reporting systems.
- Programs, operates, monitors and adjusts the District's energy management system; updates software; programs time slots and adjusts operation hours for lights, heat and air conditioning.
- Monitors, analyzes and report on energy consumption and evaluates energy conservation measures and equipment; makes recommendations for and implements energy conservation techniques.
- Performs preventative maintenance and repairs systems by using a variety of test equipment and hand tools.
- Completes various reports such as work orders identifying parts used and labor time spent, installation and maintenance records, and other related documentation.
- Creates and maintains electronic service and repair records; maintains a variety of records including blueprints, sketches, diagrams and logs; writes reports as required; assists in developing specifications for work to be completed by vendors and others; recommends the

Security and Energy Management Systems Technician State Center Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=262943>

Downloaded On: Sep. 25, 2025 5:06pm

Posted Sep. 25, 2025, set to expire Oct. 10, 2025

purchase of new equipment and the disposal of damaged or obsolete items, as necessary.

- Ensures compliance with federal, state and local laws, rules, regulations and appropriate safety procedures; participates in fire inspections.
- Operates a variety of hand and power tools and test equipment used in the trade.
- Represents the department on District and local safety and security committees.
- Extracts and reviews security footage.
- Leads, oversees, assigns work, trains and evaluates output of other building maintenance employees.
- Demonstrates sensitivity to and understanding of historically minoritized groups and participates in professional development activities to increase cultural competency to enhance equity-minded practices within the District.

OTHER DUTIES

- Assists other journey-level maintenance personnel in cooperative assignments.
- Performs related duties as assigned.

Employment Standards / Minimum Qualifications

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Building security and fire-prevention techniques.
- Methods of low-voltage security systems administration and maintenance, including procedures for establishing network connectivity.
- Operating system, characteristics, commands and components applicable to District security system computer platforms.
- Methods, principles, practices and techniques for troubleshooting and determining the causes of system, software and computer hardware problems and device errors and failures.
- Cable and wiring standards.
- Computer programs specific to the District's access control, fire and burglary alarm systems and energy management systems including SQL.
- Wiring diagrams and system specifications.
- Applicable local, federal and state laws, rules and regulations, including National Fire Protection Regulations, California Fire Code and relevant City municipal code.

Security and Energy Management Systems Technician State Center Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=262943>

Downloaded On: Sep. 25, 2025 5:06pm

Posted Sep. 25, 2025, set to expire Oct. 10, 2025

- The District's energy management system and its components.
- Recordkeeping practices and techniques.
- Proper methods of storing equipment, materials and supplies.
- Proper English usage including grammar, spelling and punctuation.
- Safety policies and safe work practices applicable to the maintenance work being performed.

Skills and Abilities to:

- Operate, monitor, maintain and repair the District's various automated electronic security and energy management systems.
- Program and adjust the energy management system.
- Troubleshoot, diagnose and resolve complex and ambiguous computer software and network connectivity problems and failures; make or recommend modifications.
- Read, interpret and apply concepts found in complex technical publications, online manuals and other documents.
- Read, understand and work from mechanical and electrical blueprints, drawings and schematics.
- Perform preventive maintenance and servicing of equipment and systems.
- Analyze problems, evaluate alternatives and recommend or adopt effective courses of action in accordance with established policies and procedures.
- Set priorities and exercise sound judgment within areas of responsibility.
- Understand, interpret, explain and apply applicable laws, codes, regulations, policies and procedures.
- Effectively engage and support historically minoritized groups by addressing issues of equity and improving culturally responsive service-oriented practices.
- Communicate effectively, both orally and in writing.
- Understand and follow written and oral instructions.
- Operate a computer and use standard business software.
- Establish and maintain effective working relationships with all those encountered in the course of work.

EDUCATION AND EXPERIENCE

Graduation from high school or GED equivalent and additional training in electronics and energy systems management, and three years of journey-level experience in the installation, maintenance and repair of energy management systems, commercial alarms and/or video surveillance systems; or an equivalent combination of training and experience.

LICENSES, CERTIFICATES AND OTHER REQUIREMENTS

Security and Energy Management Systems Technician State Center Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=262943>

Downloaded On: Sep. 25, 2025 5:06pm

Posted Sep. 25, 2025, set to expire Oct. 10, 2025

A valid California driver's license and the ability to maintain insurability under the District's vehicle insurance program.

Gamewell-FCI Certification with USB Programming Key (Dongle) or similar certification is preferred and may be required within three months of appointment to the position.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this class, employees perform moderate to heavy physical labor with constant standing and walking for extended periods; walk over rough or uneven surfaces; frequently push, pull, lift and carry heavy objects weighing up to 75 pounds; bend, stoop and kneel; use manual dexterity to safely operate power equipment; operate motorized equipment and vehicles, including a truck and electric cart to travel to various campuses and locations on campus.

Mental Demands

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve basic problems; use basic math and mathematical reasoning; observe and interpret situations; learn and apply new information or new skills; work under deadlines with interruptions; and interact with District staff, other organizations and the public.

WORKING ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential duties of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee frequently works near moving mechanical parts, in outside weather conditions and is exposed to extreme weather and wet or humid conditions, fumes, toxic or caustic chemicals. The noise level is often noisy.

The employee may be required to travel to locations other than assigned work site and to adjust to work schedule changes and requirements to work overtime.

Security and Energy Management Systems Technician
State Center Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=262943>

Downloaded On: Sep. 25, 2025 5:06pm

Posted Sep. 25, 2025, set to expire Oct. 10, 2025

Assessment Process

APPLICATION SUBMISSION

To move forward in the selection process, you must complete an online application through our web site at <http://www.schooljobs.com/careers/scccd>. Please attach to your application copies of your degrees or transcripts (including when degree was awarded) or your application may be considered incomplete. Resumes may also be uploaded but cannot be used in lieu of a completed application.

ONCE YOU HAVE SUBMITTED YOUR APPLICATION YOU WILL NOT BE ABLE TO MAKE REVISIONS TO YOUR APPLICATION MATERIALS.

When completing the application, please make sure you include ALL current and previous employment in the Work Experience section of the application and complete ALL fields, including the name and contact information for your supervisors. Experience that is included in the resume but not in the Work Experience section of the application may not be considered for the purpose of determining whether you meet the minimum qualifications.

All required documents must be submitted by the applicant. Personnel Commission staff will not upload your documents for you. The State Center Community College District does not accept letters of recommendation for classified positions. Please do not attempt to attach letters of recommendation to your application.

APPLICATION REVIEW AND ASSESSMENTS

The application review process includes an evaluation of training and experience based on given application information and answers to supplemental questionnaire. Only the most qualified applicants, who pass the minimum qualifications review, will be invited to the assessment process.

The assessment process will include a competency assessment (30% weight) and a performance assessment (70% weight). Of those achieving a passing score on the competency assessment, only the most qualified candidates, plus ties, will be invited to the performance assessment. Passing score is 75% out of 100% on each assessment section.

INITIAL ASSESSMENT TENTATIVELY SCHEDULED AS FOLLOWS:

COMPETENCY ASSESSMENT: OCTOBER 17, 2025

PERFORMANCE ASSESSMENT: NOVEMBER 7, 2025

The assessment process / assessment date is subject to change as needs dictate. All communication

Security and Energy Management Systems Technician State Center Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=262943>

Downloaded On: Sep. 25, 2025 5:06pm

Posted Sep. 25, 2025, set to expire Oct. 10, 2025

regarding this process will be delivered via email to the address listed on your application.

ELIGIBILITY LIST

Candidates who attain a passing score on each part of the assessment will be placed in rank order on a Districtwide Open-Competitive List. Using the same process, a separate Districtwide Promotional List will be established and both Lists will be used concurrently. **The eligibility list will be used to fill current vacancies in this classification Districtwide for at least six months.**

PASSING THE ASSESSMENTS AND BEING PLACED ON THE ELIGIBILITY LIST DO NOT GUARANTEE AN OFFER OF EMPLOYMENT. VERIFICATIONS OF EMPLOYMENT WILL BE COLLECTED IF AN OFFER IS MADE.

ACCOMMODATIONS

Individuals with disabilities requiring reasonable accommodation in the selection process must inform the State Center Community College District Personnel Commission Department in writing no later than the filing date stated on the announcement. Those applicants needing such accommodations should document this request including an explanation as to the type and extent of accommodation needed to participate in the selection process.

S CCCD is an equal opportunity employer committed to fostering innovation and inclusivity. We respond proactively to the diverse needs of the community and welcome individuals excited to join our District's purpose to support student success both locally and globally. United, we the faculty, classified professionals and administrators pledge to treat all applicants and employees fairly and equitably.

To apply, visit <https://www.schooljobs.com/careers/scccd/jobs/5087090/security-and-energy-management-systems-technician>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Security and Energy Management Systems Technician
State Center Community College District**

Direct Link: <https://www.AcademicKeys.com/r?job=262943>

Downloaded On: Sep. 25, 2025 5:06pm

Posted Sep. 25, 2025, set to expire Oct. 10, 2025

Contact

N/A

State Center Community College District

,