

Instructional Technologist A, Art and Design Full-Time
Faculty
Community College of Philadelphia

Direct Link: <https://www.AcademicKeys.com/r?job=263356>

Downloaded On: Oct. 3, 2025 5:36am

Posted Oct. 2, 2025, set to expire Jan. 31, 2026

Job Title Instructional Technologist A, Art and Design Full-Time
Faculty

Department All Jobs

Institution Community College of Philadelphia
Philadelphia, Pennsylvania

Date Posted Oct. 2, 2025

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Core Faculty

Academic Field(s) Fine Arts - Other

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Job Description

Posting Details

Position Information

Position Title: Instructional Technologist A, Art and Design Full-Time Faculty

Requisition Number: FAC00535

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General Description

The Instructional Technologist A facilitates daily operations of the Art Department and assists the faculty in providing students a 21st century foundation art curriculum. The Instructional Technologist A manages all aspects of the high-volume ceramics studio classroom. They also provide support to faculty and students in Painting, Drawing, 2D and 3D Design, and Computer Graphics classes.

College Intro

Community College of Philadelphia is an open-admission, predominantly Black institution and a minority-serving institution which provides access to higher education for all who may benefit. CCP's Strategic Plan affirms the College's long-standing commitment to quality, access, affordability and upward mobility while including an emphasis on diversity, equity and inclusion. This plan firmly plants student success at the center of all efforts, establishing the means for each student to achieve their goals.

Teaching faculty are an integral part of the larger Academic and Student Success Division at CCP including Workforce Development or Career Training. The Academic and Student Success Division is a community of learners committed to student success as demonstrated through equitable and measurable outcomes, innovative practices, relevant curriculum, quality learning, and a rewarding student experience. As a minority-serving institution, CCP faculty contribute significantly to our collective efforts to improve student success and eliminate racial equity gaps through the utilization of inclusive and high-quality teaching practices.

Specific Responsibilities

- Managing general maintenance of art studio classrooms and acting as liaison with facilities management as needed.
- Preparing materials for ceramics studio daily: making clay; formulating, testing, and mixing up glazes, keeping the studio glaze and slip buckets filled; loading, firing, and unloading kilns.
- Maintaining kilns and performing minor repair work on electric kilns.
- Maintaining equipment including slab roller, extruder, electric wheels, clay mixers, spray booth and compressor.
- Monitoring, ordering and maintaining appropriate inventory of departmental supplies.
- Maintaining and monitoring use of tools in design classes to include woodworking tools, sewing machines, and digital fabrication tools.
- Supervising work study students in ceramics, 2D and 3D areas.

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- Managing and inventorying the sign-out and return of departmental laptops.
- Overseeing semester assignment, lock changes and clean out of art student lockers.
- Organizing end of semester photography of student work for departmental archive.
- Coordinating and managing signups for departmental bus trips.
- Assisting install and labels for department exhibitions, including April is Art, the annual student exhibition.
- Attending and taking minutes for monthly department meetings.
- Additional duties as assigned by immediate supervisor.
- Commitment to the College's Mission: Demonstrate a sense of connection and responsibility for helping the College to achieve success through a commitment to its mission, vision, and values.
- External and Internal Community Relations: Actively participate in the academic life of the College; including participation in graduation, recruitment events, general assemblies, student life activities and other cross functional teams. Create learning opportunities for students inside and outside of the classroom including opportunities to teach dual-enrollment high school students.
- Collaboration: Communicate effectively, share vision, focus on people, initiate positive change, value differences and foster collaboration. Work with and inspire others to achieve college, department, and individual success. Proactively identify/address problems.
- Respect for Diversity: Establish an inclusive environment in the classroom. Demonstrate an understanding of, and sensitivity to, the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the College's faculty, staff and students.
- Assessment: Full participation in the assessment of student learning and student learning outcomes at the course, program, and institution levels.
- Student Success: Strive for excellence in teaching, applying best practices in field of discipline, and modeling behaviors that encourage student success and retention. Utilize innovative teaching strategies and technologies for online learning and other technology tools to meet the learning needs of a diverse student population. Maintain office hours to meet with students outside of the classroom and respond to questions or concerns.
- Leadership and Development: Commitment to professional learning and growth, student mentoring, and service to the profession. Remain current in the use of technology, developments within the field of discipline, and developments related to teaching and student success.

Minimum Qualifications

- Bachelor of Fine Arts degree required.
- Minimum three (3) years of experience in a professional ceramics studio required.
- A thorough understanding of clay and glaze materials required.
- Experience with the firing and repair of electric kilns required.

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- Familiarity with woodworking tools, both hand and power equipment required.
- Self-motivated with the ability to multitask required.
- Good oral and written communication skills, the ability to work with a diverse population and the flexibility to evolve with the changing needs of the department required.
- Ability to work flexible hours required.

Preferred Qualifications

- Ability to support digital based courses including manipulation of digital photographs and images preferred.
- Previous experience in supervisory role preferred.
- Demonstrated experience teaching diverse student populations and addressing equity gaps.
- Demonstrated experience teaching within a community college.
- Bilingual or other language proficiency.

Work Location: Main Campus

Benefits Summary

Benefits:

“Success Starts Here” at Community College of Philadelphia. We recognize that our success as a college and the success of our students starts with our employees. Our employees are vital to our success. Our total compensation package includes a comprehensive offer of benefits that are unrivaled by most.

Full-time faculty and staff benefits include:

- College-paid medical, dental, drug, life and disability insurance
- Tuition remission (for classes at the college)
- Forgivable tuition loan (for classes at any accredited academic institution)
- 403(b) retirement plan with 10% College contribution with employee contribution of 5%
- Flexible spending accounts
- Paid vacation, holiday and personal time
- Partial remote work schedule for remote work eligible positions

Additional College benefits:

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- Winter break: 1 week around the third week in December and New Years
- Spring Break: 1 week in March
- Summer Hours: 4-day work week (closed on Fridays) from the 2nd week in May through the 3rd week in August

For More information about the College benefits and eligibility based on employee class, please visit:
<https://www.myccp.online/human-resources/benefits-eligibility>

Salary Grade or Rank: 1

Min Salary/Hourly Rate: \$55,083

Max Salary/Hourly Rate: \$77,766

Job Posting Open Date: 10/01/2025

Job Posting Close Date: 10/25/2025

Position Type: Faculty

Employment Status: Full-Time

Special Instructions to Applicants

Interested candidates should complete an online application.

- Cover Letter of interest and resume required.
- Name and contact information of 3 references required.
- 10-15 images of your personal work can be uploaded to the "Link to Additional Documents" section. *This is optional.*
- Employment offers are contingent upon successful completion of background checks in accordance with PA Child Protective Services Law.
- Must be legally eligible to work in the U.S.

Community College of Philadelphia is an equal opportunity employer and does not discriminate on the basis of race, sex, sexual orientation, gender identity, religion, color, national or ethnic origin, age, disability, status as a Vietnam Era Veteran or disabled veteran or any other status protected by law, in matters pertaining to employment.

Supplemental Questions

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Required fields are indicated with an asterisk (*).

1. * How did you hear about Community College of Philadelphia?
 - CareerBuilder.com
 - HigherEdJobs.com
 - LinkedIn
 - The Chronicle
 - Veterans Job Fair
 - Professional & Technology Diversity Career Fair
 - AL DIA - Diversity Career Fair
 - Community College of Philadelphia Website
 - Indeed.com
 - Other
2. If your answer to the above question is Other, please note the source below. If this question does not apply to you, enter N/A.

(Open Ended Question)

3. * Do you have a Bachelor of Fine Arts?
 - Yes
 - No
4. * Do you have a minimum of 3 years of experience in a professional ceramics studio?
 - Yes
 - No
5. * Do you have a thorough understanding of clay and glaze materials?
 - Yes
 - No
6. * Do you have experience with firing and repairing electric kilns?
 - Yes
 - No
7. * Do you have familiarity with both hand and power woodworking tools?
 - Yes
 - No
8. * Do you have the ability for a flexible work schedule to enable participation at evening and/or weekend events?
 - Yes

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- ☐ No
- 9. * Do you have computer skills to support digital based courses including manipulation of digital photographs and images?
 - ☐ Yes
 - ☐ No
- 10. * Do you have previous experience in a supervisory role?
 - ☐ Yes
 - ☐ No
- 11. * Are you bilingual?
 - ☐ Yes
 - ☐ No

Documents Needed to Apply

Required Documents

1. Resume
2. Cover Letter/Letter of Application
3. References

Optional Documents

1. Link to Additional Documents

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Contact Information

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Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact Abby Ametrano Aametrano@ccp.edu
All Jobs
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