

Middle and Secondary Education, Full-Time Faculty  
Community College of Philadelphia

Direct Link: <https://www.AcademicKeys.com/r?job=263674>

Downloaded On: Oct. 10, 2025 12:41am

Posted Oct. 9, 2025, set to expire Feb. 6, 2026

**Job Title** Middle and Secondary Education, Full-Time Faculty  
**Department** All Jobs  
**Institution** Community College of Philadelphia  
Philadelphia, Pennsylvania

**Date Posted** Oct. 9, 2025

**Application Deadline** Open until filled

**Position Start Date** Available immediately

**Job Categories** Core Faculty

**Academic Field(s)** Education

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**Apply By Email**

**Job Description**

## Posting Details

### Position Information

Position Title: Middle and Secondary Education, Full-Time Faculty

Requisition Number: FAC00542

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### General Description

The Middle and Secondary Education program introduces students to the field of education with particular focus on serving schools and communities such as Philadelphia. Currently, the Middle and Secondary Education program offers faculty the opportunity to work with future middle and high school teachers who are needed to provide education across the Commonwealth of Pennsylvania. Faculty will teach courses primarily in the newly developed special education concentration. Other education courses may include educational foundations courses and cognition and learning courses. Many program courses are held in Active Learning Classrooms, providing real world opportunities to model for students in the program strategies for classroom management and lesson planning. Most courses are held in the evenings, in person and some hybrid.

### College Intro

*Community College of Philadelphia is an open-admission, predominantly Black institution and a minority-serving institution which provides access to higher education for all who may benefit. CCP's Strategic Plan affirms the College's long-standing commitment to quality, access, affordability and upward mobility while including an emphasis on diversity, equity and inclusion. This plan firmly plants student success at the center of all efforts, establishing the means for each student to achieve their goals.*

*Teaching faculty are an integral part of the larger Academic and Student Success Division at CCP including Workforce Development or Career Training. The Academic and Student Success Division is a community of learners committed to student success as demonstrated through equitable and measurable outcomes, innovative practices, relevant curriculum, quality learning, and a rewarding student experience. As a minority-serving institution, CCP faculty contribute significantly to our collective efforts to improve student success and eliminate racial equity gaps through the utilization of inclusive and high-quality teaching practices.*

### Specific Responsibilities

- Provide students guidance in understanding how to use methods and tools that support inclusive classrooms practices, resource classroom practices, and self-contained classroom practices for students with special needs.
- Facilitate activities that demonstrate how culture and special education services impact learning outcomes.
- Design class assignments that support diverse students' needs.

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- Meet all scheduled responsibilities, including office hours and meetings. Clearly communicate availability to students and supervisors through the course syllabus.
- Hold classes on contractually required dates, times, and delivery methods.
- Facilitate student learning by providing effective instruction and conducting evaluations based on each course's standard outline.
- Participate in academic and social activities with program and department colleagues to improve student experiences.
- Commitment to the College's Mission: Demonstrate a sense of connection and responsibility for helping the College to achieve success through a commitment to its mission, vision, and values.
- External and Internal Community Relations: Actively participate in the academic life of the College; including participation in graduation, recruitment events, general assemblies, student life activities and other cross functional teams. Create learning opportunities for students inside and outside of the classroom including opportunities to teach dual-enrollment high school students.
- Collaboration: Communicate effectively, share vision, focus on people, initiate positive change, value differences and foster collaboration. Work with and inspire others to achieve college, department, and individual success. Proactively identify/address problems.
- Respect for Diversity: Establish an inclusive environment in the classroom. Demonstrate an understanding of, and sensitivity to, the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the College's faculty, staff and students.
- Assessment: Full participation in the assessment of student learning and student learning outcomes at the course, program, and institution levels.
- Student Success: Strive for excellence in teaching, applying best practices in discipline, and modeling behaviors that encourage student success and retention. Utilize innovative teaching strategies and technologies for online learning and other technology tools to meet the learning needs of a diverse student population. Maintain office hours to meet with students outside of the classroom and respond to questions or concerns.
- Leadership and Development: Commitment to professional learning and growth, student mentoring, and service to the profession. Remain current in the use of technology, developments within the field of discipline, and developments related to teaching and student success.

**Minimum Qualifications**

- Master of Education with a focus in Special Education at an accredited institution in the United States required.
- Three (3) or more years teaching in urban school districts in grades 4-12 either in inclusive classrooms, resource classrooms, or self-contained classrooms.
- Three (3) or more years teaching adult learners at a college or university.

**Preferred Qualifications**

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- Ed.D. or PhD in Education with a focus on Special Education at an accredited institution in the United States preferred.
- Five (5) or more years teaching adult learners at a college or university preferred.
- Five (5) or more years teaching in urban school districts in grades 4-12 either in inclusive classrooms, resource classrooms, or self-contained classrooms.
- Demonstrated experience teaching diverse student populations.
- Demonstrated experience teaching within a community college.
- Bilingual or other language proficiency.

Work Location: Main Campus

**Benefits Summary**

**Benefits:**

*“Success Starts Here” at Community College of Philadelphia. We recognize that our success as a college and the success of our students starts with our employees. Our employees are vital to our success. Our total compensation package includes a comprehensive offer of benefits that are unrivaled by most.*

**Full-time faculty and staff benefits include:**

- College-paid medical, dental, drug, life and disability insurance
- Tuition remission (for classes at the college)
- Forgivable tuition loan (for classes at any accredited academic institution)
- 403(b) retirement plan with 10% College contribution with employee contribution 5%
- Flexible spending accounts

**Additional College benefits:**

- Winter break: 1 week around the third week in December and New Years
- Spring Break: 1 week in March

For More information about the College benefits and eligibility based on employee class, please visit:

<https://www.myccp.online/human-resources/benefits-eligibility>

Salary Grade or Rank: 5

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Min Salary/Hourly Rate: \$69,377

Max Salary/Hourly Rate: \$110,365

Job Posting Open Date: 10/07/2025

Position Type: Faculty

Employment Status: Full-Time

**Special Instructions to Applicants**

**Interested candidates should complete an online application.**

- Cover Letter of interest and CV/resume required.
- Name and contact information of 3 references required.
- Please use the Other Documents or Link to other documents to upload evidence of exemplary teaching performance and a writing sample about the state of Special Education in public schools.
- Employment offers are contingent upon successful completion of background checks in accordance with PA Child Protective Services Law.
- Must be legally eligible to work in the U.S.

*Community College of Philadelphia is an equal opportunity employer and does not discriminate on the basis of race, sex, sexual orientation, gender identity, religion, color, national or ethnic origin, age, disability, status as a Vietnam Era Veteran or disabled veteran or any other status protected by law, in matters pertaining to employment.*

## Supplemental Questions

Required fields are indicated with an asterisk (\*).

1. \* How did you hear about Community College of Philadelphia?
  - CareerBuilder.com
  - HigherEdJobs.com
  - LinkedIn
  - The Chronicle
  - Veterans Job Fair
  - Professional & Technology Diversity Career Fair
  - AL DIA - Diversity Career Fair
  - Community College of Philadelphia Website
  - Indeed.com

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○ Other

2. If your answer to the above question is Other, please note the source below. If this question does not apply to you, enter N/A.

(Open Ended Question)

3. \* Do you have a Master of Education with a focus in Special Education?
- Yes
  - No
4. \* Do you have an Ed.D. or Ph.D. in Education with a focus on Special Education?
- Yes
  - No
5. \* Do you have at least three (3) years of teaching experience in urban school district in grades 4-12, either in inclusive classrooms, resource classrooms, or self-contained classrooms?
- Yes
  - No
6. \* Do you have at least five (5) years of experience teaching in urban school districts in grades 4-12, either in inclusive classrooms, resource classrooms, or self-contained classrooms?
- Yes
  - No
7. \* Do you have at least three (3) years of experience teaching adult learners at a college or university?
- Yes
  - No
8. \* Do you have at least five (5) years experience of teaching adult learners at a college or university preferred?
- Yes
  - No
9. \* Do you have experience teaching diverse student populations and addressing equity gaps?
- Yes
  - No
10. \* Do you have experience teaching diverse student populations?
- Yes
  - No
11. \* Do you have experience teaching at a community college?
- Yes
  - No

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12. \* Are you bilingual or multilingual?

- Yes
- No

## Documents Needed to Apply

### Required Documents

1. Curriculum Vitae
2. Cover Letter/Letter of Application
3. Unofficial Transcripts
4. References
5. Other Document ( See Special Instructions to Applicant)

### Optional Documents

1. Resume
2. Teaching Philosophy
3. Writing Sample
4. Letters of Recommendation
5. Link to Additional Documents

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### Contact Information

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Please reference Academickeys in your cover letter when  
applying for or inquiring about this job announcement.

**Contact** Abby Ametrano Aametrano@ccp.edu  
All Jobs  
Community College of Philadelphia

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