

**Instructor, Automotive Technology
College of Lake County**

Direct Link: <https://www.AcademicKeys.com/r?job=263711>

Downloaded On: Oct. 10, 2025 1:07am

Posted Oct. 9, 2025, set to expire Feb. 5, 2026

Job Title Instructor, Automotive Technology
Department Engineering, Math & Physical Sciences Division
Institution College of Lake County
Grayslake, Illinois

Date Posted Oct. 9, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Lecturer/Instructor

Academic Field(s) Vocational/Technical

Apply Online Here <https://apptrkr.com/6634273>

Apply By Email

Job Description

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**Instructor, Automotive Technology
College of Lake County**

Full Time

REQ-00000385

Why choose the College of Lake County for your next opportunity?

The College of Lake County (CLC) offers a competitive salary, excellent benefits that includes Blue Cross Blue Shield of Illinois health, Delta Dental and Superior Vision insurance plans, tuition support for employees and qualified family members, three retirement plans, disability, group and supplemental

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life insurance, health and dependent care flexible spending account plans, a compressed work week in the summer (Closed Fridays!), generous vacation, sick and personal time off and 14 paid holidays each year. Some benefits will not be available for part-time or part-time under 20 hours employees (ex: health insurance).

Position Title:

Instructor, Automotive Technology

Department:

Engineering, Math & Physical Sciences Division

Position Type:

Faculty

Job Family:

Full-Time Faculty

Job Summary:

The College of Lake County (CLC) is seeking an Instructor of Automotive Technology. Instruction may include first- and second-year college-level courses taught in Spanish to our diverse student body across the Grayslake, Lakeshore, and Southlake campuses, as well as to local businesses, community organizations, and industry partners. CLC is a comprehensive community college committed to equitable high-quality education, cultural enrichment, and partnerships to advance the diverse communities it serves in northeastern Illinois. CLC is committed to a diverse workforce that represents our student body. Our search process is designed to promote increasing the diversity of our full-time faculty.

The college is implementing transformative change through an ambitious and aspirational body of work outlined in its 2024 Strategic Plan to become an organization where every student succeeds and every employee thrives while supporting every business to achieve and every community to grow. As the community's open-access higher education organization, CLC aims to be the leader in providing innovative education and workforce solutions.

http://dept.clcillinois.edu/res/CLCWebsite/Reports/Strategic_Plan.pdf

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The Faculty Success Framework illustrates the fundamental elements of a faculty member's career at CLC. Its purpose is to support a culture of continual faculty development and to provide full but flexible paths for faculty to both consistently contribute to student success efforts and cultivate professional fulfillment. Our Guiding Principles for Teaching and Learning Excellence outline the qualities we expect CLC faculty will exemplify in their professional and pedagogical engagement with students.

The Automotive Technology Department offers an Associate in Applied Science (AAS) degree and certificate programs, preparing students for careers in the automotive industry. As a Master Certified (MAST) program by the ASE Education Foundation, CLC provides hands-on training in eight key automotive systems: engine repair, automatic transmission/transaxle, manual drive train and axles, suspension and steering, braking systems, electrical/electronic systems, heating and air conditioning, and engine performance.

Posting Date:

06/04/2025

Expected Start Date:

08/11/2025

Compensation Grade:

Column A

Full-Time/Part-Time:

Full time

Location:

Grayslake Campus

Total Hours Per Week:

40

Job Description:

1) Selects, prepares and maintains current curriculum, course outlines and printed and non-printed instructional materials. Revises and updates course content as needed.

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- 2) Provides the students and the Division a syllabus that clearly states course objectives and learning outcomes, attendance policies in line with those of the college, texts and readings, timelines and evaluation criteria, and any other information required by College, Division, or department.
- 3) Meets all classes at assigned times. If unable to meet an assigned class, reports absence to supervisor and division staff in an appropriate manner.
- 4) Teaches assigned courses in subject field each academic semester. Deliver course content using a variety of teaching styles.
- 5) Provides instructional support to the students. Refers students, when appropriate, to sources of specialized services within the College.
- 6) Is available for student consultation through phone, email, or appropriately established office hours.
- 7) Evaluates student performance in meeting course objectives and learning outcomes through assignments, projects, discussions or examinations. Provides feedback to students in a timely manner on student performance.
- 8) Maintains accurate grade records as required by the College. Submits all attendance and grade records electronically prior to the required deadlines. Is able to produce appropriate grade records for supervisor upon request.
- 9) Assists in the advisement of students.
- 10) Uses the appropriate College policies and procedures to resolve and document student complaints, concerns and problems.
- 11) Assists in developing and administering discipline-appropriate measures of student academic achievement, use departmental testing instruments as provided. Administers other instruments designed to measure student learning outcomes as requested and required by the department or division. Provides all results as requested.
- 12) Encourages students to submit course evaluations, reviews course evaluations when available and uses feedback to improve course delivery.
- 13) Participates, when appropriate, in the formation and meetings of career program advisory committees, governance groups, College, division, and department committees.
- 14) Attends faculty meetings, department meetings, and all other meetings called by authorized personnel.
- 15) Attends Development Week activities and Commencement
- 16) Is ethical in all conduct.
- 17) Maintains a high level of professionalism.
- 18) Maintains current in compliance training, including compliance under Title IX "Responsible Employee" and, if applicable, Clery Act Campus Security Authority.
- 19) Properly and effectively utilizes appropriate technology to deliver instructional materials, maintain grades, and provide timely communications with students, etc.
- 20) Maintains current knowledge of subject matter via professional development such as professional organization membership, attendance of seminars, conferences and classes, and professional

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publications.

- 21) Provides instruction and conduct classes in accordance with the philosophy of the College and within the scope of a defined course of study.
- 22) Follows all institution and regulatory policies, procedures and standards. Utilize self-appraisal to determine progress in meeting performance objectives and career goals.
- 23) Performs other duties as assigned by the Dean or Associate Dean.

KNOWLEDGE, SKILLS AND ABILITIES:

College: Knowledge of college policies, procedures, and practices; ability to apply common sense understanding to carry out instructions furnished in written, oral, and diagram form; ability to perform all essential functions using safe work methods and following safety regulations relating to job; knowledge of the Family Educational Rights and Privacy Act (FERPA).

Department/Divisional: Knowledge of Instructional policies, procedures, and practices with the ability to answer work related questions; and/or interpret and apply these guidelines correctly in various situations; ability to solve issues and work with diverse population, work with large crowds; ability to read and interpret instructional documents.

DECISION-MAKING and ANALYTICAL SKILLS: Ability to apply common sense understanding to carry out instructions furnished in written, oral, and diagram form; ability to interpret policy and establish methods and procedures for ability to perform all essential functions using safe work methods and following safety regulations relating to job; ability to organize and express ideas, directions, and data in a logical sequence to describe a process, or explain procedures such as how to perform a task to someone else.

COMMUNICATION SKILLS: Well-developed public speaking and presentation skills to effectively present materials to individual students or groups; well-developed written communication skills; ability to communicate effectively in a tactful and courteous manner with a variety of people, including students, employees, faculty, and the general public; ability to communicate effectively verbally and written to work with a diverse workforce and student population to prioritize and delegate projects, exchange ideas, information and opinions effectively with others to formulate policies and programs and/or arrive at decisions, conclusions or solutions; ability to establish and maintain effective working relationships with faculty, staff, other departments, students, and the public; ability to manage interpersonal conflict situations requiring tact, diplomacy and discretion.

Physical: Primary functions require sufficient physical ability and mobility to work in a classroom setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, reach; to lift,

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carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction.

POSITIONS SUPERVISED: None

Minimum Qualifications:

1) High School diploma or equivalent plus five (5) or more years (10,000 hours) of recent experience as a journeyman level technician (or higher), ASE Certified Master Automotive Technician, ASE Advanced Engine Performance Specialist Certification (L1)

-OR -

Associate's degree or higher in Automotive Technology in related field, plus three (3) or more years (6,000 hours) of recent experience as a journeyman level technician (or higher), ASE Certified Master Automotive Technician, ASE Advanced Engine Performance Specialist Certification (L1)

2) Valid driver's license and a clean driving record

3) Ability to push, pull, lift, and carry up to 50 lbs. on a frequent basis, and over 50 lbs. on an occasional basis with or without reasonable accommodations. Continuously walking or standing, frequent bending, squatting, climbing, kneeling, and twisting and occasionally sitting.

Desired Qualifications:

Bilingual (English/Spanish)

Prior college-level teaching experience

Demonstrated professional learning or certification in evidence-based student-focused pedagogical teaching and assessment practice such as ACUE, workshops and data use

Proficiency with manufacturer and aftermarket scan tools

Special Instructions:

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The priority deadline is **September 7, 2025**. Additional applications may be considered after the priority deadline. This position may remain open until filled. Applicants who will earn the required degree by December 31, 2025, will be considered.

This is a full-time, tenure-track faculty position. Salary placement is commensurate with education and experience. An optional contract for the summer session offers the potential for significantly greater earnings.

The minimum 2024 - 2025 academic year (fall and spring semester) base salary range is \$69,117 with a master's degree to \$83,790 with a doctorate in the subject field. The base salary range for the 2025-2026 academic year has not been determined.

The hiring range is \$69,117 to \$122,758 based on education and relevant experience.

Faculty may be assigned to any of the three campuses: Grayslake, Lakeshore or Southlake. New faculty hires are required to attend orientation the week (January 5 - 6) before the start date of January 19, 2026.

Foreign Transcripts: Transcripts issued outside the United States require a course-by-course analysis with an equivalency statement from a certified transcript evaluation service verifying the degree equivalency to that of an accredited institution within the USA. We only accept evaluations from a NACES approved organization: [IEE: Foreign Credential Evaluations | Evaluation Company & NACES Member \(myiee.org\)](#).

EEO Statement

College of Lake County is an Equal Opportunity Employer with a policy of non-discrimination. Qualified applicants are considered without regard to race, color, religion, sex (including pregnancy, sexual orientation, or gender identity), national origin, age (40 or older), disability and genetic information (including family medical history).

To apply, visit https://clc.wd5.myworkdayjobs.com/en-US/External/job/Grayslake-Campus/Instructor--Automotive-Technology_REQ-00000385

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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