

Adjunct Faculty, Computer Information Technology (CIT)
College of Lake County

Direct Link: <https://www.AcademicKeys.com/r?job=263723>

Downloaded On: Oct. 10, 2025 1:04am

Posted Oct. 9, 2025, set to expire Feb. 5, 2026

Job Title	Adjunct Faculty, Computer Information Technology (CIT)
Department	JM - Business & Social Sciences Operations Department
Institution	College of Lake County Grayslake, Illinois
Date Posted	Oct. 9, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Adjunct Professor
Academic Field(s)	Vocational/Technical Sciences - Computer Science
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Job Description

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Part Time
REQ-00000470

Why choose the College of Lake County for your next opportunity?

The College of Lake County (CLC) offers a competitive salary, excellent benefits that includes Blue Cross Blue Shield of Illinois health, Delta Dental and Superior Vision insurance plans, tuition support for employees and qualified family members, three retirement plans, disability, group and supplemental life insurance, health and dependent care flexible spending account plans, a compressed work week in the summer (Closed Fridays!), generous vacation, sick and personal time off and 14 paid holidays each year. Some benefits will not be available for part-time or part-time under 20 hours employees (ex: health insurance).

Position Title:

Adjunct Faculty, Computer Information Technology (CIT)

Department:

JM - Business & Social Sciences Operations Department

Position Type:

Faculty

Job Family:

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Part-Time Faculty

Job Summary:

The College of Lake County is looking for an Adjunct Faculty, Business to join the team. The Adjunct Faculty will teach classes in Computer Information Technology. The faculty member will be responsible for developing instructional materials including course plans, syllabi, objectives, and evaluation tools. The College of Lake County (CLC) is a comprehensive community college located in northeastern Illinois committed to being an innovative educational institution providing life-changing paths for our students by offering exceptional learning experiences.

The college is widely recognized for student success, business and community partnerships and for the achievements of our faculty, staff and alumni. Long-known as an employer of choice in Lake County, CLC was ranked #15 on the Forbes list of Top 100 Employers in the State of Illinois for 2019.

Posting Date:

07/16/2025

Expected Start Date:

08/04/2025

Compensation Grade:

Full-Time/Part-Time:

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Part time

Location:

Grayslake Campus

Total Hours Per Week:

5

Job Description:

- Teach courses in subject field. Develop instructional materials. Assess student learning and assign grades. Attend required Adjunct meetings in the Fall and Spring semesters. Participate in college governance and other aspects of academic life. Maintain current knowledge of subject matter.
- Adjunct Faculty members are expected to maintain current in compliance training, including compliance under Title IX "Responsible Employee" and, if applicable, Clery Act Campus Security Authority.
- Select, prepare and maintain current curriculum, course outlines and printed and non-printed instructional materials.
- Teach courses as scheduled each academic semester.
- Provide instructional support to the students. Refer students, when appropriate, to sources of specialized services within the College.
- Provide the Division and the students a syllabus that includes course objectives and learning outcomes, attendance policies in line with those of the college, texts and readings, timelines and evaluation criteria, and any other information required by College, Division, or departmental policy.
- Observe and evaluate student performance in meeting course objectives and learning outcomes through assignments, projects, discussions or examinations. Provide feedback in a timely manner on student progress.
- Deliver course content using a variety of teaching styles.

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- Maintain office/discipline/grade/division records as required by the College.
- Be available for student consultation through phone or email.
- Use the appropriate College policies and procedures to resolve and document student complaints, concerns and problems.
- Assist in developing and administering discipline-appropriate measures of student academic achievement, use departmental testing instruments as provided. Administer other instruments designed to measure student learning outcomes as requested and required by the department. Provide all results as requested.
- Conduct all classes in accordance with an established and current course syllabus and approved textbooks (and/or related instructional material).
- Meet all classes for the scheduled time.
- Submit all grades (mid/final) electronically prior to the required deadlines.
- Provide the Registrar appropriate grade records.
- Encourage students to submit course evaluations, review course evaluations when available and use feedback to improve course delivery.
- Revise and update course content as needed.
- Participate, when appropriate, in the formation and meetings of program advisory boards, college, division, and department committees.
- Maintain a high level of professional ethics.
- Perform other duties as assigned by the Dean or Associate Dean.
- Classes may be scheduled at any of our campuses: Grayslake, Waukegan, Vernon Hills, or online.
- POSITIONS SUPERVISED: None

Required Qualifications

- Bachelor's degree in Information Technology, Computer Science, business or a related field.
- Minimum of three (3) years of professional experience in one or more of the following areas:
 - Networking and Cybersecurity
 - Web Programming and Development
 - Computer Forensics or Digital Security
- Ability to work effectively and constructively with persons of diverse cultures, gender identities, language groups, and abilities; demonstrate sensitivity to and ability to work with the diverse academic, socioeconomic, cultural and ethnic backgrounds of community college students, faculty, and staff, including those with disabilities; establish and maintain effective working relationships with those contacted in the course of work.
- Competency in technologies commonly used in college level instruction.

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Desired Qualifications

- Master's degree in a related field.
- Previous teaching experience, especially at the community college level.
- Experience using learning management systems (e.g., Canvas).
- Familiarity with course delivery formats including in-person, live Zoom, or hybrid instruction.
- Certifications relevant to the field (e.g., CompTIA, Cisco, Microsoft, GIAC, etc.).
- Demonstrated professional learning or certification in evidence-based student-focused pedagogical teaching and assessment practice such as ACUE, workshops and data use

Per Load Hour Compensation Schedule

2025 -2026 - \$1,373

2025 -2027 - \$1,414

EEO Statement

College of Lake County is an Equal Opportunity Employer with a policy of non-discrimination. Qualified applicants are considered without regard to race, color, religion, sex (including pregnancy, sexual orientation, or gender identity), national origin, age (40 or older), disability and genetic information (including family medical history).

To apply, visit https://clc.wd5.myworkdayjobs.com/en-US/External/job/Grayslake-Campus/Adjunct-Faculty--Computer-Information-Technology--CIT-_REQ-00000470-1

Contact Information

Please reference Academickeys in your cover letter when

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applying for or inquiring about this job announcement.

Contact

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