

Direct Link: https://www.AcademicKeys.com/r?job=263881

Downloaded On: Oct. 15, 2025 12:56am Posted Oct. 14, 2025, set to expire Feb. 11, 2026

Job Title Architecture, Design and Construction Faculty, Full-Time

Faculty (2 Positions)

**Department** All Jobs

Institution Community College of Philadelphia

Philadelphia, Pennsylvania

Date Posted Oct. 14, 2025

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Core Faculty

Academic Field(s) Engineering

Fine Arts - Other

Apply Online Here https://www.click2apply.net/bnMK8Os48m1ZWcjmRfKR6n

**Apply By Email** 

**Job Description** 

### **Posting Details**

#### **Position Information**

Position Title: Architecture, Design and Construction Faculty, Full-Time Faculty (2 Positions)



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Requisition Number: FAC00554

#### **General Description**

The Department of Architecture, Design and Construction invites applications for two full-time, tenure-track faculty in Architecture, Design and Construction for the 2026-20267 academic year.

**Two full-time**, tenure-track faculty positions in Architecture, Design, and Construction present an exciting opportunity to contribute to the exceptional training and pedagogy at the College.

The Architecture, Design and Construction Department offers degrees in Architecture, Interior Design, Construction Management, Facilities Management as well as a Proficiency Certificate in Architectural Visualization. While Architecture and Interior Design are transfer programs, Construction and Facilities Management prepare students for immediate careers in addition to offering transfer opportunities. Students across these programs share coursework and studio experiences as they progress through the curriculum.

The Liberal Studies Division at Community College of Philadelphia offers a wide range of programs that provide students with a strong foundation in the humanities, social sciences, and natural sciences. It prepares students for transfer to four-year institutions or entry into diverse careers by developing critical thinking, communication, and analytical skills. The division emphasizes a well-rounded education that promotes intellectual growth and personal development.

#### College Intro

Community College of Philadelphia is an open-admission, predominantly Black institution and a minority-serving institution which provides access to higher education for all who may benefit. CCP's Strategic Plan affirms the College's long-standing commitment to quality, access, affordability and upward mobility while including an emphasis on diversity, equity and inclusion. This plan firmly plants student success at the center of all efforts, establishing the means for each student to achieve their goals.



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Teaching faculty are an integral part of the larger Academic and Student Success Division at CCP including Workforce Development or Career Training. The Academic and Student Success Division is a community of learners committed to student success as demonstrated through equitable and measurable outcomes, innovative practices, relevant curriculum, quality learning, and a rewarding student experience. As a minority-serving institution, CCP faculty contribute significantly to our collective efforts to improve student success and eliminate racial equity gaps through the utilization of inclusive and high-quality teaching practices.

### Specific Responsibilities

- Applications will demonstrate an interest in contributing to the future of the Department and the life of the College. The Department seeks applicants actively engaged in teaching and committed to promoting student success within and beyond the classroom.
- Teach Architecture, Design, and Construction Management courses to students with a broad range of industry interests.
- Support community college students further develop their architecture, design, and construction knowledge and skills, professional attitudes and behaviors, for college and workplace success.
- Facilitate student learning, provide effective instruction, and perform evaluations of student learning for all assigned classes, using each course's standard course outline as a guide.
- Meet all classes and other scheduled responsibilities such as office hours and meetings at the
  designated times. Be available to students via email, phone, or personal conferences. The
  method of contact and hours of availability should be clearly communicated to supervisors and to
  students through the course syllabus each semester.
- Attend to primary responsibilities at the College, limiting work at outside institutions and professional organizations.
- Become expert in curricula and other course materials, prepare lectures, hands-on activities, and presentations for effective teaching.
- Assign grades and maintain course and student records in accordance with FERPA regulations and submit grades and records by established deadlines.
- Proactively identify and address student problems.
- Maintain and develop curriculum that is consistent with departmental learning objectives. Work
  with other faculty and administrators in developing program curriculum, standards, and policies,
  including reviewing and participating in textbook selection process where appropriate.
- Commitment to participating in the intellectual life of the department and a willingness to participate in the College through leadership in department and college-wide committees. Active participation in industry related professional development activities, meetings, and/or conferences.
- Applicants are highly encouraged to identify one of the ADC Department's degree programs as



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their being particularly well suited to coordinate. Coordination responsibilities include maintaining and growing our diverse Advisory Board committees, which are comprised of local and regional industry experts and academic program heads. Coordination may involve assisting with the maintenance of Federal Perkins grants (please, identify any such experience). Further responsibilities include, but are not limited to, advising program students on transfer and career options, developing pertinent curriculum, and managing annual assessment reports and data analysis.

- Commitment to the College's Mission: Demonstrate a sense of connection and responsibility for helping the College to achieve success through a commitment to its mission, vision, and values.
- External and Internal Community Relations: Actively participate in the academic life of the College; including participation in graduation, recruitment events, general assemblies, student life activities and other cross functional teams. Create learning opportunities for students inside and outside of the classroom including opportunities to teach dual-enrollment high school students.
- Collaboration: Communicate effectively, share vision, focus on people, initiate positive change, value differences and foster collaboration. Work with and inspire others to achieve college, department, and individual success. Proactively identify/address problems.
- Respect for Diversity: Establish an inclusive environment in the classroom. Demonstrate an understanding of, and sensitivity to, the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the College's faculty, staff and students.
- Assessment: Full participation in the assessment of student learning and student learning outcomes at the course, program, and institution levels.
- Student Success: Strive for excellence in teaching, applying best practices in field of discipline, and modeling behaviors that encourage student success and retention. Utilize innovative teaching strategies and technologies for online learning and other technology tools to meet the learning needs of a diverse student population. Maintain office hours to meet with students outside of the classroom and respond to questions or concerns.
- Leadership and Development: Commitment to professional learning and growth, student
  mentoring, and service to the profession. Remain current in the use of technology, developments
  within the field of discipline, and developments related to teaching and student success.

#### Minimum Qualifications

- Master's degree in Architecture, Interior Design, Construction Management, or a related degree required.
- College-level teaching experience and professional experience directly related to the area of assignment are required.
- Design Instructors must have proficiency in Autodesk AutoCAD and Revit, Adobe Creative Suite,



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#### and SketchUp.

- Instructors shall be familiar with Google Sheets, Slides, and Docs.
- Knowledge of, and ability to integrate, current technological applications into our architecture, design, and construction courses.
- Ability to deliver required, predefined course elements, while drawing from one's own knowledge and experiences, to engage students and make the course their own.
- Ability to teach a variety of day and evening, and first- and second-year courses, at the main campus and/or at Regional Centers.
- Excellent oral, written, and interpersonal communication skills.
- Commitment to participating in the intellectual life of the department and a willingness to participate in the College through leadership in department and college-wide committees.
- Experience with and commitment to the use of instructional technology.

#### **Preferred Qualifications**

- Experience with Rhino and Lumion is preferred for Design Concentration instructors.
- Experience with MS Project and Excel are preferred for Construction Concentration instructors.
- Experience teaching both studio type design courses as well as technical type lecture courses preferred, in both face-to-face and synchronous online formats.
- A portfolio of professional and/or academic work preferred.
- A portfolio of student work produced under the direction of the applicant.
- Experience developing curriculum, managing a program, or leading a professional team is preferred.
- Demonstrated experience teaching diverse student populations.
- Demonstrated experience teaching within a community college.
- Bilingual or other language proficiency.

Work Location: Main Campus

## Benefits Summary Benefits:

"Success Starts Here" at Community College of Philadelphia. We recognize that our success as a college and the success of our students starts with our employees. Our employees are vital to our success. Our total compensation package includes a comprehensive offer of benefits that are unrivaled by most.



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### Full-time faculty and staff benefits include:

- College-paid medical, dental, drug, life and disability insurance
- Tuition remission (for classes at the college)
- Forgivable tuition loan (for classes at any accredited academic institution)
- 403(b) retirement plan with 10% College contribution with employee contribution 5%
- Flexible spending accounts

### Additional College benefits:

• Winter break: 1 week around the third week in December and New Years

Spring Break: 1 week in March

For More information about the College benefits and eligibility based on employee class, please visit: <a href="https://www.myccp.online/human-resources/benefits-eligibility">https://www.myccp.online/human-resources/benefits-eligibility</a>

Salary Grade or Rank: 5 or 6 Min Salary/Hourly Rate: \$69,377 Max Salary/Hourly Rate: \$110,365 Job Posting Open Date: 10/13/2025

Position Type: Faculty

**Employment Status: Full-Time** 

### Special Instructions to Applicants

Interested candidates should complete an online application.

- Cover Letter of interest and resume required.
- Name and contact information of 3 references required.
- Use the Link to Additional Documents to provide a portfolio of your recent work.
- Optional documents include a writing sample detailing your teaching philosophy and two letters of recommendation from colleagues familiar with your teaching and/or professional work.
- Employment offers are contingent upon successful completion of background checks in accordance with PA Child Protective Services Law.
- Must be legally eligible to work in the U.S.



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Community College of Philadelphia is an equal opportunity employer and does not discriminate on the basis of race, sex, sexual orientation, gender identity, religion, color, national or ethnic origin, age, disability, status as a Vietnam Era Veteran or disabled veteran or any other status protected by law, in matters pertaining to employment.

### **Supplemental Questions**

Required fields are indicated with an asterisk (\*).

- 1. \* How did you hear about Community College of Philadelphia?
  - CareerBuilder.com
  - Higheredjobs.com
  - o LinkedIn
  - The Chronicle
  - Veterans Job Fair
  - Professional & Technology Diversity Career Fair
  - o AL DIA Diversity Career Fair
  - Community College of Philadelphia Website
  - Indeed.com
  - Other
- 2. If your answer to the above question is Other, please note the source below. If this question does not apply to you, enter N/A.

(Open Ended Question)

- 3. \* Are you interested in teaching design or construction concentration?
  - Design concentration
  - Construction concentration
- 4. \* Do you have a Master's degree in Architecture, Interior Design, Construction Management, or a related degree?
  - Yes
  - ∘ No
- 5. \* Do you have college-level teaching experience and professional experience directly related to the area of assignment?
  - Yes
  - ∘ No



∘ Yes ∘ No

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6.	* For Design faculty, do have proficiency in Autodesk AutoCAD and Revit, Adobe Creative Suite, and SketchUp?  • Yes  • No
7.	<ul> <li>* Are you familiar with Google Sheets, Slides, and Docs?</li> <li>Yes</li> <li>No</li> </ul>
8.	<ul> <li>* Do you have knowledge of, and ability to integrate, current technological applications into our architecture, design, and construction courses?</li> <li>Yes</li> <li>No</li> </ul>
9.	<ul> <li>* Do you have the ability to delivery required, predefined course elements, while drawing from one's own knowledge and experiences, to engage students and make the course their own?</li> <li>Yes</li> <li>No</li> </ul>
10.	* Do you have the flexibility to teach a range of courses, including day and evening classes, as well as first- and second-year courses, at the main campus and/or Regional Centers?  • Yes • No
11.	<ul> <li>* Do you have experience with Rhino and Lumion?</li> <li>• Yes</li> <li>• No</li> </ul>
12.	<ul> <li>* Do you have experience with MS Project and Excel?</li> <li>Yes</li> <li>No</li> </ul>
13.	* Do you have experience teaching both studio type design courses as well as technical type lecture courses?  • Yes  • No
14.	<ul> <li>* Do you have experience teaching both face-to-face and synchronous online formats?</li> <li>Yes</li> <li>No</li> </ul>
15.	* Do you have experience developing curriculum, managing a program, or leading a professional team?



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- 16. \* Do you have experience teaching diverse student populations?
  - o Yes
  - o No
- 17. \* Do you have experience teaching at a community college?
  - Yes
  - ∘ No
- 18. \* Are you bilingual or multilingual?
  - Yes
  - $\circ$  No

## **Documents Needed to Apply**

### **Required Documents**

- 1. Curriculum Vitae
- 2. Cover Letter/Letter of Application
- 3. Unofficial Transcripts
- 4. References
- 5. Link to Additional Documents

### **Optional Documents**

- 1. Resume
- 2. Teaching Philosophy
- 3. Writing Sample
- 4. Letters of Recommendation
- 5. Other Document ( See Special Instructions to Applicant)





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#### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Abby Ametrano Aametrano@ccp.edu

All Jobs

Community College of Philadelphia

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