

**Business Leadership, Full-Time Faculty
Community College of Philadelphia**

Direct Link: <https://www.AcademicKeys.com/r?job=263883>

Downloaded On: Oct. 15, 2025 12:56am

Posted Oct. 14, 2025, set to expire Feb. 11, 2026

Job Title Business Leadership, Full-Time Faculty
Department All Jobs
Institution Community College of Philadelphia
Philadelphia, Pennsylvania

Date Posted Oct. 14, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Core Faculty

Academic Field(s) Business

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Job Description

Posting Details

Position Information

Position Title: Business Leadership, Full-Time Faculty

Requisition Number: FAC00546

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General Description

The Business Leadership, Fashion, & Hospitality Department includes a variety of degrees and certificates in the areas of Business Leadership, Corporate Social Responsibility, Culinary Arts, Entrepreneurship, Fashion Merchandising and Marketing, Project Management, and Tourism and Hospitality Management. The department strives to meet the needs of all students interested in obtaining an education in these areas and is focused on preparing business leaders, professionals, and entrepreneurs for successful careers. Many students in this department transfer to schools in the Philadelphia area to complete baccalaureate degrees in their chosen field while others move directly into new jobs or progress in their current career paths.

In addition to our AAS Business Leadership degree and Business Leadership proficiency certificate, we offer a first-year experience course with a focus in business and business leadership. This position will play a key role in further developing our business leadership programs and teaching in this area.

College Intro

Community College of Philadelphia is an open-admission, predominantly Black institution and a minority-serving institution which provides access to higher education for all who may benefit. CCP's Strategic Plan affirms the College's long-standing commitment to quality, access, affordability and upward mobility while including an emphasis on diversity, equity and inclusion. This plan firmly plants student success at the center of all efforts, establishing the means for each student to achieve their goals.

Teaching faculty are an integral part of the larger Academic and Student Success Division at CCP including Workforce Development or Career Training. The Academic and Student Success Division is a community of learners committed to student success as demonstrated through equitable and measurable outcomes, innovative practices, relevant curriculum, quality learning, and a rewarding student experience. As a minority-serving institution, CCP faculty contribute significantly to our collective efforts to improve student success and eliminate racial equity gaps through the utilization of inclusive and high-quality teaching practices.

Specific Responsibilities

- Teach Business Leadership courses to students with a broad range of career interests.
- Help community college students further develop their Business Leadership skills, professional attitudes and behaviors, for college and workplace success.

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- Facilitate student learning, provide effective instruction, and perform evaluations of student learning for all assigned classes, using each course's standard course outline as a guide.
- Develop course curriculum, course handouts, lectures, hands-on activities, and presentations.
- Work with other faculty and administrators in developing program curriculum, standards, and policies, including reviewing and participating in textbook selection process where appropriate.
- Be available to students via email, phone, or personal conferences. The method of contact and hours of availability should be clearly communicated to supervisors and to students through the course syllabus each semester.
- Assign grades and maintain course/student records in accordance with FERPA regulations and submit grades and records by established deadlines.
- Meet all classes and other scheduled responsibilities such as office hours and meetings at the designated times.
- Receive training or stay current in technological or pedagogical advances that promote student learning, including learning and using Publisher's software when applicable.
- Develop and maintain working relationships with Philadelphia business industry/workforce.
- Commitment to the College's Mission: Demonstrate a sense of connection and responsibility for helping the College to achieve success through a commitment to its mission, vision, and values.
- External and Internal Community Relations: Actively participate in the academic life of the College; including participation in graduation, recruitment events, general assemblies, student life activities and other cross functional teams. Create learning opportunities for students inside and outside of the classroom including opportunities to teach dual-enrollment high school students.
- Collaboration: Communicate effectively, share vision, focus on people, initiate positive change, value differences and foster collaboration. Work with and inspire others to achieve college, department, and individual success. Proactively identify/address problems.
- Respect for Diversity: Establish an inclusive environment in the classroom. Demonstrate an understanding of, and sensitivity to, the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the College's faculty, staff and students.
- Assessment: Full participation in the assessment of student learning and student learning outcomes at the course, program, and institution levels.
- Student Success: Strive for excellence in teaching, applying best practices in discipline, and modeling behaviors that encourage student success and retention. Utilize innovative teaching strategies and technologies for online learning and other technology tools to meet the learning needs of a diverse student population. Maintain office hours to meet with students outside of the classroom and respond to questions or concerns.
- Leadership and Development: Commitment to professional learning and growth, student mentoring, and service to the profession. Remain current in the use of technology, developments

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within the field of discipline, and developments related to teaching and student success.

Minimum Qualifications

- Master's degree in organizational leadership, human resources, business communication or other disciplines taught in a business school setting (e.g. administration, marketing, management, accounting, finance, operations), or a related degree with 18 graduate credit hours in the above areas.
- Candidates with a business-oriented master's degree must have at least three (3) years of leadership experience. Candidates with a leadership-oriented master's degree must have at least three (3) years of business experience.
- A minimum of five (5) years' work experience in business or leadership positions is required, including two (2) years of post-master's work experience. Leadership experience must include the strategic leadership of a business unit or organization at the level of manager or above.
- At least two (2) years of recent college or university level teaching experience in the subject area.
- Ability to deliver required, predefined course elements, while drawing from own knowledge and experiences to engage students and make the course one's own.

Preferred Qualifications

- Six (6) or more years of work experience in business and leadership positions.
- Broad knowledge or awareness of business professions in multiple business disciplines.
- Demonstrated experience teaching diverse student populations.
- Demonstrated experience teaching within a community college.
- Bilingual or other language proficiency.

Work Location: Main Campus

Benefits Summary

Benefits:

"Success Starts Here" at Community College of Philadelphia. We recognize that our success as a college and the success of our students starts with our employees. Our employees are vital to our success. Our total compensation package includes a comprehensive offer of benefits that are unrivaled by most.

Full-time faculty and staff benefits include:

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- College-paid medical, dental, drug, life and disability insurance
- Tuition remission (for classes at the college)
- Forgivable tuition loan (for classes at any accredited academic institution)
- 403(b) retirement plan with 10% College contribution with employee contribution 5%
- Flexible spending accounts

Additional College benefits:

- Winter break: 1 week around the third week in December and New Years
- Spring Break: 1 week in March

For More information about the College benefits and eligibility based on employee class, please visit:

<https://www.myccp.online/human-resources/benefits-eligibility>

Salary Grade or Rank: 5

Min Salary/Hourly Rate: \$69,377

Max Salary/Hourly Rate: \$110,365

Job Posting Open Date: 10/13/2025

Position Type: Faculty

Employment Status: Full-Time

Special Instructions to Applicants

Interested candidates should complete an online application.

- Cover Letter of interest and resume required.
- Name and contact information of 3 references required.
- Employment offers are contingent upon successful completion of background checks in accordance with PA Child Protective Services Law.
- Must be legally eligible to work in the U.S.

Community College of Philadelphia is an equal opportunity employer and does not discriminate on the basis of race, sex, sexual orientation, gender identity, religion, color, national or ethnic origin, age, disability, status as a Vietnam Era Veteran or disabled veteran or any other status protected by law, in matters pertaining to employment.

Supplemental Questions

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Required fields are indicated with an asterisk (*).

1. * How did you hear about Community College of Philadelphia?
 - CareerBuilder.com
 - HigherEdJobs.com
 - LinkedIn
 - The Chronicle
 - Veterans Job Fair
 - Professional & Technology Diversity Career Fair
 - AL DIA - Diversity Career Fair
 - Community College of Philadelphia Website
 - Indeed.com
 - Other
2. If your answer to the above question is Other, please note the source below. If this question does not apply to you, enter N/A.

(Open Ended Question)

3. * Do you have a master's degree in organizational leadership, human resources, a business discipline (e.g. administration, marketing, management, accounting, finance, operations), or a related-degree with 18 graduate credit hours in the above areas?
 - Yes
 - No
4. * For candidates with a business-oriented master's degree, do you have at least 3 years of leadership experience? And for candidates with a leadership-oriented master's degree, do you have at least 3 years of business experience? For a minimum of 5 years work experience in business or leadership positions, including 2 years of post-master's work experience?
 - Yes
 - No
5. * Do you have a minimum of 5 years work experience in business or leadership positions, including 2 years of post-master's work experience?
 - Yes
 - No
6. * Do you have at least two years of recent college-level teaching experience in the subject area?
 - Yes
 - No

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7. * Do you have the ability to deliver required, predefined course elements, while drawing from one's own knowledge and experiences, to engage students and make the course their own?
 - Yes
 - No
8. * Do you have six or more years of work experience in business and leadership positions?
 - Yes
 - No
9. * Do you have broad knowledge or awareness of business professions in multiple business disciplines?
 - Yes
 - No
10. * Do you have experience teaching diverse student populations?
 - Yes
 - No
11. * Do you have experience teaching at a community college?
 - Yes
 - No
12. * Are you bilingual or multilingual?
 - Yes
 - No

Documents Needed to Apply

Required Documents

1. Curriculum Vitae
2. Cover Letter/Letter of Application
3. Unofficial Transcripts
4. References
5. Other Document (See Special Instructions to Applicant)

Optional Documents

1. Resume
2. Teaching Philosophy
3. Writing Sample

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4. Letters of Recommendation

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Abby Ametrano Aametrano@ccp.edu
All Jobs
Community College of Philadelphia

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