

Part-Time Noncredit Older Adult - Caregiver Instructor
West Valley-Mission Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=263984>

Downloaded On: Oct. 15, 2025 7:43pm

Posted Oct. 15, 2025, set to expire Jan. 26, 2026

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| Job Title | Part-Time Noncredit Older Adult - Caregiver Instructor |
| Department | |
| Institution | West Valley-Mission Community College District Saratoga, California |
| Date Posted | Oct. 15, 2025 |
| Application Deadline | Open until filled |
| Position Start Date | Available immediately |
| Job Categories | Lecturer/Instructor |
| Academic Field(s) | Health Sciences Vocational/Technical |
| Apply Online Here | https://apptrkr.com/6646916 |
| Apply By Email | |

Job Description

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Part-Time Noncredit Older Adult - Caregiver Instructor

Closing Date:

Definition:

**Part-Time Noncredit Older Adult - Caregiver Instructor
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PART-TIME, ASSOCIATE FACULTY POOL

Applications for Part-Time, Associate Faculty pools are continually accepted (unless otherwise specified) by the District and will be added to the application pool for review by hiring authorities on an as-needed basis. Should you be invited for an interview, you will be contacted by a District representative.

Assignment:

This position is a part-time position as an Associate Instructor. The teaching assignment may require teaching lecture-discussion courses during day, evening or on Saturday and/or in an on-line/distance education format. The assignments are as needed, during Spring, Summer, and/or Fall semesters. This position is represented by the West Valley-Mission Federation of Teachers (WVMFT / AFT Local 6554).

Work location: West Valley College, Saratoga, CA

Salary and Benefits:

Salary is based on a percentage of workload, up to a maximum of 67% of a full-time load. Salary is prorated based on an initial hiring salary range of \$38,464 - \$55,582 per semester; and is based on academic achievement, teaching and related experience.

Minimum Qualifications:

Education: Possess one of the following:

- A bachelors degree with a major related to the subject of the course taught; and either (A) or (B) below:
 - (A) Thirty hours or two semester units of course work or class work in understanding the needs of the older adult, taken at an accredited institution of higher education or approved by the district. This requirement may be completed concurrently during the first year of employment as a noncredit instructor.
 - (B) One year of professional experience working with older adults.

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OR

- An associate degree with a major related to the subject of the course taught; and
- Two years of occupational experience related to the subject of the course taught; and
- Sixty hours (60) or four (4) semester units of coursework or classwork in understanding the needs of the older adult, taken at an accredited institution of higher education or approved by the district. This last requirement may be completed concurrently during the first year of employment as a noncredit instructor.

AND

Understanding of, and sensitivity to the diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

Desired Qualification:

N/A

Knowledge and Abilities:

Examples of Duties and Responsibilities:

Instructional duties and assignments may consist of one or more of the following:

- Provide instruction for assigned courses. This includes preparation for in-class or on-line/distance education activities, evaluation of students work, consultation with students outside of class and/or on-line, maintenance of currency in the subjects taught.
- Maintain accurate class and other records required by the college.
- Submit, when due, attendance rosters and grade reports.
- Follow course outlines as filed in the instruction offices.
- Maintain office hours each week, at .5 hours per week per section.
- Observe, support and enforce the regulations, policies and programs of the District and college.
- Provide each student with a written course syllabus at the beginning of the course, as per instructions in the Faculty Handbook.
- Refer students to appropriate college sources for information on counseling and other student services.

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- Assist students by providing advice on requirements for successful achievement in the members area of expertise.
- Work cooperatively within the college community.
- Foster an environment that protects academic freedom within the college community.
- Foster a positive working environment that is free from harassment, prejudice and/or bias.
- Demonstrate a respect for the dignity of each individual.

Working Conditions:

Other Duties:

Application Information:

Physical Demands:

Applicant Information:

Selection Process:

Special Instructions to the Applicant:

Posting Number: FY22/23-035POOL

Open Date: 10/14/2025

Close Date:

Open Until Filled: Yes

For more information on this position and to apply, please visit our website at the following link:

wvm.peopleadmin.com

West Valley-Mission Community College District is an Equal Opportunity Employer.

Contact Information

Please reference Academickeys in your cover letter when

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applying for or inquiring about this job announcement.

Contact

N/A

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