

Agriculture and Horticulture - Instruction & Classroom
Support Technician 1
Community Colleges of Spokane

Direct Link: <https://www.AcademicKeys.com/r?job=264264>

Downloaded On: Oct. 22, 2025 11:07pm

Posted Oct. 22, 2025, set to expire Jan. 6, 2026

Job Title	Agriculture and Horticulture - Instruction & Classroom Support Technician 1
Department	SCC Environmental Services
Institution	Community Colleges of Spokane Spokane, Washington
Date Posted	Oct. 22, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Agriculture/Vet Med
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Job Description

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Agriculture and Horticulture - Instruction & Classroom Support Technician 1

Community Colleges of Spokane

Location:Spokane CC Main Campus Spokane

Department:SCC Environmental Services

Salary Range: \$20.09 - \$26.74

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Open continuous.

Starting salary for this position is: \$20.09 (Hourly)

Employees hired at the entry step of this range receive salary step advancement after six months and every 12 months thereafter. An employee hired at anything higher than the entry step of the range will have salary step advancement after 12 months and every 12 months thereafter until they reach the top of the salary range. Each salary step advancement will be approximately a 5% increase.

About Us

Spokane Community College, part of Spokane Colleges, serves 15,000 students with career technical, liberal arts, and adult education programs in Spokane and surrounding rural communities.

Applications will be accepted until the position is filled. However, since the screening committee will begin reviewing applications on 10/28/25, submissions are encouraged prior to that time.

About the Agriculture and Horticulture - Instruction & Classroom Support Technician 1

JOB SUMMARY

Under the general supervision of the Office Manager. This position provides department support by performing routine instructional support services for the Spokane Community College Environmental Sciences Department, including Agriculture and Horticulture. Duties include assisting in the preparation of materials and equipment for use in a classroom; setting up, maintaining, and operating equipment in accordance with standardized procedures or instructions received from academic or supervisory personnel; assisting students in course work assignments, individualized, and group instruction for development of learning skills such as reading, study skills, or other instructional areas; assisting instructors in presenting course material; and administering and scoring tests.

This is a non-permanent, hourly position. Not to exceed 18 months.

DUTIES AND RESPONSIBILITIES

- Assists instructor in classroom work, and lecture periods; assists in the classroom with self-help needs. *

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- Prepares materials for use in classrooms; sets up assignments, equipment, or demonstration apparatus for classes; confers with instructor in establishing and developing assignments. *
- Receives materials and supplies used in classes to include scheduling/picking up supplies; assists instructors in demonstration of tools, apparatus, and materials. *
- Modifies equipment, materials and programs as required for individual instructors; assists students and instructors in selecting correct tools and materials; maintain vans to insure they are clean, fueled and receive routine maintenance. *
- Administers standardized tests to students, scores tests and records results for analysis. *
- Maintain outdoor educational areas, including the garden, conifer area, beds surrounding Buildings 8 and 10 (including the Ralph Street bed), the north-side bed of Building 1, and the compound. Duties include mowing, planting, pruning, weeding, pest control, debris removal, and irrigation system maintenance.
- Act as a liaison with Facilities and Environmental Sciences for coordination on spraying, pruning, and irrigation tasks. *
- Maintain the shop area for cleanliness, stock of supplies and repairs. *
- Assist with field trips; may require driving a Spokane Colleges issued van. *
- Maintains records of work activities and prepares reports; videotape classes as needed. *
- Model professional decorum and mutual respect in all personal interactions. *
- Comply with district policies, procedures and directives, state and federal regulations, orders and statutes and collective bargaining agreements. *
- Support and advance Spokane Colleges' strategic plan, and perform other duties as assigned. *

**Indicates this is an essential duty.*

COMPETENCIES

- Action Oriented
- Optimizes Work Processes
- Ensures Accountability
- Drives Results
- Collaborates
- Values Differences
- Communicates Effectively
- Instills Trust
- Demonstrates Self-Awareness
- Self-Development
- Nimble Learning

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- Situational Adaptability

Learn more about [our competencies](#).

MINIMUM QUALIFICATIONS

- Ability to use computers
- Ability to work with a team.
- Ability to meet deadlines.
- Valid driver's license

DESIRED QUALIFICATIONS

- Excellent communication skills (oral and written).
- Ability to be self-motivated and work independently, as well as in a group setting.
- Superior organization skills and dedication to completing projects in a timely manner.
- Knowledge of grounds chemicals/fertilizers and Safety Data Sheets (SDS).
- One or more years of experience or training involving grounds maintenance, gardening, plant care, cultivation and landscape installation.

PHYSICAL REQUIREMENTS

- Work is commonly performed outdoors in uncontrolled elements.
- Work is active.
- Move up to 50 lbs. frequently and up to 75 lbs. occasionally. Team lifts are encouraged and to be used at the employee's discretion.
- Frequent kneeling, stooping, crouching, crawling, climbing and twisting.
- Requires communication ability necessary to understand instructions and recognize hazardous, unsafe or poisonous materials and/or products.
- Occasional exposure to fumes, dust, odors and/or bio hazards.
- Respiratory equipment used may require adherence to applicable safety rules and standards.
- Work directly with students/clients.
- Frequent oral and auditory communication with others.

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CONDITIONS OF EMPLOYMENT

- Non-permanent, hourly position. Not to exceed 18 months.
- Work schedule will be determined by the supervisor.
- This position is overtime eligible.
- May require local or regional travel.
- Valid driver's license
- Criminal background check is required.
- This position is eligible for coverage under a collective bargaining agreement. Membership is optional.

Person hired must be able to provide acceptable documentation of U.S. Citizenship or lawful authorization to work in the United States. This is an absolute condition of employment. An offer of employment will not carry with it any responsibility or obligation on the part of the district to sponsor an H1-B visa. In addition, the Spokane Colleges maintain a drug-free work environment and prohibits all smoking in the college buildings and state-owned vehicles. Must be able to successfully work in and promote a multicultural work and education environment.

Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the position. Once an applicant is chosen for a position, they are required to complete and submit a declaration regarding sexual misconduct and investigation per state law.

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Benefits Information

Medical, dental, life and long term disability insurance benefits are provided as currently administered under Public Employees Benefits Board; WA State Retirement Plan; vacation and sick leave begin to accrue at the rate of one (1) day per month, upon employment. (For positions that are less than full time, leave accruals will be prorated to the percentage of the position.) This position is designated a bargaining unit position and union membership is not a condition of employment. Leave accruals and usage are governed by the WFSE collective bargaining agreement.

[Public Employees Benefits Board](#)

[Additional benefits information](#)

Required Application Materials

To qualify for consideration, applicants must meet required competencies and submit a complete application packet, which includes the following:

- Resume.
- References - the names, addresses, and phone numbers of three professional references.

For questions regarding a job application or the hiring process, or if you require an accommodation during the application or interview process, please contact HR at CCS.Recruiter@ccs.spokane.edu.

Equal Opportunity Institution

Spokane Colleges provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, citizenship or immigration status, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, veteran or military status, or use of a trained guide dog or service animal. This policy is in accordance with state and federal laws including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990.

Direct all inquiries or grievances regarding access, Title IX, ADA, equal opportunity compliance, and/or grievances to:

Frederick Davis, MA

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Chief Human Resources Officer
Spokane Colleges
P.O. Box 6000, MS1004
Spokane, WA. 99217-6000
509-434-5040/ ccs.titleix@ccs.spokane.edu.

To apply, please visit: <https://careers.ccs.spokane.edu/jobs/agriculture-and-horticulture-instruction-classroom-support-technician-1-spokane-washington-united-states>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

SCC Environmental Services
Community Colleges of Spokane

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