

Account Clerk/Cashier
Citrus Community College

Direct Link: <https://www.AcademicKeys.com/r?job=264278>

Downloaded On: Oct. 22, 2025 7:24pm

Posted Oct. 22, 2025, set to expire Nov. 15, 2025

Job Title Account Clerk/Cashier
Department Fiscal Services - Accounting
Institution Citrus Community College
Glendora, California

Date Posted Oct. 22, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Administration - Accounting & Finance

Apply Online Here <https://apptrkr.com/6661396>

Apply By Email

Job Description

Account Clerk/Cashier

Image not found or type unknown



Recruitment Start Date 10/21/2025

Recruitment End Date 12/03/2025

Open Until Filled

First Consideration Date

Salary Range 29

Pay Rate \$4,519.86 - \$6,057.05 per month / \$26.08 - \$34.95 an hour

FLSA Status Non-Exempt

Benefits

Health & Wellness

Account Clerk/Cashier
Citrus Community College

Direct Link: <https://www.AcademicKeys.com/r?job=264278>

Downloaded On: Oct. 22, 2025 7:24pm

Posted Oct. 22, 2025, set to expire Nov. 15, 2025

- [Fully-paid Medical, Dental, and Vision Insurance](#) for eligible employees and dependents
- Choice of HMO or PPO with very low co-pays and out-of-pocket costs
- Flexible Spending Accounts for healthcare and dependent care
- Free 24/7 Employee Assistance Program
- Basic Life and AD&D insurance for employees only

Work-Life Balance

- [19 Paid Holidays](#) and 12 Vacation Days annually; up to 22 Vacation Days annually, based on years of service
- 12 Sick Days annually
- Opportunity for remote work (up to two days per week) with manager approval
- Possibility of Modified Summer Schedule
- Professional Learning Opportunities
- No-cost Annual Staff Parking
- Close proximity to the Metro rail system

Financial & Retirement Benefits

- - Each candidate may be asked to complete a writing prompt just prior to the interview.
- - Travel costs must be borne by the applicant.
- - Final candidates for faculty, management, and supervisor/confidential positions may be interviewed by the Superintendent/President.
- - If selected as a finalist, the candidate permits the District to contact current and former employer(s) to investigate employment history.

Quick Link <https://employment.citruscollege.edu/postings/1423>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Account Clerk/Cashier
Citrus Community College

Direct Link: <https://www.AcademicKeys.com/r?job=264278>

Downloaded On: Oct. 22, 2025 7:24pm

Posted Oct. 22, 2025, set to expire Nov. 15, 2025

Contact

Fiscal Services - Accounting
Citrus Community College

,