

**Coordinator, Instructional Design (Full-Time, Tenure-Track) Madera Community College
State Center Community College District**

Direct Link: <https://www.AcademicKeys.com/r?job=264406>

Downloaded On: Oct. 25, 2025 10:17am

Posted Oct. 24, 2025, set to expire Nov. 20, 2025

Job Title	Coordinator, Instructional Design (Full-Time, Tenure-Track) Madera Community College
Department	Madera Community College
Institution	State Center Community College District Fresno, California
Date Posted	Oct. 24, 2025
Application Deadline	11/20/2025
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Other
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Job Description

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Coordinator, Instructional Design (Full-Time, Tenure-Track) Madera Community College

State Center Community College District

Closing Date: 11/20/2025 at 11:55 PM

Campus Location: Madera Community College

Start Date: 10/21/2025

Essential Functions:

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At Madera Community College we value the ability to serve students from a broad range of cultural heritages, socioeconomic backgrounds, genders, abilities and orientations. We prioritize applicants who demonstrate they understand the benefits a diverse student population brings to a community college. The successful candidate will be an equity-minded leader committed to student success achieved through collaboration with faculty, classified staff, administration, students and community partners who are also dedicated to closing equity gaps.

An equity-minded individual is a person who:

1. Understands the importance of holding ourselves accountable as educators for closing equity gaps and engaging in equitable practices;
2. Reframes inequities as a problem of practice and views the elimination of inequities as an individual and collective responsibility;
3. Encourages positive race-consciousness and embraces human difference;
4. Supports institutional practices that both develop and sustain culturally responsive teaching and learning environments; and
5. Strategically builds support for and participation in equity-related initiatives across both our internal and external communities.

Madera Community College seeks leaders who value placing the student at the center of everything we do, mentorship and working in a collegial, collaborative environment. Leaders should be open and willing to participate in culturally relevant professional development that will help them prepare for the population of students who attend Madera Community College.

The ideal candidate will share Madera Community College's commitment to educating its racially and socioeconomically diverse student population. For the 2024-2025 academic year, we enrolled over 12,000 students in which 68% identify as Latinx, 8% as Asian/Pacific Islander, 3% as Black/African American, 17% as White, 1% as American Indian/Alaska Native, and 3% as multiracial. Madera Community College is a Hispanic-Serving Institution, reflecting the great responsibility that the College has to the educational attainment and economic well-being of the surrounding community. The successful candidate will join a college dedicated to the students it serves.

Providing instruction in Instructional Design on the Madera Community College campus and/or at off-site community campus locations, the instructor will be responsible for:

- Teaching a full schedule of developmental and transfer level Instructional Design courses as assigned;

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- Collaborate with faculty and staff to plan, design, develop, and test new and revised courses and programs;
- Partner with the Distance Education Coordinator to ensure courses meet compliance and quality standards;
- In collaboration with the Distance Education Coordinator, create customized online training on best practices for online pedagogy for distance education;
- Provide consultative support and training to faculty on instructional design, pedagogy, curriculum development, assessment design and evaluation, and integrating technology into curriculum and services;
- Develop and deliver workshops and professional development sessions on instructional technologies and educational best practices;
- Research, evaluate, and assist in the selection, testing, and implementation of hardware, software tools, and existing and emerging technologies that enhance teaching and learning;
- Develop and distribute learning materials in multiple formats (e.g. print, graphics, audio, video, animation, multimedia) to support instruction;
- Create and publish user documentation, including manuals and web resources, for supported instructional technology tools;
- Research and identify grant opportunities related to instruction, faculty support, and online programs;
- Identify instructional needs and recommend appropriate strategies;
- Stay current with emerging instructional software, technologies, and pedagogical strategies by attending relevant conferences and seminars;
- Provide training and support to faculty on accessibility standards and practices, including Universal Design for Learning and ADA Section 508 compliance;
- Consult and provide training in universal design for learning, instructional design principles, course design, and best practices in various modalities including face-to-face and distance education;
- Provide training and support with the Learning Management Systems (in Canvas);
- Oversee the multimedia studio, supporting faculty in creating instructional content through training, technical assistance, and project collaboration;
- Participate in accreditation processes.
- Serving on and attending department, college, and district committees as needed;
- Participating in program review, student learning outcome development and assessment to improve student learning;
- Teaching assignments in a variety of instructional settings and times, including evening and/or weekends, on-line or off-campus and large group instruction classes as needed;
- Otherwise fulfilling all of the duties and responsibilities of faculty as required by Administrative

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Regulation 7122; and

- Other duties as assigned.

Minimum Qualifications:

All candidates must have evidence of responsiveness to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, as these factors relate to the need for equity-minded practice within the classroom; **and**

- Master's in instructional design/technology or educational technology; **or**
- A valid California Community College Credential; **or**
- The equivalent education and/or experience (requires an equivalency).

(**Note:** If the degrees posted on your transcript(s) do not match **exactly** as stated above, you **must** petition for equivalency.)

Desirable Qualifications:

- Experience and skill incorporating elements of diversity, equity, and inclusion into all areas of responsibility;
- Recent experience working with African American, Asian/Pacific Islander, Latinx, Native American, and other racially minoritized students in the classroom and an understanding of how historical patterns of exclusion of these groups in higher education shape patterns of participation and outcomes;
- Experience working with students of various cultural, gender, age, socioeconomic, and ethnic backgrounds including students with disabilities in a higher education setting;
- Willingness to examine and remediate one's instructional, relational, and classroom practices to more effectively engage and support racially minoritized students;
- Related work and professional experience;

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- Demonstrated ability to communicate effectively with students and staff;
- Demonstrated ability to work with computers, and other technologies, which are utilized in providing high-quality instruction and support to students;
- Willingness to examine and improve collegial relationships;
- Experience interpreting student and instructor needs to produce effective instructional materials and technologies to support teaching and learning;
- Demonstrated success in online instruction and/or verified certification in online instruction;
- Proficiency with eLearning development tools (e.g., Captivate, Articulate, Camtasia, Panopto, Adobe Creative Suite), and multimedia software;
- Experience with Interactive Videoconferencing Classrooms and related technology;
- Work experience in instructional design, instructional technology, teaching, and training in higher educational settings;
- Demonstrated ability to communicate effectively, present professionally, and interpret instructional needs to create effective materials;
- Intermediate to advanced skills in Microsoft Office and web/media-based educational technologies;
- Demonstrated ability to provide training and support in both PC and Macintosh instructional application environments;
- Demonstrate commitment to staying current with emerging educational technologies;
- Related professional work experience;
- Excellent presentation and demonstration skills;
- Experience working and managing a multi-media studio room to aid faculty in creating content; and
- Knowledge of the community college and its mission and goals.

Conditions of Employment:

178 duty days per year. Duty days will be prorated based upon start of assignment.

Salary and Benefits:

Starting annual salary is \$71,054 - \$106,970 based on education and experience. An annual doctoral stipend of \$2,419 is available. In addition, the District offers an attractive fringe benefit package including medical, dental, and vision coverage for the employee and dependents, and life insurance. Employees are also members of the California State Teacher's Retirement System (CalSTRS).

Selection Procedure:

Applications will be screened by Human Resources for completeness **and** to determine which

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applicants meet the minimum qualifications as stated in the job announcement.

From the applicants who meet the minimum qualifications and who have submitted all the required documents by the closing date and time listed on the job announcement, a selection advisory committee will review the candidates who are best qualified based on the minimum and desirable qualifications then determine who will be invited to interview.

INTERVIEWS TENTATIVELY SCHEDULED AS FOLLOWS: FIRST LEVEL INTERVIEWS THE WEEK OF DECEMBER 8-12 FINAL INTERVIEWS THE WEEK OF DECEMBER 15-19

The selection advisory committee will rate responses to the interview questions, teaching demonstration, and writing prompt (if applicable). Based on this rating, a small number of applicants will be selected as the "recommended candidates". These candidates will be forwarded to the Vice President and College President for final interviews.

A hiring recommendation will be made by the College President and forwarded to the Board of Trustees of State Center Community College District for final approval.

State Center Community College District is an equal opportunity employer committed to fostering innovation and inclusivity. We respond proactively to the diverse needs of the community and welcome individuals excited to join our District's purpose to support student success both locally and globally. United, we the faculty, classified professionals and administrators pledge to treat all applicants and employees fairly and equitably. [SCCCD EEO Plan](#)

For more information, contact the Academic Human Resources Office, 1171 Fulton St, Fresno, California, 93721, (559) 243-7100. For information on Madera Community College or State Center Community College District, visit our website at www.scccd.edu. **Please refer to Position No. MVP-COR-DSGN Slot #2417.**

Submission of application and related materials is the applicant's responsibility and must be submitted through the district's online applicant portal. The District reserves the right to re-advertise or to delay indefinitely the filling of a position if it is deemed that the applicants for the position do not constitute an adequate applicant pool or if funding is not available. All application materials are subject to verification. False statements may be cause for disqualification or discharge from employment.

Additional Information:

This is a full-time, tenure track position. The District may fill more than one position from this pool.

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Madera Community College

About the College

Located in the heart of California, Madera Community College recently became the fourth (4th) and newest college in State Center Community College District. Madera Community College offers affordable, quality education for residents of Madera County and nearby communities. The college is focused on student success, with comprehensive, innovative programs in transfer/general education, occupational education, and developmental education that motivates and empowers students to be successful.

Madera Community College strives to be a fully Guided Pathways college, helping students navigate their way to success at the community college level. Guided Pathways is a transformational framework that focuses on reviewing and revising college policies, procedures and practices with the goal of designing with the student in mind. Guided Pathways presents courses in the context of highly structured, educationally coherent program maps that align with students' goals for careers and further education. The project is designed to significantly increase the number of students who earn a certificate or degree at a California Community College.

Madera Community College at Oakhurst

About the College Center

Madera Community College at Oakhurst is a satellite campus of Madera Community College. It is located just 20 minutes from the South entrance to Yosemite National Park and just minutes away from the Sierra National Forest. The campus provides opportunity and access to higher education for a geographically isolated population in Eastern Madera County. The campus currently serves Oakhurst, Mariposa County, Coarsegold, North Fork and the surrounding communities with over 75 courses in a variety of study areas. The center is slated to open a new permanent campus in Fall 2021.

[Work for Us!](#)

Madera Community College Mission

"Empowering our students to succeed in an ever-changing world."

- We proudly provide quality instruction and strong community partnerships that support students' academic and workforce goals.
- We offer innovative and life-changing opportunities in a diverse, inclusive and equitable environment.
- We value our students' personal and social growth through responsive and interactive college experiences.
- We inspire hope and promote a passion for learning.



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- We transform students' lives through high quality college programs and services resulting in degrees, certificates, transfer programs, and career skills.

Madera Community College Vision

"Madera Community College builds effective partnerships, strengthens communities, and transforms lives."

Madera Community College Values Student Success Through:

- Connection and Collaboration
- Equity and Inclusivity
- Trust and Accountability

[MCC College Planning Site](#)

[MCC Equivalency Site](#)

To be considered for this position please visit our web site and apply on line at the following link: www.scccd.edu

EOE

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

State Center Community College District

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