

**Student Life and Wellness Coordinator
Copper Mountain College**

Direct Link: <https://www.AcademicKeys.com/r?job=264450>

Downloaded On: Oct. 27, 2025 5:43pm

Posted Oct. 27, 2025, set to expire Nov. 20, 2025

Job Title Student Life and Wellness Coordinator
Department Student Services
Institution Copper Mountain College
Joshua Tree, California

Date Posted Oct. 27, 2025

Application Deadline 11/24/2025

Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Administration - Student Affairs

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Job Description

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Student Life and Wellness Coordinator

Salary: \$72,599.63 - \$110,076.59 Annually

Job Type: Full-Time

Department: Student Services

Closing: 11/24/2025 11:59 PM Pacific

Location: Joshua Tree, CA

Job Number: 2025-10-21SLWC

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Position Description

Under the supervision of the assigned Student Services administrator, the Student Life and Wellness Coordinator is responsible for fostering an inclusive, equitable, and vibrant campus and student life community by leading the day-to-day operations of programs that address students' basic needs, promote wellness, and enhance student engagement and belonging. Programs include, but are not limited to: Basic Needs, Mental and Physical Health and Wellness, and Student Life and Engagement. The Student Life and Wellness Coordinator will play a vital role in reducing non-academic barriers to student success by ensuring access to essential resources, facilitating wellness programming, and coordinating student life activities that support the personal and academic development of a diverse student population.

This is a Full-Time (200 days per year), Non-Tenure Track position and is paid through Categorical Funding.

****In order for your application to be considered, you must attach the required attachments listed below****

Duties and Responsibilities

- Coordinate campus programs and partnerships that address basic needs such as food security, housing, transportation, mental and physical health and wellness, childcare, and support with educational supplies and materials.
- Collaborate with resources and outside agencies to coordinate the food pantry, emergency aid programs, housing referrals, and health resource connections.
- Provide support for students experiencing hardship or crisis, in collaboration with designated campus crisis support staff and faculty.
- Partner with mental health counselors, student health providers, and community organizations to support student wellness holistically.
- Outreach and promote program services to the student body.
- Lead the development and coordination of a dynamic student life program that includes student government, clubs and organizations, student leadership training, and campus-wide student events.
- Promote and support student-led initiatives and create opportunities for co-curricular engagement that enhance student learning and community building.
- Mentor student leaders and support student organizations in event planning, budgeting, and

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inclusive programming.

- Collaborate with faculty, staff, administrators, and community partners to align student support services with institutional goals and student success initiatives.
- Assist with day-to-day task coordination and support for student workers.
- Collect, analyze, and use data to assess the effectiveness of student life, basic needs, mental health, and wellness programs, and make continuous improvements.
- Assist in the preparation and submission of reports to local, state, and federal agencies as related to the programs of coordination.
- Assist in the development and maintenance of program budgets and expenditures.

Qualifications

MINIMUM QUALIFICATIONS:

- Master's degree in student affairs, counseling, social work, education, or a related field.
- At least two (2) years of experience working in student services, community engagement, or support programs that serve diverse student populations.
- Demonstrated commitment to equity, inclusion, and social justice, with knowledge of the challenges faced by underserved student communities.
- Strong communication, organizational, and interpersonal skills.
- Ability to manage multiple programs and collaborate across departments.

Required Attachments:

In order for your application to be considered you must attach:

1. A current and complete resume or CV highlighting educational, professional, and applicable experiences.
2. College transcripts from an accredited college or university if education is a requirement of the position (student copies are acceptable for application purposes but official transcripts will be required if hired).
3. A cover letter.

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Tentative Timeline:

First consideration will be given to candidates who apply by **November 24, 2025**. Applications will be accepted until the job posting is removed.

Applications will be reviewed in the order in which they are received. Based on the number of applications received, this posting may close without notice.

*All dates are subject to change based on availability

EQUAL OPPORTUNITY STATEMENT:

Copper Mountain College is committed to Equal Employment Opportunity for all persons and to provide educational and employment opportunities free from discrimination on the basis of ethnic group identification, gender identification, national origin, religion, age, veteran status, sex, race, color, ancestry, sexual orientation, or physical or mental disabilities, and other physical or verbal conduct. Inquiries regarding compliance and/or grievance procedures may be directed to the School District's Title IX Officer and/or Section 504/ADA Coordinator.

To apply, please visit <https://www.schooljobs.com/careers/cmccd/jobs/5119222/student-life-and-wellness-coordinator>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Student Services
Copper Mountain College

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