

Technician, Maintenance
Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=264613>

Downloaded On: Oct. 30, 2025 12:40pm

Posted Oct. 29, 2025, set to expire Nov. 29, 2025

Job Title	Technician, Maintenance
Department	Staff
Institution	Austin Community College Austin, Texas
Date Posted	Oct. 29, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Administration - Other
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Job Description	

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Technician, Maintenance

Austin Community College

Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

Austin Community College employees are required to maintain a domicile in the State of Texas while working for the college and throughout the duration of employment. -[AR 4.0300.01](#)

[If you are a current Austin Community College employee, please click this link to apply through your Workday account](#)

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:

Technician, Maintenance

Job Description Summary:

A maintenance technician is responsible for conducting general maintenance and repairs on facility equipment and property structures. They ensure that heating and plumbing systems perform at optimum functionality, the installations HVAC and the upkeep of the landscape. Essentially, the goal of a maintenance technician is to maintain the facilities and common areas in the best possible condition.

Job Description:

Description of Duties and Tasks

- Performs general building maintenance including replacing floor tiles, light bulbs, ballasts, pencil sharpeners, ceiling tiles; performs thermostat repairs, door closure repairs, window pane replacement, and installation of items as needed; repairs miscellaneous equipment.

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- Performs general plumbing repairs such as unstopping clogged sinks, drains, waste lines; replaces operational parts; repairs water coolers, water heaters, and components.
- Performs general electrical repair such as replacing receptacles, switches, and relays; resets breakers, replaces cord caps and light switches; uses schematics and drawings to locate electrical problems.
- Performs preventative maintenance throughout the campus.
- Complies with all applicable health and safety regulations, policies, and established work practices.
- Performs general maintenance tasks including landscaping, painting, and carpentry.

Knowledge

- Building and equipment maintenance/repair techniques.
- Energy management and climate control programs.
- Hazardous chemicals and materials, first aid, and CPR.

Skills

- Accountable for inventory/property management.
- Grounds tasks, if the facility contains lawns or other outdoor areas in need of maintenance.
- Maintaining an established work schedule, with occasional nights and weekends.
- Effectively using organizational and planning skills.
- Effectively using interpersonal and communications skills including tact and diplomacy.
- Applying building and equipment maintenance/repair technique.
- Estimating time and materials needed for assigned work projects.
- Understanding and following instructions precisely.
- Communicating in a concise and effective manner.
- Maintaining confidentiality of work-related information and materials.
- Establishing and maintaining effective working relationships.
- Ability to repair and maintain campus facilities including air conditioning, plumbing, and minor electrical systems.
- Performing general carpentry repairs.
- Required to be subject to on-call duties and respond to emergencies after hours, weekends, holidays, and during emergency closures.

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- Other duties assigned.

Technology Skills

- Use a variety of spreadsheet, word processing, database, and presentation software including work order systems.

Required Work Experience

- Two years related work experience.

Required Education

- High school diploma or educational equivalent.

Special Requirements

- Valid Texas Driver's License.

Physical Requirements

- Work is performed in a variety of settings.
- Subject to standing, walking, sitting, bending, reaching, pushing, and pulling, and at times subject to stooping, crawling, and climbing.
- May need to lift heavy objects of up to 50 pounds and occasionally up to 100 pounds.
- May be exposed to a variety of temperatures, noise, moving mechanical parts, or chemicals.
- Specific vision abilities may include close vision, distance vision, color vision, and ability to focus.

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Safety

- Work safely and follow safety rules.
- Report unsafe working conditions and behavior.
- Take reasonable and prudent actions to prevent others from engaging in unsafe practices.

Salary Range

\$47,840 - \$48,558

Number of Openings:

7

Job Posting Close Date:

November 7, 2025

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

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To apply, please visit: https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Austin-Community-College/Technician--Maintenance_R-8590

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Staff

Austin Community College

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