

Director of Environmental Health & Safety (Bond)
Foothill-De Anza Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=268437>

Downloaded On: Nov. 18, 2025 3:24pm

Posted Nov. 18, 2025, set to expire Jun. 1, 2026

Job Title Director of Environmental Health & Safety (Bond)
Department Environmental Health
Institution Foothill-De Anza Community College District
Los Altos Hills, California

Date Posted Nov. 18, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Director/Manager

Academic Field(s) Administration - Other

Apply Online Here <https://apptrkr.com/6722682>

Apply By Email

Job Description

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Director of Environmental Health & Safety (Bond)

Initial Review Date: 01/08/2026*

*For full-consideration, all application packets must be received by 11:59 pm on the initial review date.

Campus:Central Service

Salary Grade: A2/A3 - I

Full Salary Range:

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\$140,846.11 - \$198,184.62 annually**

Actual placement is based on applicant's verified education and experience (Customary Hiring Range:**\$140,846.11 - \$155,282.84 annually). In addition, candidates with verified educational units beyond the minimum qualification may qualify for additional pay.

The Foothill-De Anza Community College District is currently accepting applications for the management position above.

The Foothill - De Anza Community College District does not have a remote work policy. All employees are expected to be available to work in person and on-site per the requirement of the department.

The Foothill-De Anza Community College District does not reimburse applicants for travel, lodging or any other costs incurred by applicant to attend interviews. All interviewing costs incurred will be the responsibility of the applicant.

Foothill - De Anza Community College District Mission Statement:

The mission of the Foothill-De Anza Community College District is student success and educational excellence. The district and its colleges provide access to affordable, quality educational programs and services that develop a broadly educated and socially responsible community that supports an equitable and just future for California and the global community. Every member of our district contributes to a dynamic instructional and learning environment that fosters student engagement, equal opportunity, and innovation in meeting the various educational and career goals of our diverse students. Foothill-De Anza is driven by an equity agenda and core values of integrity, inclusion, care for our students' well-being, and sustainability.

POSITION PURPOSE

Reporting to the Executive Director of Facilities & Operations, the Director ensures compliance with all federal, state, and local regulations governing hazardous materials, hazardous waste, universal waste, and medical/biological waste. The Director of Environmental Health and Safety (EH&S) provides leadership and oversight for the District's Hazardous Materials Management Program in support of primarily bond-funded construction projects at Foothill - De Anza Community College District. This position serves as the District's primary liaison with regulatory agencies, manages permitting and closure activities for hazardous materials areas, and integrates environmental compliance considerations into planning and construction processes.

KEY DUTIES AND RESPONSIBILITIES

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1. Develop, implement, and oversee District policies and procedures for the safe collection, storage, transportation, and disposal of hazardous materials and wastes, including asbestos, lead, e-waste, and medical/biological waste.
2. Serve as the District's lead representative during inspections and audits by regulatory agencies; coordinate inspection readiness, respond to findings, and ensure corrective actions are completed.
3. Direct and manage hazardous materials closure activities for areas no longer in use, including preparation of Closure Plans and Closure Reports, coordination with agencies, selection and oversight of qualified contractors, and verification of waste removal.
4. Prepare, submit, and maintain all required environmental permits, applications, and reports (annual, biannual, or as required).
5. Lead the development and maintenance of the District's Hazardous Materials Business Plan (HMBP) for bond-funded projects.
6. Design, implement, and deliver training programs for employees who handle hazardous materials; maintain accurate training records.
7. Draft and maintain Standard Operating Procedures to ensure the safe and compliant handling of hazardous materials.
8. Develop and maintain programs such as Electronic Waste Management, Hazardous Waste Minimization Plans, and Spill Prevention Control and Countermeasure (SPCC) Plans.
9. Establish and maintain strong working relationships with campus stakeholders and regulatory agencies.
10. Advise District personnel on compliance issues and pertinent permit requirements (act as a professional consultant to the District); provide technical options to personnel on matters relating to the Hazardous Materials Management Program and pertinent regulations. Respond to and ensure the resolution of specific problems, issues, and questions regarding the proper use, storage, and disposal of all waste types.
11. Report annually to the Chancellor and Board of Trustees on program status, inspection results, corrective actions, and recommended improvements.
12. Participate in District committees, including the District Bond Safety Committee, and represent the District in professional and technical groups related to EH&S.
13. Support and promote compliance with the District's Diversity and Equal Opportunity Plan.
14. Perform related duties as assigned.

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EMPLOYMENT STANDARDS

Knowledge

1. General safety concepts, including chemical, biological, fire, and life safety; general physical safety issues, rules, regulations, and procedures, particularly as they pertain to hazardous materials.
2. Professional technical expertise in all areas of hazardous materials management, including permitting, handling, storage, disposal, recordkeeping, and compliance.
3. Federal, State, and local laws and regulations pertaining to hazardous materials and waste.
4. Computer systems: commonly used software and communication media.
5. Excellent verbal and written communication skills.
6. Excellent interpersonal skills using tact, patience, and courtesy when interacting with the campus community and regulatory agencies.

Skills and Abilities

1. An understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disabilities, and sexual orientation of community college students, faculty, and staff.
2. Evaluate staff availability to meet emergent needs.
3. Demonstrate sophistication in the preparation of reports concerning waste, regulatory issues, general management informational needs, and data for staff consideration and analysis.
4. Interpret Federal, State, and local laws, regulations, and guidelines.
5. Serve as the District expert in hazardous materials management and on other environmental compliance issues.
6. Thoroughly understand hazardous materials programs and provide training to others.
7. Use fact-finding to analyze situations and adopt an effective course of action.
8. Work independently with little direction.
9. Train, supervise, and evaluate personnel.

MINIMUM QUALIFICATIONS:

1. Bachelor's degree in Chemistry, Physics, Biology, Engineering, Environmental Management, or a

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related scientific field.

2. Five to seven years of progressively responsible experience in environmental compliance.
3. Two to three years of management experience with hazardous waste programs and vendor contracts.
4. Working knowledge of federal environmental compliance regulations.

Preferred Qualifications:

1. Master's degree.
2. Working knowledge of California state environmental regulations.
3. Experience completing a permitted regulatory closure of a hazardous waste area.

LICENSE AND CERTIFICATION:

Valid California Driver's License.

WORKING CONDITIONS

Environment

1. Office environment with regular travel between campuses and regulatory sites.
2. Ability to conduct site inspections across campus facilities, including use of required personal protective equipment.

Physical Abilities

1. Ability to walk across the entirety of the campuses during inspections.
2. Ability to wear safety equipment (respirator, goggles, hard hat, safety shoes, etc.).
3. Hearing and speaking to exchange information and make presentations.
4. Dexterity of hands and fingers to operate a computer keyboard.
5. Vision sufficient to read printed materials and a computer screen.
6. Sitting for extended periods of time.
7. Bending at the waist.
8. Lifting and carrying objects up to 20 lbs.

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APPLICATION PACKET:

1. A District on-line application on <http://hr.fhda.edu/careers/>. *In the application, you will provide information, which demonstrates your understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff. Additionally, you will be asked to explain how your life experiences, studies or work have influenced your commitment to diversity, equity and inclusion.
2. A cover letter addressing your qualifications for the position.
3. A current resume of all work experience, formal education and training.

If any required application materials are omitted, the committee will not review your application. Items not required (including reference letters) will not be accepted. For full-consideration, all application packets must be received by 11:59 pm on the closing date.

Please allow yourself ample time to complete your application and resolve any technical difficulties that may arise with your submission. We do not guarantee a response to application questions within 48 hours of the closing date.

CONDITIONS OF EMPLOYMENT:

Position: Full-Time, Contract, 12-months per year

Starting date: As soon as possible upon completion of the search process.

Annual salary plus benefits; excellent benefits package which includes coverage for employee and eligible dependents, dental, vision care, employee assistance program, long term disability, retirement benefits and basic life insurance. For information on our benefits package that includes medical for employees and dependents, visit our web site: <http://hr.fhda.edu/benefits/index.html>

Persons with disabilities who require reasonable accommodation to complete the employment process must notify Employment Services no later than the closing date of the announcement.

The successful applicant will be required to provide proof of authorization to work in the U.S.

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For more information about our application process contact:

Employment Services

Foothill-De Anza Community College District

12345 El Monte Road

Los Altos Hills, California 94022

Email: employment@fhda.edu

<http://hr.fhda.edu/>

To apply, visit <https://fhda.csod.com/ux/ats/careersite/4/home/requisition/2274?c=fhda>

Contact Information

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact

Environmental Health

Foothill-De Anza Community College District

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