

Chief Information Officer
Community Colleges of Spokane

Direct Link: <https://www.AcademicKeys.com/r?job=268901>

Downloaded On: Dec. 2, 2025 6:44pm

Posted Dec. 2, 2025, set to expire Jan. 6, 2026

Job Title Chief Information Officer
Department District Info Technology
Institution Community Colleges of Spokane
Spokane, Washington

Date Posted Dec. 2, 2025

Application Deadline 01/13/2026
Position Start Date Available immediately

Job Categories Other Administrative Categories
Professional Staff

Academic Field(s) Administration - Other
Administration - Executive

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Job Description

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Chief Information Officer
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Location:Spokane Colleges Magnuson Building Spokane

Department:District Info Technology

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Salary for this position is: \$185,472 (Annually)

About Us

Spokane Colleges is comprised of two accredited colleges, Spokane Community College (SCC) and Spokane Falls Community College (SFCC) serving Spokane, Stevens, Whitman, Ferry, and Pend Oreille Counties, as well as portions of Lincoln County.

Both colleges are accredited by the Northwest Commission on Colleges and Universities and governed by the Washington State Board of Community and Technical Colleges.

Applications will be accepted until 4:00 p.m. PST on January 12, 2026. The application process will not be available after this time. To ensure consideration make sure your application is completed and submitted as soon as possible. Applications will only be accepted prior to 4:00 p.m. on the closing date.

About the Chief Information Officer

Reporting directly to the Chancellor, the Chief Information Officer (CIO) is a key member of the district leadership team, driving digital transformation and aligning IT initiatives with institutional priorities to enhance operational efficiency and student success.

This role oversees all aspects of IT operations, including infrastructure, security, and vendor partnerships, ensuring scalable and future-ready solutions. IT supports infrastructure for academic technology but does not include eLearning (instructional design).

The CIO will champion technology that supports teaching and learning, safeguard Spokane Colleges systems, and manage complex projects to maintain continuity and systemic functionality.

Acting as the primary liaison with the State Board for Community and Technical Colleges, the CIO ensures seamless integration with statewide systems. This is an opportunity to shape the technological future of Spokane Colleges' and deliver impactful solutions that empower students, faculty and staff.

DUTIES AND RESPONSIBILITIES

- Serve as the Chancellor's trusted technology advisor and a strategic member of the executive

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leadership team. *

- Design and execute a forward-thinking IT strategy that aligns with institutional priorities and drives innovation. *
- Lead digital transformation initiatives, introducing cutting-edge solutions that enhance teaching, learning, and operations. *
- Partner with college and district leaders to deliver technology vision and strategic direction. *
- Oversee and supervise enterprise IT operations, including infrastructure, networking, cybersecurity, and user support. *
- Supervise administrative, exempt, and classified employees (train, schedule, evaluate, discipline and respond to grievances). Adhere to classified contracts and all district rules and regulations ensuring efficient operations of IT. *
- Inform and educate staff about behavior and performance expectations, provide timely and accurate feedback regarding performance, and ensure performance and behavioral problems are corrected promptly and effectively. *
- Champion cybersecurity excellence, implementing robust security protocols and compliance standards. *
- Direct successful integration and optimization of the statewide ctcLink Enterprise Resource Planning (ERP) system. *
- Establish disaster recovery and continuity plans, ensuring resilience and operational stability. *
- Drive operational excellence through technology standards, performance metrics, and continuous improvement programs. *
- Mentor and inspire IT leaders and staff, fostering a culture of collaboration and growth. *
- Manage multi-million-dollar IT budgets and vendor partnerships, ensuring strategic investments and ROI. *
- Direct and influence policy and governance, recommending forward-thinking IT policies and procedures. *
- Stay ahead of emerging technologies, positioning Spokane Colleges' as a leader in digital innovation. *
- Build strategic alliances with statewide and regional higher education partners. *
- Serve as a visible technology champion, modeling professionalism and driving initiatives that transform the student experience. *
- Will work flexible hours, including occasional evenings or weekends, during critical IT events, system outages, or emergency response situations. *
- Model professional decorum and mutual respect in all personal interactions. *
- Comply with district policies, procedures and directives, state and federal regulations, orders and statutes and collective bargaining agreements. *
- Support and advance Spokane Colleges' strategic plan, and perform other duties as assigned. *

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Indicates this is an essential duty.

COMPETENCIES

- Strategic Mindset
- Drives Engagement
- Instills Trust
- Manages Complexity
- Collaborates
- Decision Quality
- Cultivates Innovation
- Ensures Accountability
- Optimizes Work Processes
- Communicates Effectively
- Customer Focus

Learn more about [our competencies](#).

MINIMUM QUALIFICATIONS

- Bachelor's degree (BA/BS/BAS) - required in the fields of: Information Technology, Information Systems, Computer Science, Education, Business, or Organizational Leadership
- Minimum of 10 years IT leadership experience
- Strong foundation in:
 - IT infrastructure and systems management
 - Cybersecurity and regulatory compliance
 - Enterprise applications (such as learning management, human resource information, finance or student management systems)
 - Data management and analytics
 - IT governance and policy
 - Project, risk, and change management
 - Cloud integration/computing
 - Business continuity and disaster recovery
- Understanding of FERPA, ADA, PCI DSS, GLBA, and related privacy, cybersecurity, and compliance frameworks
- Experience in budget management and resource planning

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- Ability to communicate complex technical information effectively to non-technical audiences.
- Strong communication and listening skills.

DESIRED QUALIFICATIONS

- Master's degree (MBA, MS, or MA) in relevant field) or higher.
- Project management or technical certifications (e.g., PMP, CompTIA).
- Higher education experience.
- Experience working with unions or in unionized environments.
- Experience with AI, Business Intelligence, and additional emerging technologies
- Experience leading in public sector or nonprofit organizations.
- Experience promoting access in technology deployment.
- Experience developing IT strategic plans aligned with institutional missions.
- Experience managing through significant change (e.g., system migration implementation).
- Knowledge of educational technology (eLearning, student systems).

PHYSICAL REQUIREMENTS

- Work is performed in an office environment with frequent interruptions.
- Work is often sedentary, but occasionally you need to bend, reach or lift items such as laptops or small equipment (typically up to 25 pounds).
- Frequent use of computers.

CONDITIONS OF EMPLOYMENT

- Contract 12-month position.
- Position is exempt from the Fair Labor Standards Act (FLSA).
- Requires flexible hours, including occasional evenings or weekends, during critical IT events, system outages, or emergency response situations.
- Requires local, regional or national travel.
- Criminal background check is required.

Person hired must be able to provide acceptable documentation of U.S. Citizenship or lawful authorization to work in the United States. This is an absolute condition of employment. An offer of employment will not carry with it any responsibility or obligation on the part of the district to sponsor an H1-B visa. In addition, the Spokane Colleges maintain a drug-free work environment and prohibits all smoking in the college buildings and state-owned vehicles. Must be able to successfully work in and

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promote a multicultural work and education environment.

Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the position. Once an applicant is chosen for a position, they are required to complete and submit a declaration regarding sexual misconduct and investigation per state law.

Benefits Information

This is a contracted, exempt management position. Medical, dental life and long term disability insurance benefits are provided as currently administered under the Public Employees Benefits Board; TIAA-Cref retirement plan or WA State Retirement Plan. Vacation leave accrues at the rate of 14.67 hours per month (22 days per year) and sick leave accrues at the rate of 8 hours per month, effective upon employment. (For positions that are less than full time, leave accruals will be prorated to the percentage of the position.)

[Public Employees Benefits Board](#)

[Additional benefits information](#)

Required Application Materials

To qualify for consideration, applicants must meet required competencies and submit a complete application packet, which includes the following:

- Cover letter - addressing your qualifications relevant to the responsibilities of this position.
- Resume.
- References - the names, addresses, and phone numbers of three professional references.
- College transcript(s) if applicable - unofficial/copies of transcripts are acceptable; official transcripts are required upon hire.

For questions regarding a job application or the hiring process, or if you require an accommodation during the application or interview process, please contact HR at CCS.Recruiter@ccs.spokane.edu.

Equal Opportunity Institution

Spokane Colleges provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, citizenship or immigration status, age, perceived or actual

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physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, veteran or military status, or use of a trained guide dog or service animal. This policy is in accordance with state and federal laws including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990.

Direct all inquiries or grievances regarding access, Title IX, ADA, equal opportunity compliance, and/or grievances to:

Frederick Davis, MA

Chief Human Resources Officer

Spokane Colleges

P.O. Box 6000, MS1004

Spokane, WA. 99217-6000

509-434-5040/ ccs.titleix@ccs.spokane.edu.

To apply, please visit: <https://careers.ccs.spokane.edu/jobs/chief-information-officer-spokane-washington-united-states>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

District Info Technology

Community Colleges of Spokane

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