Adjunct - Computer Aided Drafting Instructor
Lee College

Job Title	Adjunct - Computer Aided Drafting Instructor
Department	
Institution	Lee College
	Baytown, Texas
Date Posted	Dec. 10, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
	Adjunct Professor
Academic Field(s)	Sciences - Computer Science
	Engineering
Apply Online Here	https://apptrkr.com/6759978
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Job Description	

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Adjunct - Computer Aided Drafting Instructor

Salary:
Job Type: Part-Time
Job Number: FY202100050
Location: Main Campus - Baytown, TX
Division: Provost/Academic & Student Affairs

Position Overview

Adjunct faculty are hired in a part-time capacity on an as needed basis. These positions are filled prior to or during the start of each semester and are contingent upon the needs of the College.
Adjunct faculty must complete the Lee Teaching Online Certification course or provide documentation of training in distance education.

Lee College accepts application materials for adjunct employment on a continuing basis throughout the year from qualified applicants willing to teach on a part-time basis. Academic departments will contact potential applicants when there are available openings.

Essential Duties & Responsibilities

- Teach freshman and sophomore-level **Computer Aided Drafting** courses.
- Qualified applicants must be committed to student learning, integrating technology into the curriculum, and encouraging engaged scholars.
- Maintain accurate student accounting records in compliance with Lee College requirements.
- Submit required student reports to the Admissions & Records Office according to schedule.
- Direct and evaluate the learning experience of the students in accordance with adopted curricula and approved procedures.
- Teach assigned classes in keeping with approved syllabi, outlines, and instructional materials.
- Provide counsel/guidance to students when there is a need.
- Faculty members may be required to teach evening, summer, online, hybrid, dual enrollment, and/or weekend classes.
- Provide at least one scheduled office hour per week for each three-credit course in a regular 16-week semester or two scheduled office hours per week in an 8-week term. Office hours can be in-person, by telephone, or via Blackboard Collaborate. You must be available for a live conversation during scheduled office hours.

Additional Duties & Responsibilities

Perform other duties as assigned.

Minimum Education, Experience, Knowledge, Skills & Abilities

- Associate (or higher) degree with at least two (2) years of related (non-teaching) work experience OR Ten (10) years of related (non-teaching) work experience in a qualifying field (i.e., CADD/Industrial Design) with the ability to obtain an Associate's degree within two (2) years with no class overloads until the degree is complete OR No degree with twenty (20) years of related

(non-teaching) work experience in a qualifying field (i.e., CADD/Industrial Design).
- Demonstrated knowledge of various 3D design software packages, and the ability to teach Computer Aided Drafting and Design (CADD) in 3D modeling

Preferred:

- At least ten (10) years of experience in instrumentation, electrical, analyzer technology, and/or process operation
- Applied experience in the industry with AutoCAD Electrical, AutoCAD Plant 3D, AutoCAD P&ID, Solidworks Electrical 3D, or Solidworks Routing
- Previous experience teaching CADD and Industrial Design in a community college setting
- Prior online teaching experience and certification
- Blackboard Learning Management System experience

Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic information or any other basis protected by law.

To apply, please visit https://www.schooljobs.com/careers/lee/jobs/3532347/adjunct-computer-aided-drafting-instructor

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

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