

Dean of Students - Student Success (Reg FT)
Community College of Allegheny County

Direct Link: <https://www.AcademicKeys.com/r?job=269346>

Downloaded On: Dec. 15, 2025 10:57pm

Posted Dec. 11, 2025, set to expire Apr. 9, 2026

Job Title Dean of Students - Student Success (Reg FT)
Department Student Services
Institution Community College of Allegheny County
Pittsburgh, Pennsylvania

Date Posted Dec. 11, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Dean

Academic Field(s) Administration - Student Affairs

Apply Online Here <https://apptrkr.com/6783615>

Apply By Email

Job Description

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Dean of Students - Student Success (Reg FT)

Position Title: Dean of Students - Student Success (Reg FT)

Employment Type: Regular Full-Time

Department: Student Services

Campus: South Campus

Performance Evaluation:

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Additional Information: This position will remain open until filled. However, to ensure consideration for an interview, please submit your completed application, cover letter, and resume by no later than 12/09/2025. The College cannot guarantee that application materials received after this date will be considered or reviewed.

Benefits:

At CCAC, we take pride in offering an exceptional benefits package designed to support our employees' personal and professional well-being:

- **Comprehensive Health Coverage:** Access to an excellent health plan with a very low out-of-pocket expense network option.
- **Generous Time Off:** Enjoy a range of time-off benefits that are tailored to your position, along with a **four-day workweek in the summer** for an ideal work-life balance. These benefits vary and may include vacation, personal, sick, and holiday pay, as well as options like collegial coverage for faculty.
- **Retirement Planning:** Options include a **403(b) retirement plan with up to 10% employer match** or a **state-defined benefit pension**.
- **Financial Peace of Mind:** Employer-paid benefits include **group life insurance, short/long-term disability**, and access to **flexible spending accounts (FSAs)**.
- **Wellness Support:** Our **Employee Assistance Program (EAP)** is available for confidential support, with resources to address personal and professional challenges.
- **Educational Support:** Take advantage of **tuition waivers, tuition reimbursement, Public Service Loan Forgiveness (PSLF)** eligibility, and a variety of **professional development opportunities** to grow your career.
- **Exclusive Employee Perks & Rewards:** Save on theme parks, sporting events, electronics, and more!
- **Additional Advantages:** Free employee parking to make your commute easier.

Remote Work Option: Fully In-Person (May be subject to change)

Work Hours: Standard College hours are Monday - Friday, 8:30 am - 4:30 pm; Additional hours, including evening and weekend hours, may be needed to meet the needs of the department.

Salary Grade: Admin 19 - \$91,314

Job Category: Administrators

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Job Slot: 5049

Job Open Date: 11/21/2025

Requirements:

Master's degree in student services administration, educational administration, management or closely related field required, doctorate degree in related field is preferred.

Minimum of five (5) years of progressively responsible experience in enrollment and retention management and, student success, student advocacy, student engagement, and/or student completion preferably for a multi-campus college.

Minimum of three (3) years of recent experience providing supervision and leadership to student services staff, preferably within a community college environment.

Demonstrated experience in research and the use and application of data and technology to achieve college outcomes and goals.

KNOWLEDGE, SKILLS, AND ABILITIES:

Skills and Abilities to:

- Travel to all campuses/centers as needed to serve as backfill at enrollment and/or student affairs related events and serve as a representative of the College at public and private events but will be housed at a specific campus. Some evenings and weekends required
- Excellent customer service skills.

Duties:

1. Provides leadership for development and implementation of policies, programs, and student support services in assigned strategic areas of responsibility (see below).
2. Ensures consistent implementation of the student experience across the college.
3. Sets standards and direction for inclusive initiatives, programs, and services that contribute to

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student learning and student success within approved budget guidelines.

4. Works with the student affairs staff, student groups and other members of the College community in developing extracurricular programming assuring integration with the academic life of the institution and encouraging student personal growth and development.

5. Collaborates with and facilitates initiatives with college-wide stakeholders, including academic leadership, key administrators, faculty and staff.

6. Provides leadership in and is responsible for the development, implementation and evaluation of policies and regulations pertaining to student engagement and student services.

7. Assists in coordinating student services assessment activities.

8. Receives and responds to referrals from faculty or students in need of basic needs, academic support assistance and/or personal counseling.

9. Engages the external community in learning about CCAC by participating in community activities in leadership positions.

10. Establish and manage multiple priorities that drive outcomes in a fast-paced, complex work environment.

11. Provide direct supervision, leadership and professional development support for assigned staff and program areas.

12. Prepares the capital and operating budget proposals for submission to the Associate Vice President of Enrollment Services and Student Affairs.

13. Performs other duties as required or assigned.

Clearances: Current criminal record/child abuse clearances will be required if offered the position and to be employed at the College. The three clearances are Pennsylvania Child Abuse History Clearance, Pennsylvania State Police Criminal Records Check, and Federal Bureau of Investigations (FBI) Criminal Background Check. The College has provided instructions on how to obtain these clearances, which are available [here](#).

Transcripts

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: CUSTOM.TRANSSCRIPTS (For Faculty Postings)

To view the full job posting and apply for this position, go to:

<https://ccac.csod.com/ats/careersite/JobDetails.aspx?id=1856>

jeid-790aeb5ab0f2a74f8883e012995eb2d1

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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Community College of Allegheny County

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