

## FT Forensics/Communication Studies Instructor Cerritos College

Direct Link: <https://www.AcademicKeys.com/r?job=269712>

Downloaded On: Dec. 23, 2025 5:14am

Posted Dec. 22, 2025, set to expire Jan. 30, 2026

**Job Title** FT Forensics/Communication Studies Instructor  
**Department** Facilities  
**Institution** Cerritos College  
Norwalk, California

**Date Posted** Dec. 22, 2025

**Application Deadline** 01/30/2026

**Position Start Date** Available immediately

**Job Categories** Lecturer/Instructor

**Academic Field(s)** Humanities - Other

**Apply Online Here** <https://apptrkr.com/6807164>

**Apply By Email**

**Job Description**

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**FT Forensics/Communication Studies Instructor**

**Salary:** \$87,785.00 - \$134,792.00 Annually

**Job Type:** Full Time

**Job Number:** Forensics/Comm. Studies - 25

**Closing:** 1/30/2026 11:59 PM Pacific

**Location:** Norwalk, CA

**Department:** Forensics/Comm. Studies - 25

**Division:** Liberal Arts

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### **Description**

#### **Equity and Diversity**

**The District is strongly committed to achieving staff diversity and the principles of equal opportunity employment. The District encourages a diverse pool of applicants and does not discriminate on the basis of race, color, national origin, ancestry, sex, age, religion, marital status, disability, or sexual orientation in any of its policies, procedures or practices. In fact, the college encourages applications from all segments of qualified people.**

#### **Closing Date**

**This position will close on January 30th, 2026 at 11:59 PM (or when 150 applications are received, whichever occurs sooner).**

#### **College Profile**

Cerritos College is ranked 14th among the top 100 schools with the highest Hispanic enrollment in the United States by the United States Department of Education. Cerritos College serves as a comprehensive community college for southeastern Los Angeles County. Communities within the college's district include Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, La Mirada, Norwalk, and portions of Bell Gardens, Lakewood, Long Beach, Santa Fe Springs and South Gate. Cerritos College offers degrees and certificates in more than 180 areas of study in nine divisions. Enrollment currently averages 20,000 students. Visit Cerritos College online at <http://www.cerritos.edu>.

#### **Department Profile**

The Cerritos College Communication Studies Department offers a wide variety of learning opportunities to meet the needs of a diverse student population. Students may take communication studies courses to meet their general education and transfer requirements in the areas of Oral Communication, Humanities, Critical Thinking and Social Sciences.

Additionally, students can participate in the department's award-winning forensics program and take advantage of its Certificate of Completion and Transfer AA Degree. In accordance with the National Communication Association's mission, the Department seeks to promote the widespread appreciation of the importance of communication in public, professional, and private life, the application of competent communication to improve the quality of relationships, and the use of critical thinking and knowledge about communication to solve problems. Course offerings include interpersonal communication, intercultural communication, oral interpretation, public speaking, organizational

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communication, small group communication, storytelling, oral interpretation, gender communication, argumentation and persuasion, and competitive forensics. The successful candidate for this position will have breadth and depth of knowledge of the field and may be assigned to teach a variety of courses.

The Communication Studies Department is committed to lifelong learning and professional development. The department seeks a dynamic, well-rounded individual with the motivation, communication and leadership skills to foster appreciation of communication and support the mission of the department and college.

The successful candidate will work collaboratively with the current Forensics Coach, sharing coaching, mentoring, and program coordination responsibilities. Over time, the candidate will progressively assume the full responsibilities of the Director of Forensics, overseeing the department's competitive speech and debate program. Duties include mentoring students, coordinating team activities, and promoting a culture of academic rigor and competitive success. The position also involves teaching courses in Communication Studies, contributing to departmental initiatives, and engaging in scholarly or creative activity.

### **Forensics Team Profile**

The Cerritos College Forensics team is a full-service team that supports students competing in multiple formats of competitive debate (e.g., NPDA, IPDA, NFA-LD) and all forms of AFA/NFA individual events, including limited preparation, platform, and interpretation events. The team competes at local invitational tournaments, Pacific Southwest Collegiate Forensics Association tournaments, and championship tournaments including CCCFA and Phi Rho Pi. The team also hosts the longstanding annual Tabor-Venitsky invitational tournament each February on the Cerritos College campus.

### **Distinguishing Career Features**

This is a 10-month tenure-track contract position.

### **Job Duties**

ALL FACULTY SHALL:

- Maintain currency with current information, concepts, laws and ideas in their disciplines and with best practices in teaching and learning.
- Check mailbox, voicemail, and e-mail regularly.

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- Complete the checkout form before leaving campus at the end of the academic term.
- Maintain student confidentiality as required by regulation and Board Policy 5040 titled Student Records and Directory Information.

### ALL FULL-TIME FACULTY SHALL:

- Participate in committee work, student activities, and shared governance activities as appropriate.
- Attend first-year and second-year staff development workshops during the first and second years of employment at Cerritos College.
- Attend department and division meetings.
- Attend commencement ceremonies.
- Assist the Department Chairperson and Instructional Dean in unit planning, budget preparation, and inventory.
- Develop and implement a "Flex Plan" as required by state regulations.
- All full-time faculty who are assigned classes shall: Post and maintain at least three scheduled office hours per week on at least three different days, including the final examination period. Office hours may not be scheduled between 11:00 a.m.-12:30 p.m. on Tuesday and Thursday.

### ALL FACULTY WHO ARE ASSIGNED CLASSES SHALL:

- Teach all assigned classes unless excused under provisions of Board Policy.
- Teach all assigned classes for all scheduled minutes. In cases of necessary absence from class, notify the Instructional Dean or designee, or if unavailable, the Office of Academic Affairs in advance and have plans prepared so that a substitute, if assigned, can maintain continuity of course content.
- Teach courses in accordance with the course outlines of record.
- Provide opportunities for students to be aware of their progress.
- Submit a copy of the syllabus for each class to the Division Office.
- Keep accurate records of student enrollment, attendance, and academic progress and submit them to appropriate offices by the published deadlines.
- Submit end-of-session grades, including supporting documentation, and attendance reports by the published deadlines.
- Submit required information about first-day, no-show students by the published deadlines.
- Submit textbook order information by the published deadlines. If the textbook is electronic or includes an electronic course pack, these conditions must be met:
  1. Tests and exams must be available to the student without charge.
  2. The text and course pack must be available to students with disabilities.
  3. The publisher must grant read-only access to designated college staff for purposes of

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evaluation of course materials.

4. The text must be downloadable or printable.

If these four conditions are not met, the electronic textbook cannot be used.

- Meet all classes during the final examination period.
- Give final examinations at the scheduled time unless approval to do otherwise is granted by the Office of Academic Affairs or its designee.
- Keep all corrected final examination papers for at least one year following the close of the semester or summer term.
- Maintain a safe learning environment in classrooms, laboratories, and other instructional spaces.
- Allow the instructional manager and/or Instructional Dean, upon request, to review any assignments given during the semester.

### **Minimum Qualifications**

Master's in speech, speech broadcasting, telecommunications, rhetoric, communication, communication studies, speech communication or organizational communication AND a minimum of 24 upper-division and/or graduate-level semester units in communication studies, speech communication, or speech OR Bachelor's in any of the above AND Masters in drama/ theater arts, mass communication or English AND a minimum of 24 upper-division and/or graduate-level semester units in communication studies, speech communication, or speech OR the equivalent.

Understanding of and sensitivity to meeting the needs of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic background of the student, community, and employee population.

### **Preferred Qualifications**

- Masters and/or Doctorate in Communication Studies, Speech, Speech Communication.
- Community college teaching experience or experience teaching at a local university
- Experience with online modalities (asynchronous, synchronous, hyflex, and/or hybrid)
- Ability to teach a full range of Communication Studies courses, including Public Speaking, Argumentation and Debate, Interpersonal Communication, Oral Interpretation, and Intercollegiate Forensics.
- Demonstrated competitive and/or coaching experience across multiple debate formats (e.g., IPDA, NPDA, NFA-LD) and individual events (Limited Preparation, Platform, Interpretation).
- Capacity to recruit, build, and retain a competitive team representing the college at local, state (CCCFA) and national (Phi Rho Pi) levels.

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- Experience judging at intercollegiate forensics tournaments.
- Demonstrated interest and/or experience directing and/or hosting forensics tournaments similar to the annual Tabor-Venitsky invitational tournament.
- Demonstrated interest and/or experience in program director duties: tournament travel, budgeting, recruitment and supervision of part-time coaches, tournament hosting, social media and marketing, alumni relations, fundraising, and leadership in regional/national forensics organizations.
- Willingness to travel, including weekends, with the team to local, regional, and national tournaments, providing student supervision and serving as a judge.
- Willingness to host on-campus showcases and events to highlight student achievement and foster a culture of forensics excellence.

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## Supplemental Information

### Physical Demands

Physical requirements may be met with or without reasonable accommodations. Requires ambulatory ability to move to various office and classroom-type locations. Ability to operate classroom equipment, including computer, and provide instruction and make presentations. Ability to communicate effectively with individuals or groups to carry on complex or routine conversations. Requires the ability to lift, push, and pull objects of medium weight (less than 30 lbs.) on an occasional basis.

### Salary/Fringe Benefits

Salary is commensurate with education and experience.

Salary rate is: \$87,785 - \$134,792/annual.

Health and welfare benefits include District contribution for medical/dental/vision benefits and employee life insurance (\$50,000). (Cash-in-lieu option available on medical insurance.)

Participation in the State Teachers' Retirement System.

### Conditions of Employment

This is a tenure-track contract position. Contract will be for 10 school months for the academic year beginning fall semester 2026.

Participation in a pre-service orientation and/or probationary in-service training is required.

**Please note: Per Board Policy 7210 "A bachelor's degree or the equivalent, from an accredited educational institution, shall be the minimum degree requirement for *obtaining tenure* as a faculty member in the District. The Board of Trustees reserves the right to determine whether a faculty member shall be granted tenure."**

Individual who is offered employment shall be required to obtain fingerprints for a criminal history clearance through the State Department of Justice and remit the required fee for processing the fingerprints, produce an original social security card, and submit negative TB test results (must be within the past four years or within the last 60 days if not previously employed in a school district in California) before employment.

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Proof of eligibility to work in the United States and signing of loyalty oath per Government Codes 3100-3109.

\*\* Please note - the District does not provide for immigration sponsorships such as H1B Visas.

Candidates must be able to provide proof of California residency prior to employment.

### **Application Procedure**

Application materials must be submitted by the closing date. We are committed to providing an inclusive and accessible application process. If you require a reasonable accommodation to apply or interview due to a disability, please contact Human Resources at [hr@cerritos.edu](mailto:hr@cerritos.edu) as early as possible. While advance notice (ideally at least 72 hours before the application deadline or scheduled interview) helps ensure we can meet your needs, we will make every effort to accommodate requests made at any time.

It is the applicant's responsibility to provide copies of all transcript(s) verifying all educational degree(s) and/or coursework required for the position. Transcripts must be from regionally accredited institutions. A foreign transcript must be evaluated by a NACES certified agency. The website address is [www.naces.org](http://www.naces.org).

### **Selection Procedure**

Following the closing date, application materials will be evaluated by a selection committee. Candidates selected for further consideration will be limited to those applicants in the competitive group who best meet the qualifications for the position. Interviews will then be conducted by the selection committee, and finalists will be recommended for further consideration by the President-Superintendent for final selection and recommendation for employment. The selection process may also include practical exercises (i.e., teaching demonstration and/or other written, technical, manipulative, or simulation exercises) to evaluate candidates' qualifications.

As these are highly competitive positions, meeting the minimum requirements does not guarantee an interview. If you have questions or would like to follow-up regarding your application, please contact Human Resources at [HR@Cerritos.edu](mailto:HR@Cerritos.edu) as search committee members are unable to discuss specific recruitments.

### **Required Documents**

1. Cover Letter



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2. Resume/CV
3. Copy of Unofficial Transcripts (Must show all coursework completed and conferral date of the degree)

**To apply, visit <https://www.schooljobs.com/careers/cerritosedu/jobs/5177254/ft-forensics-communication-studies-instructor>**

*The District ensures that all qualified applicants for employment and employees have full and equal access to employment opportunity, and are not subjected to discrimination in any program or activity of the District on the basis of national origin, religion, age, sex or gender, race, color, medical condition, ancestry, sexual orientation, marital status, veteran status, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. .*

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

Facilities  
Cerritos College

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