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Job Title Department	Part-Time Nursing Assistant Instructor (Pool)
Institution	West Valley-Mission Community College District Santa Clara, California
Date Posted	Jan. 31, 2024
Application Deadline Position Start Date	Open until filled Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Health Sciences
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Job Description

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Part-Time Nursing Assistant Instructor (Pool)

West Valley-Mission Community College District

Closing Date:

Definition: PART-TIME, ASSOCIATE FACULTY POOL

Applications for Part-Time, Associate Faculty pools are continually accepted (unless otherwise



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specified) by the District and will be added to the application pool for review by hiring authorities on an as-needed basis. Should you be invited for an interview, you will be contacted by a District representative.

Assignment:

This position is a part-time position as an Associate Instructor. The teaching assignment may require teaching lecture-discussion courses during day, evening or on Saturday and/or in an on-line/distance education format. The assignments are as needed, during Spring, Summer, and/or Fall semesters. This position is represented by the West Valley-Mission Federation of Teachers (WVMFT / AFT Local 6554).

Work location: Mission College, Santa Clara, CA, as well as local area clinical agencies.

Salary and Benefits:

Salary is based on a percentage of workload, up to a maximum of 67% of a full-time load. Salary is prorated based on an initial hiring salary range of \$34,143 - \$49,337 per semester; and is based on academic achievement, teaching and related experience.

Minimum Qualifications:

QUALIFICATIONS

1. Education & experience - Possess either:

- Any bachelors degree AND two (2) years of nursing experience (LVN or RN); OR
- Any associates degree AND six (6) years of nursing experience (LVN or RN);

AND

2. One year of experience as a licensed nurse providing care to **chronically ill or elderly patients in a long-term care setting.**

AND

3. A clear and active license issued by either the Board of Registered Nursing OR the Board of Vocational Nursing;

AND



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4. Completion of ONE of the following:

- One year of experience teaching adults; OR
- One year of experience supervising nurse aids; OR
- Completion of a course in teaching adults.

AND

5. Understanding of, and sensitivity to the diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

Examples of Duties and Responsibilities:

Instructional duties and assignments may consist of one or more of the following:

- Provide instruction for assigned courses. This includes preparation for in-class or on-line/distance education activities, evaluation of students work, consultation with students outside of class and/or on-line, maintenance of currency in the subjects taught.
- Maintain accurate class and other records required by the college.
- Submit, when due, attendance rosters and grade reports.
- Follow course outlines as filed in the instruction offices.
- Maintain office hours each week, at .5 hours per week per section.
- Observe, support and enforce the regulations, policies and programs of the District and college.
- Provide each student with a written course syllabus at the beginning of the course, as per instructions in the Faculty Handbook.
- Refer students to appropriate college sources for information on counseling and other student services.
- Assist students by providing advice on requirements for successful achievement in the members area of expertise.
- Work cooperatively within the college community.
- Foster an environment that protects academic freedom within the college community.
- Foster a positive working environment that is free from harassment, prejudice and/or bias.
- Demonstrate a respect for the dignity of each individual.

For more information on this position and to apply, please visit our website at the following link: www.peopleadmin.com

Applicants who, due to a disability, require accommodations to complete the application, testing or



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interview process, please contact Human Resources at (408) 741-2174 to arrange for assistance.

West Valley-Mission Community College District is an Equal Opportunity Employer.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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N/A West Valley-Mission Community College District