Computer Networking Technology- Adjunct Professor
Mt. San Antonio College

Job Title	Computer Networking Technology- Adjunct Professor
Department	Electronics & Computer Technology
Institution	Mt. San Antonio College
	Walnut, California
Date Posted	Apr. 5, 2024
Application Deadline	06/30/2024
Position Start Date	Available immediately
Job Categories	Adjunct Professor
Academic Field(s)	Sciences - Computer Science
Apply Online Here	https://apptrkr.com/5157758
Apply By Email	
Job Description	

Computer Networking Technology- Adjunct Professor

Posting Number: A-016-2024
Department: Electronics & Computer Technology
Division: Technology & Health
Salary: $82.49 per hour (based on lecture hour equivalent)
Open Date: 09/27/2023
Close Date: 6/30/2024
Initial Screening Date: 06/30/2024
Open Until Filled No

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Basic Function/Overview:
THIS IS A TEMPORARY, HOURLY AS NEEDED POSITION WITHOUT PERMANENT STATUS.

This is a **CONTINUOUS**recruitment for an applicant POOL to fill part-time, temporary, hourly assignments on an as-needed basis. Departments or divisions will refer to the POOL of applications on file to fill temporary assignments as the need arises. You will be contacted by the hiring manager should the department/division be interested in scheduling an interview.

Essential Duties & Responsibilities
1. Teach courses in computer technology for the Electronics and Computer Technology Department at Mt. San Antonio.
2. Perform related duties as assigned, including timely compliance with clerical and administrative responsibilities and College, division, and department policies.
3. Instruct and assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methods, and informed critical feedback on assignments and discussions
4. Late afternoon and/or evening assignments may be required as part of the regular contract.

Minimum Qualifications:
A. **The minimum of one of the following awarded/conferred from a regionally accredited institution:**

1. 2 years of experience with a Bachelors degree or Higher; **OR AA degree with 6 years of experience within the discipline.**
2. Bachelors degree or Higher in Electronics Technology. Subdisciplines are also acceptable which include the following: Radio, television, computer repair, and avionics.; **OR**
3. The equivalent (must request an equivalency review in the application), **OR**
4. California Community College credential, "Valid for Life" (no longer issued), authorizing service as an instructor in the appropriate discipline; refer to Ed Code 87355 (If meeting qualifications with this credential, a copy of the valid lifetime credential must be submitted with the application.);

AND

B. Commitment to the community college goals/objectives of providing quality programs and services for students with diverse abilities and interests; personal qualities to work effectively and sensitively in a multicultural environment; awareness and commitment to the special needs of non-traditional

students.

Preferred Qualifications:

License(s) & Other Requirements:

Health & Welfare:
Not Applicable

Working Environment::

Equivalencies:
Candidates not holding the stated required qualifications who are requesting consideration based on an equivalency will need to answer the equivalency questions included in the application.

Conditions of Employment:
The person holding this position is required to be present on Mt. San Antonio Colleges campus to perform all essential duties and responsibilities.

Official offers of employment are made by Mt. San Antonio College Human Resources and are made contingent upon Board approval. It is also required that a final offer of employment will only be made after the candidate has successfully been live-scanned and clearance for employment is authorized by Human Resources. Costs for live-scan services shall be borne by the candidate.

Notice to all prospective employees - The person holding this position is considered a mandated reporter under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in Administrative Procedure 3518, titled Child Abuse Reporting, as a condition of employment.

As required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the Mt. San Antonio Community College Annual Security Report is available here: **Mt. SAC Annual Security Report**. The person holding this position is considered a Responsible Employee under Title IX of the Educational Amendments Act of 1972 and is required to report to the Colleges Title IX Coordinator all relevant details reported to him or her about an incident of alleged sexual misconduct including sexual harassment, sexual assault, dating and domestic violence and stalking.

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Special Notes:

Application Procedure:
Complete application packets will be accepted until the position is filled.

Applicants must submit all of the following materials online, unless otherwise noted, at the
Mt. SAC Employment Website to be considered for this position:

1. A Mt. San Antonio College online application.
2. A cover letter describing how the applicant meets the required education and experience.
3. A detailed resume that summarizes educational preparation and professional experience for the position.
4. If applicable, College and/or university transcripts showing the awarded/conferred degree are required and must be submitted with the online application by all applicants, including current or former employees of the college, to demonstrate that the required educational qualifications are met. Unofficial transcripts are acceptable at the time of application; however, copies of diplomas are not accepted in lieu of transcripts.

Foreign Transcripts:
Transcripts issued outside the United States require a course-by-course analysis with an equivalency statement from a certified transcript evaluation service verifying the degree equivalency to that of an accredited institution within the USA. This report must be attached with the application and submitted by the filing deadline. Accredited evaluation agencies can be found on the **National Association of Credential Evaluation Services Website**.

Inquiries/Contact:
For more details about this position, please contact:

Name: Ken Miller

Title: Department Co-Chair

E-mail: kmiller30@mtsac.edu

Phone: (909) 274-4529

Selection Procedure:

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A committee will evaluate applications, taking into account breadth and depth of relevant education, training, experience, skills, knowledge and abilities and other job-related criteria as listed in the job posting. Interviews may include a writing sample, presentation, teaching demonstration and/or performance test.

Confidential Letters of Reference Instructions:

Special Instructions to Applicants:

EEO Policy:

Conflict of Interest:
Mt. San Antonio College employees and the Board of Trustees members shall not engage in any employment or activity that is inconsistent with, incompatible with, or in conflict with Mt. San Antonio Colleges Administrative Procedures (AP 2710 Conflict of Interest, AP 2712 Conflict of Interest Codes).

To apply, visit https://hrjobs.mtsac.edu/postings/11212

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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Mt. San Antonio College

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