

GIS Intern I Texas Geographic Information Office (TxGIO)  
Strategic Mapping (StratMap) Division  
Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=235215>

Downloaded On: May. 19, 2024 12:23pm

Posted Apr. 26, 2024, set to expire Nov. 29, 2024

<b>Job Title</b>	GIS Intern I Texas Geographic Information Office (TxGIO) Strategic Mapping (StratMap) Division
<b>Department</b>	Administrative
<b>Institution</b>	Austin Community College Austin, Texas
<b>Date Posted</b>	Apr. 26, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Other Administrative Categories
<b>Academic Field(s)</b>	Administration - Other
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<b>Job Description</b>	

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**GIS Intern I Texas Geographic Information Office (TxGIO) Strategic Mapping (StratMap) Division**

**Austin Community College**

**Job Posting Closing Times:** Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

[If you are a current Austin Community College employee, please click this link to apply through your Workday account.](#)

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

**Job Posting Title:**

GIS Intern I Texas Geographic Information Office (TxGIO) Strategic Mapping (StratMap) Division

**Job Description Summary:**

With supervision, will perform general administrative duties and/or research functions for the purpose of developing a working knowledge of a specific area of study. Internship for Spring-Summer, 2024, up to 6 months.

**Job Description:**

Application deadline: Open until filled

**Description of Duties and Tasks**

- General Job Description: A division of the Texas Water Development Board (TWDB), TxGIO (formerly known as TNRIS) is the clearing house for a variety of GIS data in Texas. The intern will play a key role in TxGIO with responsibility for special projects, the primary focus of which being on data acquisition,

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development and distribution. Other assignments may be added to provide the intern with greater exposure to the important work performed by TxGIO teams.

### **Additional Job Specific Duties**

- GIS Intern will assist in projects to enhance the ability of TxGIO to serve data to the public.
- Work is primarily focused within the Strategic Mapping program (StratMap).
- Projects primarily include digitization, cataloging, and data management of the TxGIO Historic Imagery Archive, development of derivative data products, participating in georeferencing and QAQC of the TxGIO eoreferencing pilot project.
- Additional work may include QAQC and supportive work of various StratMap projects including Orthoimagery, Lidar, Land Cover, Land Parcel & Address Point and Digital Twin data.
- Interns may also periodically assist other teams in TxGIO( Design, Innovation and Marketing or Geographic Infrastructure and Technology) with GIS related work on an as needed basis.

### **Location**

Stephen F. Austin State Office Building, Austin, Texas

### **Work Hours**

6 months Part-time, 15-19hours/week (spring semester), up to 30 hours (summer semester), 250 hours total minimum per semester

### **Remote work option**

Remote work may be possible on an as needed basis but is not guaranteed. Additionally, remote work will be contingent upon multiple factors such as: current project needs, project deadlines, supervisor approval and the demonstrated ability by the intern to successfully accomplish project tasks from a remote environment. All interns will be required to work in the TxGIO office for the first month of their internship.

### **Preferred Knowledge**

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- Knowledge of aerial imagery, Lidar, land parcels, address points, and familiarity with the geography of Texas.

### **Skills**

- Great attention to detail, excellent communication and organizational skills, and the ability to work well in a team setting and independently.
- Maintaining an established work schedule.
- The ability to work independently within departmental policies and guidelines.
- Respecting a unique and diverse multicultural environment.
- Establishing and maintaining effective working relationships.
- Effectively using interpersonal and communication skills, including tact and diplomacy.
- Effectively using organizational and planning skills with attention to detail and follow-through.
- Maintaining confidentiality of work-related information and materials.

### **Technology Skills**

- Demonstrated proficiency with standard office software.

### **Preferred Experience**

- Experience working with ESRI's ArcGIS software and related products

### **Special Requirements**

- Applicants should either be enrolled at a recognized Texas college or university, or a recent graduate. Successful candidates will have a strong foundational understanding of GIS concepts and familiarity with ArcGIS Pro and the ESRI suite.
- Completion of an introductory GIS course is required. Current enrollment or completion of a geospatial analysis course preferred.

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**Physical Requirements**

- Work is routinely performed in an office environment.
- Subject to standing, walking, sitting, bending, reaching, kneeling, pushing and pulling.
- Occasional lifting of objects up to 10 pounds.

**Safety**

- Work safely and follow safety rules. Report unsafe working conditions and behavior. Take reasonable and prudent actions to prevent others from engaging in unsafe practices.

**Pay Rate**

\$22.00/Hour

Plus optional three (3) semester hours credit through university (to be arranged by the student)

**Number of Openings:**

1

**Job Posting Close Date:**

May 31, 2024

**Clery Act**

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

**Disclaimer**

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The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

To apply, please visit: [https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Austin-Community-College/GIS-Intern-I-Texas-Geographic-Information-Office--TxGIO--Strategic-Mapping--StratMap--Division\\_R-5963](https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Austin-Community-College/GIS-Intern-I-Texas-Geographic-Information-Office--TxGIO--Strategic-Mapping--StratMap--Division_R-5963)

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact

Administrative  
Austin Community College

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